



City of South San Francisco

City Council

Resolution: RES 65-2026

P.O. Box 711 (City Hall, 400
Grand Avenue)
South San Francisco, CA

File Number: 26-1925

Enactment Number: RES 65-2026

RESOLUTION CALLING FOR MUNICIPAL ELECTION TO ELECT THREE MEMBERS OF THE CITY COUNCIL FOR DISTRICTS 1, 3, AND 5, A CITY CLERK (AT-LARGE), AND A CITY TREASURER (AT-LARGE), ALL TO RESPECTIVE FOUR-YEAR TERMS, SETTING CANDIDATE STATEMENT REQUIREMENTS PURSUANT TO SECTION 13307 OF THE CALIFORNIA ELECTIONS CODE, REQUESTING: (1) THAT THE BOARD OF SUPERVISORS OF SAN MATEO COUNTY CONSOLIDATE THE MUNICIPAL ELECTION WITH THE REGULAR ELECTION TO BE HELD ON NOVEMBER 3, 2026; AND (2) THAT THE COUNTY REGISTRAR PERFORM CERTAIN ELECTION SERVICES IN CONNECTION WITH SUCH ELECTION INCLUDING CONDUCTING THE NOVEMBER 3, 2026 ELECTION FOR THE CITY OF SOUTH SAN FRANCISCO; AND (3) AUTHORIZING THE AUTHORIZING THE CITY CLERK TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF ELECTION SERVICES AND REIMBURSE THE COUNTY FOR ELECTION SERVICE COSTS.

WHEREAS, the City Council of the City of South San Francisco desires to call a municipal election for the purpose of submitting to the voters the election of three members of the City Council for Districts 1, 3, and 5, a City Clerk (at-large), and a City Treasurer (at-large), all to respective four-year terms; and

WHEREAS, pursuant to California Elections Code Section 13307, the City Council desires to set the filing fee for the purpose of funding the cost of candidate statement printing and a word limit for such statements, which applies to candidates in the general election; and

WHEREAS, the City Council desires that the Board of Supervisors of San Mateo County consolidate the general municipal election with the regular election to be held on November 3, 2026, pursuant to the requirements of Section 10403 of the California Elections Code; and

WHEREAS, the City Council desires to have the San Mateo County Registrar of Voters render certain services in connection with the general municipal election and authorize the City Clerk to enter into an agreement for the provision of election services and reimburse the County for election service costs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South San Francisco as follows:

1. The City Council hereby calls a municipal election to be held on November 3, 2026, to elect three members of the City Council for Districts 1, 3, and 5, a City Clerk (at-large), and a City Treasurer (at-large), all to respective four-year terms.
2. As permitted by Section 13307 of the California Elections Code, all candidates in the general election set for November 3, 2026, who desire to have a candidate statement included in official election materials shall be required to pay a deposit of \$1000.00 in advance and simultaneously with the submission of a candidate statement, which represents their estimated pro rata share of the cost of printing, handling, translating, and mailing the candidate statement. A candidate who submits a statement and qualifies as indigent under Section 13309 of the Elections Code shall not be required to pay their pro rata share of the cost of printing, handling, translating, and mailing the statement until the conditions of indigency are no longer met. The City Clerk is authorized to require payment in any reasonable form deemed appropriate to ensure collection.
3. Candidate statements submitted for the municipal election shall not exceed 200 words and shall be submitted to the City Clerk with nominating documents, as required by Section 13307 of the California Elections Code.
4. Pursuant to Sections 10400 and 10403 of the California Elections Code, the City Council of the City of South San Francisco hereby requests that the San Mateo County Board of Supervisors direct the Registrar of Voters to conduct all necessary services related to the general municipal election and to bill the City for the costs of conducting said election. The City Clerk or authorized designee is authorized to execute the agreement for election services attached as Exhibit A and to take further actions consistent with the intent of this Resolution, including, but not limited to, approval of any edits to Exhibit A that do not materially increase the City's obligations, subject to approval as to form by the City Attorney. The City Council acknowledges that the consolidated election will be held and conducted in the manner prescribed in Elections Code Section 10418.
5. The County Election Department is authorized to canvass the returns of the general municipal election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.
6. The City Clerk is hereby authorized to reimburse San Mateo County in full for such services actually performed upon presentation of an invoice from the County.
7. The timing of the submission of nomination documents for candidates shall be governed by Section 10407 of the California Elections Code and submitted to the City of South San Francisco Office City Clerk no later than 5:00 p.m., 88 days prior to the date of the general election, which is August 7, 2026. If nomination documents for an incumbent officer of the City are not filed by 5:00 p.m. on August 7, 2026, any person other than the person who was the incumbent on that day shall have until 5:00 p.m. on the 83rd day before the election, which is August 12, 2026, to file nomination documents for the elective office. The preceding sentence is not applicable where no incumbent is eligible to be elected. Nomination documents shall be available at the Office of the City Clerk during the hours that City Hall is normally open to the public.

8. The City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the Registrar of Voters of San Mateo County.
9. Notice of the time and place of the holding of the general election is hereby given, and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election in time, form, and manner as required by law.

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At a meeting of the City Council on 6/10/2026, a motion was made by Councilmember Coleman, seconded by Councilmember Nicolas, that this Resolution be approved. The motion passed.

Yes: 5 Mayor Addiego, Vice Mayor Nagales, Councilmember Coleman, Councilmember Flores, and Councilmember Nicolas

Attest by



Rosa Govea Acosta, City Clerk