



DEPARTMENT OF ECONOMIC AND
COMMUNITY DEVELOPMENT
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SSFMC CHAPTER 8.70 RESIDENTIAL TENANT RELOCATION FEE GUIDE AND PAYMENT SCHEDULE

Fees as of May 21, 2026

TEMPORARY RELOCATION ASSISTANCE¹		
<u>Fee/ Assistance Type</u>	<u>Amount/ Calculation</u>	<u>Payment Timing</u>
Lodging	\$183.00/ bedroom	First payment, within 24 hours of displacement, or at least 20 days before vacation date. Ongoing temporary assistance will be provided in weekly increments.
Meals	\$81.00/ bedroom	
Incidental Expenses	\$5.00/ bedroom	
Pet Accommodations	Actual costs	Submitted weekly and reimbursed in weekly increments with temporary assistance.

**Maximum cap of 50% of permanent relocation assistance amount for comparable unit size; up to 75% in the case of a City-approved extension applied for temporary displacement.*

PERMANENT RELOCATION ASSISTANCE		
<u>Fee/ Assistance Type</u>	<u>Amount/ Calculation</u>	<u>Payment Timing</u>
Permanent Relocation	Four times the monthly rent or HUD Fair Market Rent ² , whichever is greater	No later than 10 days before expected vacation date, or within 24 hours if no advance notice provided.
Moving Expenses	\$500.00/ bedroom	

ASSOCIATED FEES³		
<u>Fee/ Assistance Type</u>	<u>Amount/ Calculation</u>	<u>Payment Timing</u>
Counseling Fee	\$250.00	Due to City at the same time as first scheduled relocation assistance payment to tenant
Immediate Vacation Fee	\$1,000.00	Within 24 hours of displacement

References:

1. Current rate for U.S. General Services Administration Per Diem Rates for Zip Code 94080: https://www.gsa.gov/travel/plan-book/per-diem-rates/per-diem-rates-results?action=perdiems_report&fiscal_year=2026&state=CA&city=South%20San%20Francisco&zip=
2. Current rate for HUD Fair Market Rent for San Mateo County: https://www.huduser.gov/portal/datasets/fmr/fmrs/FY2026_code/2026summary.odn
3. Approved Resolution of the South San Francisco City Council establishing fees related to SSFMC Chapter 8.70 Residential Tenant Relocation