

**City of South San Francisco****BUSINESS LICENSE APPLICATION****• Business Licensing Division •**

8839 N Cedar Ave #212, Fresno, California 93720
PH (650) 204-3304• FAX (909) 348-0465

OFFICIAL USE ONLY

Business License No. _____
Expiration Date _____
NAIC Code _____
License Fee \$ _____
Check # _____ Credit Card Cash

PLEASE TYPE OR PRINT WITH PEN**Business Name** _____**Corporate Name** _____**Business Location** _____(Cannot be P.O. Box per State of California Business & Professions Code-Section 17538.5)**Mailing Address** _____**Phone No.** _____**Alt Phone No.** _____**Description of Business** _____**Ownership**

Corporation Corp-Ltd Liability Partnership Sole Proprietor Trust Non-Profit

Bus. Start Date _____ New Application Change Home Occupation**Email Address** _____**State Sales Tax No.** _____**Federal ID No.** _____**State ID No.** _____**State Licence No.** _____**State License Type** _____**Expire Date** _____**PERSONAL INFORMATION** - Enter below names of Owners, Partners, or Corporate Officers (attach additional sheet, if necessary)**1st Owner Name** _____**Title** _____**Social Security No.** _____**Home Address** _____**Driver Lic. No.** _____(Cannot be P.O. Box)**Phone No.** _____**Other ID No.** _____**2nd Owner Name** _____**Title** _____**Date of Birth** _____**Home Address** _____**Driver Lic. No.** _____(Cannot be P.O. Box)**Soc. Sec. No.** _____**Other ID No.** _____

Have you filed a
Fictitious
Business Name

Per AB 2184, you may protect your residential address by providing a different Service of Process address in accordance with Sections 16000.1(a)(2) and 16100.1(a)(2) of the Business and Professions Code.

***THE INFORMATION BELOW MUST BE COMPLETED FOR YOUR BUSINESS LICENSE TO BE PROCESSED ***

The City of South San Francisco business license application has been updated in accordance with California Senate Bill No. 205. The primary Standard Industrial Classification (SIC) code, identifying the primary activity of your business, must now be provided with your renewal, and your subjectivity to the State's Industrial General Permit (IGP) must be evaluated as part of this process. Please complete section 2 in Page 2 to fulfill this new requirement.

EMERGENCY NOTIFICATION - in case of emergency and I cannot be reached, please call:**Name** _____**Title** _____**Address** _____**Phone No.** _____**PLEASE FILL IN THE APPROPRIATE BOXES BELOW AND SIGN****Business License Application Fees****CERTIFICATION AND ACKNOWLEDGEMENT**

I declare under penalty of perjury that the statements made in this application are true. I further agree that business shall be conducted in accordance with the City of South San Francisco Municipal Code. I understand that Sales or Use Tax may apply to my business activities. Upon issuance of a Business Tax Certificate, it shall be my responsibility to renew the registration before the due date.

Total Square Feet of
Commercial/Industrial
Location

No. of Employees

#

SIGN HERE

→ _____
Signature of Owner or Representative

Title _____ Date _____

Thank you for doing business in the City of South San Francisco

NOTICE: Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa - The Department of Rehabilitation at www.dor.ca.gov - The California Commission on Disability Access at www.ccda.ca.gov.

RETURN APPLICATION BY MAIL TO:

City of South San Francisco - Business Licensing
8839 N. Cedar Ave #212
Fresno, CA 93720

SCAN & RETURN APPLICATION BY EMAIL TO:

SouthSanFrancisco@hdlgov.com

SERVICE OF PROCESS ADDRESS, PURSUANT TO AB 2184 - AVAILABLE FOR PUBLIC INSPECTION

If you wish to protect your residential address with a different service of process address, please provide it here.

NOTE - if your service of process address is a post office box or private mailbox, it must comply with paragraph (2) of subdivision (b) of Section 17538.5 of the California Business and Professions Code

Service of Process**Address**

**Residential Address to
Protect** **Business Location** **Mailing Address** **Owner/Partner/Officer Address****NPDES PERMIT PROGRAM, PURSUANT TO SB 205 - STORMWATER DISCHARGE**

*If you are a business that is a regulated industry with storm water discharge requirements in accordance with the SB 205 NPDES permit program, please complete the following:

SIC # _____ **Permit #** _____

***Otherwise, please provide the following identification numbers:**

Notice of Non-Applicability # _____ **OR** **No Exposure Certification #** _____

If you do not have an SIC number or a Permit number, or if you are unaware of the requirement, please contact the State Water Resources Control Board at www.waterboards.ca.gov/water_issues/programs/stormwater/contact.html. The State Water Resources Control Board will issue your "Water Discharge Identification Number", "Notice of Non-Applicability" identification number, or "No Exposure Certification" identification