

**South San Francisco Friends of the Library
Meeting Minutes for Tuesday, January 14, 2025 at 6:00 p.m.**

The South San Francisco Friends of the Library (SSF FOL) held their Quarterly Public Meeting on Tuesday, January 14, 2025. The meeting was held at the Library/Parks & Recreation Center located at 901 Civic Campus Way, in the 2nd Floor Community Room.

OPENING: The meeting was called to order at 6:00 pm by President Armando Altamirano.

PRESENT: President Armando Altamirano, Treasurer Gail Davison, Secretary Julie Baldocchi, Member at Large Joanne Gordon, Membership Ramona Altamirano, Library Director Valerie Sommer, Assistant Library Director/FOL Liaison Adam Elsholz, Staff Liaison Brian Malibiran, Becky Bayardo, Michele Chin, Leslie Fong, Tabitha Lee, Joe Lee, Christina Hong.

REPORTS

President's Report by Armando Altamirano:

FOL had a successful 2024 donating close to \$20,000.00 to library programs and services. An average of \$500.00 per month from Bookstore sales is raised. Total money raised from the 11/16/2024 Book Sale = \$1,599.00. Thank you to all who volunteered and made this important fundraiser a success. The next book sale will be in April 2025, date to be announced. We will need volunteers to work the event and also help with set up and clean up.

Treasurer's Report by Gail Davison

- Income/Total Receipts (9/30/2024 to 12/31/2024) = \$4,867.00
- Total Disbursements (9/30/2024 to 12/31/2024) = \$8,758.82
- Checking Account balance 12/31/2024 = \$28,830.54
- Savings Account balance 12/31/2024 = \$20,008.06
- Investment Account Value 12/31/2024 = \$555,825.14
- CD Investment Value 12/31/2024 = \$135,022.44

Secretary's Report by Julie Baldocchi:

Meeting minutes are posted on the FOL website within two (2) weeks after the quarterly public meetings. Since 2015 meeting minutes are not read and approved at the meetings but approved as filed if there are no additions or corrections submitted. Hard copies of meeting minutes will be available at the quarterly meetings. This practice will continue. All members in attendance agreed.

Membership Report by Ramona Altamirano:

Total membership donations/dues received in the Fourth Quarter (9/30/2024 to 12/31/2024) = \$460.00. We have four (4) new members and nine (9) renewing members. We have a total of 63 individual active members and reminders have been sent to those with lapsed memberships.

CD and DVD Donations and Sales by Becky Bayardo:

Donations are low for DVD and CD but we are getting donations from the library as they deselect items.

Election of Officers for 2025:

Joanne Gordon explained SSF FOL bylaws indicate that annual elections be held for the positions of President, Secretary and Treasurer. Motion made by Joanne Gordon, seconded by Valerie Sommer and unanimously approved by general vote by all those attending to elect the following nominees:

Gail Davison for the position of Treasurer
Julie Baldocchi for the position of Secretary
Armando Altamirano for the position of President.

Library Director's Report by Valerie Sommer:

Reported in 2024 the library received over \$22,000 in funds from the FOL supporting library programs, services, collections and staff appreciation. FOL donated approximately \$1.35 million to the New Main Library project, most of it supported via the Kokezas Estate.

Key accomplishments in 2024 for the Main/Grand Libraries: Visits: 360,968, Program Attendance: 30,207, Combined Main/Grand Circulation: 561,736. Hosted a variety of cultural celebrations through the year, teen engagement is at an all-time high at the library, with more than 70 teen volunteers. Library staff secured \$500,000 in grant funding.

Library Requests for the First Quarter 2025 (1/1/2025 to 3/31/2025) presented by Adam Elsholz:

Adult Programming-Vauhini Vara (AI writing and author talk)	\$750.00
Grand Ave. Library Winter/Spring Programming	\$800.00
California Poet Laureate Program	\$500.00
Day of Remembrance Documentary Screening	\$500.00
National Library Week Events	\$250.00
Adult Crafts and Sewing Supplies	\$400.00
Acoustic Guitar for Storytimes	\$400.00
3D Printer Print Cores	\$371.39
Glowforge Filter Unit Replacement	\$273.60
3D Printer Filament Pack	\$295.58
Cubelets Power Blocks	\$237.34
Total Request for First Quarter 2025	\$4,777.91

Motion made by Julie Baldocchi, seconded by Christina Hong and unanimously approved by general vote by all those attending to donate \$4,4773.91 to the library.

Membership/Public Comments:

Leslie Fong expressed concern about the low attendance to some programs at the Grand Avenue Library and would like to see more attention given to promoting the Grand Library's programs and services to the community. Requested consideration to purchase software programs like photo shop as well as the ability to have USB read on the computers at the Grand Library.

Christina Hong thanked FOL and library staff for their hard work and dedication. She and her daughter visit the library daily to do homework. She commended the teen volunteers on their mentorship and willingness to serve the community through teen volunteer-led programs and workshops. Christina explained that her husband became a volunteer last year when he started to give MakerSpace classes. He is now teaching three (3) classes per week. The whole family is enjoying and benefiting from the opportunity the library is giving them to learn and serve.

Announcements and Adjournment

The next SSF FOL Quarterly Public Meeting will be held on Tuesday, April 8, 2025. The meeting will be held at the Library/Parks & Recreation Center located at 901 Civic Campus Way, in the 2nd Floor Community Room.

The meeting was adjourned by President Armando Altamirano at 6:50 p.m.

Respectfully submitted by,

Julie Baldocchi
Secretary

The South San Francisco Friends of the Library is a nonprofit, tax-exempt organization under sections 501(c)(3). Federal Tax ID #74-3116201.