

REQUIREMENTS FOR GENERAL DISCHARGE PERMIT APPLICATION – FY 2026-2027

Instructions:

For the city to properly evaluate and process a General Discharge Application, the applicant must provide a complete permit application.

- The permit Application Form must be filled out completely. Your application will be returned to you if there is any missing information. Please write N/A if the information being requested does not apply.
- A permit fee of **\$469.00** is due at the time the permit application is submitted. An application received without remittance will be returned.
- **Paying by Check: Please make check payable to “City of South San Francisco” and mail to Water Quality Control Plant, 195 Belle Air Road, South San Francisco, CA 94080.**
- **Paying by Credit Card: Please visit the Finance Dept. at 400 Grand Avenue and reference Acct 710-35506. Email copy of receipt to EnvironmentalComplianceProgram@ssfca.gov OR include with returned Application. Please present a copy of these requirements at Finance Dept.**

Ground Water/Pit Water Discharge Requirements:

Must Sample For*:

1. COD
2. TSS
3. pH
4. VOCs (BETX, MTBE and Tetrachloroethene)
5. Metals (CAM 17) -must be reported in micrograms.
6. Flashpoint
7. TPH- gas and diesel

*Results must fall within City of SSF Local Limits (attached), with the exception of TPH – which may require treatment/filtration prior to discharge if levels are extremely high.

Flow Requirements:

General Discharge for Construction- MAXIMUM FLOW RATE: The contractor shall only use a discharge rate, that when introduced with the existing flow in the sewer system, only fills the manhole and downstream main between 1/3 to 1/2 the total diameter of the main that is being pumped into. If a main is already flowing at half its diameter (such in a winter storm incident), the contractor may not add additional water to the system.

Once we received the data, application and permit fee, the request will be reviewed and if accepted, a permit will be issued. Standard TAT for permit issuance is 72 hours.

Permittee must record and submit project discharge volumes for billing purposes. Discharge will be billed to the project at \$0.10/gallon.