

City of South San Francisco

P.O. Box 711 (City Hall, 400 Grand Avenue)
South San Francisco, CA



Special Meeting Agenda

Wednesday, March 15, 2017

11:00 AM

**City Hall, City Manager's Conference Room
400 Grand Avenue, South San Francisco, CA**

Measure W Subcommittee

NOTICE IS HEREBY GIVEN, pursuant to Section 54956 of the Government Code of the State of California, the Measure W Subcommittee of the City of South San Francisco will hold a Special Meeting on Wednesday, March 15, 2017, at 11:00 a.m., at the City Hall, City Manager's Conference Room, 400 Grand Avenue, South San Francisco, California.

Purpose of the meeting:

Call To Order.

Roll Call.

Public Comments.

MATTERS FOR CONSIDERATION

1. [Report regarding Measure W Citizens' Oversight Committee memorandum independently confirming Fiscal Year 2015-16 Measure W Revenues and Expenditures \(Richard Lee, Director of Finance\)](#)
2. [Report regarding Measure W Community Civic Campus delivery option recommendation. \(Marian Lee, Assistant City Manager and Dolores Montenegro, Kitchell Program Manager\)](#)

Adjournment.

Summary of Fiscal Year (FY) 2015-16 Measure W Documents
Measure W Citizens' Oversight Committee

Attachment Number	Description
3	Staff Report from 10/19/2016
4	Measure W FY 2015-16 Income Statement from 10/19/2016
5	Measure W FY 2015-16 Revenue Detail Report from 10/19/2016
6	Measure W FY 2015-16 Expenditure Detail Report from 10/19/2016
7	PowerPoint Presentation from 10/19/2016
8	Audit Overview from Maze & Associates from 10/19/2016
9	Staff Report from 12/07/2016
10	FY 2015-16 Comprehensive Annual Financial Report (CAFR)

**CITY OF SOUTH SAN FRANCISCO
MEMORANDUM**

DATE: 01/10/17

TO: Mayor, Vice Mayor and Councilmembers

FROM: Mike Brosnan, Interim Chair, Measure W Citizens' Oversight Committee

CC: Mike Futrell, City Manager

SUBJECT: Confirmation of Fiscal Year 2015-16 Measure W Revenues and Expenditures

Honorable Mayor, Vice Mayor, and Councilmembers,

The purpose of this memo is to inform the City Council that the Measure W Citizen's Oversight Committee acknowledges receipt of the Fiscal Year 2015-16 Comprehensive Annual Financial Report and independently confirms the Measure W funds were received and spent in accordance with the Measure W ballot measure language.

Respectfully Submitted,

Michael R. Brosnan
Interim Chair, Measure W Citizen's Oversight Committee



City of South San Francisco

P.O. Box 711 (City Hall, 400
Grand Avenue)
South San Francisco, CA

Legislation Text

File #: 16-816

Version: 1

Agenda Date: 10/19/2016

Item #: 1.

Report providing Measure W financial overview and transmitting results for Fiscal Year 2015-16. (*Richard Lee, Finance Director*)

RECOMMENDATION

This item is for information only. No formal action is needed.

BACKGROUND/DISCUSSION

Measure W, a half-cent transactions and use tax, was approved by South San Francisco voters in November 2015. The ballot results were confirmed in December 2015. The Board of Equalization implemented the tax beginning on April 1, 2016.

Measure W was passed as a general tax, and therefore the funds may be used for any valid governmental purpose. However, based on input received through community meetings and numerous surveys, South San Francisco residents identified the following priorities that were incorporated into the Measure W ballot language:

- Maintain public safety and essential services;
- Improve emergency response times, neighborhood patrols, crime prevention programs, gang suppression programs;
- Provide programs for seniors and disabled residents;
- Maintain streets and fix potholes, including at least \$18 million in street maintenance and pothole repair.

In the three months of Fiscal Year (FY) 2015-16 which Measure W was in place, the City received \$1.49 million in transactions and use tax revenue, which reflects advances from the State Board of Equalization for the period of April through June of 2016. The majority of the \$212,000 in expenditure transactions was related to site analysis, planning, outreach and engineering services related to the Community Civic Campus project. The net surplus (revenues less expenditures) for Measure W in FY 2015-16 was \$1.28 million. The income statement and transaction detail reports are attached for the Committee's information.

CONCLUSION

In FY 2015-16, the City received \$1.49 million in Measure W tax revenues and expended \$212,000 in compliance with the Measure W ballot measure language.

Attachments:

1. Financial Status Balances - Fund 101 - Measure W
2. Revenue Detail Report - Measure W Revenues FY 2015-16
3. Expenditure Detail Report - Measure W Expenditures FY 2015-16
4. PowerPoint Presentation
5. Audit Overview from Maze & Associates

File #: 16-816
Version: 1

Agenda Date: 10/19/2016
Item #: 1.

Financial Status Balances

Criteria: As Of = 6/30/2016; Period = 0,1..12,13,14,15,16; Fund = 101

Object Title		Month-To-Date Actual	Year-To-Date Ado Budget	Year-To-Date Adjustments	Year-To-Date Adj Budget	Year-To-Date Actual	Year-To-Date Encumbrances	Bdgt. to Act. Variance	Pct. Spent
Fund 101 -- MEASURE W									
Revenues									
Object Group 30000 -- TAXES									
30207	MEASURE W AND USE TAX (0.5%)	448,625.27	0.00	1,500,000.00	1,500,000.00	1,493,425.27	0.00	6,574.73	99.6%
Total TAXES		448,625.27	0.00	1,500,000.00	1,500,000.00	1,493,425.27	0.00	6,574.73	99.6%
Total Revenues		448,625.27	0.00	1,500,000.00	1,500,000.00	1,493,425.27	0.00	6,574.73	99.6%
Expenditures									
Object Group 5000 -- SUPPLIES & SERVICES									
5999	PROJ ACCT SUPPLIES & SCVS	137,464.64	0.00	0.00	0.00	211,992.38	0.00	-211,992.38	0.0%
Total SUPPLIES & SERVICES		137,464.64	0.00	0.00	0.00	211,992.38	0.00	-211,992.38	0.0%
Total Expenditures		137,464.64	0.00	0.00	0.00	211,992.38	0.00	-211,992.38	0.0%
Total MEASURE W		311,160.63	0.00	1,500,000.00	1,500,000.00	1,281,432.89	0.00	218,567.11	85.4%
Total		311,160.63	0.00	1,500,000.00	1,500,000.00	1,281,432.89	0.00	218,567.11	85.4%

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 Periods: 0 through 16

Revenue Detail Report
Measure W Revenues FY 2015-16
CITY OF SOUTH SAN FRANCISCO
 07/01/2015 through 06/30/2016

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101 MEASURE W

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
101-00000 NON EXPENSE ACCT					
101-00000-30000 TAXES					
101-00000-30207 MEASURE W AND USE TAX (0.5%)	0.00	0.00	0.00	0.00	0.00
3/24/2016 budadj BA 03.24.16AT	1,500,000.00				
Line Description: Measure W					
6/24/2016 gl cr CR 53108			448,625.27		
Line Description: MEASURE W Sales Tax					
6/30/2016 acul r je GJ 53720			447,800.00		
Line Description: FY15-16 Measure W Sales Tax-CA					
6/30/2016 acul r je GJ 54266			597,000.00		
Line Description: FY15-16 Measure W Sales Tax					
101-00000-30207 MEASURE W AND USE TAX (0.5%)	1,500,000.00	1,493,425.27	1,493,425.27	6,574.73	99.56
Total MEASURE W	1,500,000.00	1,493,425.27	1,493,425.27	6,574.73	99.56
 Grand Total	 1,500,000.00	 1,493,425.27	 1,493,425.27	 6,574.73	 99.56

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Periods: 0 through 16

Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

101 MEASURE W
01000 CITY COUNCIL

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
101-01000-5000 SUPPLIES & SERVICES						
Total CITY COUNCIL	0.00	0.00	0.00	0.00	0.00	0.00

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Periods: 0 through 16

Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
02000 CITY CLERK

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-02000-5000 SUPPLIES & SERVICES						
Total CITY CLERK	0.00	0.00	0.00	0.00	0.00	0.00

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Periods: 0 through 16

Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
03000 CITY TREASURER

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-03000-5000 SUPPLIES & SERVICES						
Total CITY TREASURER	0.00	0.00	0.00	0.00	0.00	0.00

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Periods: 0 through 16

Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
04000 CITY ATTORNEY

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-04000-5000 SUPPLIES & SERVICES						
Total CITY ATTORNEY	0.00	0.00	0.00	0.00	0.00	0.00

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Periods: 0 through 16

Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
05000 CITY MANAGER

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-05000-5000 SUPPLIES & SERVICES						
101-05101-5999 PROJ ACCT SUPPLIES & SCVS	0.00	0.00	0.00	0.00	0.00	0.00
6/9/2016 invoice IN 9502		60,730.91				
Line Description: GROUP 4 MEASURE W - SSF PUC SI						
Vendor: 000355 GROUP 4 ARCHITECTURE						
6/30/2016 invoice IN 9549		32,005.21				
Line Description: GROUP 4 MEASURE W- SSF PUC SIT						
Vendor: 000355 GROUP 4 ARCHITECTURE						
101-05101-5999 PROJ ACCT SUPPLIES & SCVS	0.00	92,736.12	92,736.12	0.00	-92,736.12	0.00
Total CITY MANAGER	0.00	92,736.12	92,736.12	0.00	-92,736.12	0.00

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Periods: 0 through 16

Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
06000 FINANCE DEPARTMENT

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-06000-5000 SUPPLIES & SERVICES						
101-06101-5999 PROJ ACCT SUPPLIES & SCVS	0.00	0.00	0.00	0.00	0.00	0.00
6/10/2016 invoice IN 16640		18,278.52				
Line Description: FINANCIAL CONSULTING						
Vendor: 100013 PUBLIC FINANCIAL MANAGEMENT IN						
101-06101-5999 PROJ ACCT SUPPLIES & SCVS	0.00	18,278.52	18,278.52	0.00	-18,278.52	0.00
Total FINANCE DEPARTMENT	0.00	18,278.52	18,278.52	0.00	-18,278.52	0.00

Document Description : FINANCIAL ADVISOR SERVICES
Check # 250787

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Periods: 0 through 16

Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
07000 NON-DEPARTMENTAL

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-07000-5000 SUPPLIES & SERVICES						
Total NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00

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Periods: 0 through 16

Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
09000 HUMAN RESOURCES

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-09000-5000 SUPPLIES & SERVICES						
Total HUMAN RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00

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 Periods: 0 through 16

Expenditure Detail Report
 Measure W Expenditures FY 2015-16
 CITY OF SOUTH SAN FRANCISCO
 07/01/2015 through 06/30/2016

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101 MEASURE W
10000 ECONOMIC & COMMUNITY DEVELOPMENT DEPT

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-10000-5000 SUPPLIES & SERVICES						
101-10101-5999 PROJ ACCT SUPPLIES & SCVS	0.00	0.00	0.00	0.00	0.00	0.00
3/10/2016 invoice IN 16-ASF-045-1		15,000.00				
Line Description: APPRAISAL REPORT~						
Vendor: 105975 CARNEGHI AND PARTNERS INC.						
5/11/2016 invoice IN 16-ASF-087-1		4,000.00				
Line Description: PUC PROPERTY - MEASURE W - APP						
Vendor: 105975 CARNEGHI AND PARTNERS INC.						
101-10101-5999 PROJ ACCT SUPPLIES & SCVS	0.00	19,000.00	19,000.00	0.00	-19,000.00	0.00
Total ECONOMIC & COMMUNITY DEVELOPMENT DEPT	0.00	19,000.00	19,000.00	0.00	-19,000.00	0.00

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Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
11000 FIRE DEPARTMENT

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-11000-5000 SUPPLIES & SERVICES						
Total FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00

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Periods: 0 through 16

Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
12000 POLICE DEPARTMENT

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-12000-5000 SUPPLIES & SERVICES						
Total POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00

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Expenditure Detail Report
 Measure W Expenditures FY 2015-16
 CITY OF SOUTH SAN FRANCISCO
 07/01/2015 through 06/30/2016

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101 MEASURE W
13000 PUBLIC WORKS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-13000-5000 SUPPLIES & SERVICES						
101-13101-5999 PROJ ACCT SUPPLIES & SCVS	0.00	0.00	0.00	0.00	0.00	0.00
2/29/2016 invoice IN 3144		9,520.00				
Line Description: Project cost planning for new						
Vendor: 105919 MACK5						
3/9/2016 invoice IN 9411		21,830.00				
Line Description: Task Order No. 2016-1: SSF PUC						
Vendor: 000355 GROUP 4 ARCHITECTURE						
3/16/2016 invoice IN 26688		364.25				
Line Description: Flood Elevations at Colma Cree						
Vendor: 104710 SCHAAF & WHEELER CONSULTING, CIVIL ENGINEER						
4/15/2016 invoice IN 26764		11,505.60				
Line Description: Flood Elevations at Colma Cree						
Vendor: 104710 SCHAAF & WHEELER CONSULTING, CIVIL ENGINEER						
5/13/2016 invoice IN 62989		4,550.00				
Line Description: New Civic Center Measure W- re						
Vendor: 105647 LIONAKIS						
5/13/2016 invoice IN 3237		6,205.00				
Line Description: (1) CO#1 approved 04/14/16 can						
Vendor: 105919 MACK5						
5/25/2016 invoice IN 66637		1,552.89				
Line Description: PUC site development. Oak Aven						
Vendor: 105067 NELSON/NYGAARD CONSULT ASSOC						
6/8/2016 invoice IN 1604068		17,600.00				
Line Description: TASK ORDER NO. 2016-2- ALTA SU						
Vendor: 101112 SANDIS CIVIL ENG SURVEYORS						
6/30/2016 invoice IN 1605031		8,850.00				
Line Description: TASK ORDER NO. 2016-2- ALTA SU						
Vendor: 101112 SANDIS CIVIL ENG SURVEYORS						
101-13101-5999 PROJ ACCT SUPPLIES & SCVS	0.00	81,977.74	81,977.74	0.00	-81,977.74	0.00
Total PUBLIC WORKS	0.00	81,977.74	81,977.74	0.00	-81,977.74	0.00

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Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
15000 LIBRARY DEPARTMENT

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-15000-5000 SUPPLIES & SERVICES						
Total LIBRARY DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00

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Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
16000 INFORMATION TECHNOLOGY DEPARTMENT

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-16000-5000 SUPPLIES & SERVICES						
Total INFORMATION TECHNOLOGY DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00

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Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
17000 PARKS & RECREATION DEPARTMENT

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-17000-5000 SUPPLIES & SERVICES						
Total PARKS & RECREATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00

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Expenditure Detail Report
Measure W Expenditures FY 2015-16
CITY OF SOUTH SAN FRANCISCO
07/01/2015 through 06/30/2016

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101 MEASURE W
99000 CIP

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
101-99000-9000 TRANSFERS						
Total CIP	0.00	0.00	0.00	0.00	0.00	0.00
Total MEASURE W	0.00	211,992.38	211,992.38	0.00	-211,992.38	0.00
Grand Total	0.00	211,992.38	211,992.38	0.00	-211,992.38	0.00

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City of South San Francisco Measure W Citizens' Oversight Committee

October 19, 2016



Overview

- Background
- FY 2015-16 Reports
- FY 2016-17 Adopted Budget
- Committee Scope
- Independent Auditor
- Q & A

Measure W Background

- 0.5% Transactions and Use Tax
- General Tax
- November 2015 Ballot
- Implemented April 1, 2016
- Projected to bring in \$7.0M in revenues

FY 2015-16 Revenues

- \$1.49M in revenues
- Monthly advances from 2016 Q2 (April – June)
- Accounting policy – accrue up to 60 days

FY 2015-16 Expenditures

- \$212k Total Expenditures
 - Site analysis
 - Planning
 - Outreach
 - Engineering

FY 2016-17 Adopted Budget

- \$7.0M revenues;
- \$5.5M appropriations (expenditures):
 - \$3.0M Annual road project;
 - \$1.5M Civic campus project management;
 - \$0.9M Design/site analysis;
 - \$0.1M Financial advisor.

Committee Scope/Bylaws

- Committee Function
 - To periodically report to the City Council on the collection and expenditures of Measure W revenue
- Committee Actions
 - Meet with auditor to outline issues of particular interest to Committee and be briefed on auditor's plan/schedule
 - Review annual audit and prepare written report to City Council regarding auditor's findings regarding Measure W revenues and expenditures
 - Serves as advisory role to City Council
 - Committee has no role in contracting, project management or other aspect related to use of Measure W revenue

Audit Scope/Timeline

Katherine Yuen, Maze and Associates

Questions?

CITY OF SOUTH SAN FRANCISCO
Measure W Citizen Oversight Committee
Audit Overview
October 19, 2016

Our Responsibility under U.S. Generally Accepted Auditing Standards

Our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of the audit we will consider the City's internal control. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Materiality

Financial Accounting Standards Board Statement of Financial Accounting Concepts No. 2 (CON-2), *Qualitative Characteristics of Accounting Information*, defines materiality as the "magnitude of an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement." In planning and performing the audit, we use professional judgment to determine a level of materiality. Factors considered in this evaluation include the components of the financial statements believed to be the most critical to users and the extent of adjustments detected in prior audits.

Audit Scope

Council approved our contract in 2016 which incorporates our proposal detailing our audit approach and timing. Audit scope generally includes the following subject to adaptation from our risk assessment process:

- Perform risk assessment brainstorming and planning
- Create audit plan tailored to the City and sector
- Transactions cycles subject to control testing and sampling:
- Transactions cycles testing:
- Transactions and balances tested in total:
- Evaluate overall duty assignment including:
- Information system controls tests:
- Perform compliance tests

CITY OF SOUTH SAN FRANCISCO
Measure W Citizen Oversight Committee
Audit Overview
October 19, 2016

Audit Timing

We have met with staff and agreed the following schedule:

- Interim fieldwork: May 2016
- Final fieldwork: October 2016
- Reports finalization: December 2016



City of South San Francisco

P.O. Box 711 (City Hall, 400
Grand Avenue)
South San Francisco, CA

Legislation Text

File #: 16-958

Version: 1

Agenda Date: 12/7/2016

Item #: 3.

Report regarding a resolution acknowledging receipt of the draft Fiscal Year 2015-16 Comprehensive Annual Financial Report. (*Richard Lee, Director of Finance*)

RECOMMENDATION

It is recommended that the Measure W Citizens' Oversight Committee acknowledge receipt of the draft Fiscal Year 2015-16 Comprehensive Annual Financial Report.

BACKGROUND/DISCUSSION

The Measure W Citizens' Oversight Committee reviewed Measure W financial reports at its first meeting on October 19, 2016. As required by committee bylaws, the committee shall meet with the City's independent auditor to review the audit findings in advance of the presentation of the final audit report to the City Council.

The City's draft Fiscal Year 2015-16 Comprehensive Annual Financial Report (CAFR) is attached for the committee's consideration and comments. The General Fund Combining Balance Sheets report is provided on page 93 of the draft report, which provides assets, liabilities and fund balances for both General Purpose (Fund 100) and Measure W (Fund 101), which are combined for compliance, reporting and presentation purposes as the "General Fund" throughout the CAFR. As of June 30, 2016, Measure W assets totaled \$1.32 million, while total liabilities were \$41 thousand, leaving \$1.28 million in fund balance.

The General Fund Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances, colloquially termed the income statement or profit and loss statement, is on page 94 of the report. The audited revenues of \$1.49 million and \$212 thousand reconcile with the reports presented to the COC at its previous meeting.

Staff recommends that the COC accept the draft Fiscal Year 2015-16 CAFR, and in a report to the City Council, to be transmitted through the City Manager's Office:

- Independently verify the accuracy of the audited reports regarding Measure W revenues and expenditures for Fiscal Year 2015-16; and
- Independently confirm that Measure W funds collected were used in accordance with Measure W ballot language in FY 2015-16.

CONCLUSION

The City of South San Francisco's draft Fiscal Year 2015-16 Comprehensive Annual Financial Report presents fairly, in all materials respects, the respective financial position of the City's financial position. Measure W funds collected in FY 2015-16 were spent in accordance with the ballot language.

MEASURE W – COMMUNITY CIVIC CAMPUS PROJECT DELIVERY APPROACH



LIBRARY



PARKS & REC

FIRE

STREETS



POLICE



Importance of Project Delivery Method

- Establishes when parties become engaged
- Establishes contractual relationship amongst parties
- Influences ownership, impact of changes, modification of project costs

Project Delivery Methods

- Design-bid-build (DBB)
- Construction Management at Risk (CMAR)
- Design-build (DB)

City Considerations

- Owner Control
 - Design Options
 - Project Outcome
 - Architectural Distinction
- Owner Relationships
 - Direct Relationship with Designer
 - Direct Relationship with Contractor

City Considerations, cont.

- Project/Program Schedule(s)
 - Timing to Establish Definitive Project Scope
 - Timing for Community Input
- Owner Risk
 - Liability for the Success or Failure of the Design
 - Potential Adversarial Relationships
 - Potential for Claims and Litigation

Design-Bid-Build (DBB)

- Owner control over the entire process
- Designer works directly for owner
- Contractor works directly for owner
- Maximum competitiveness

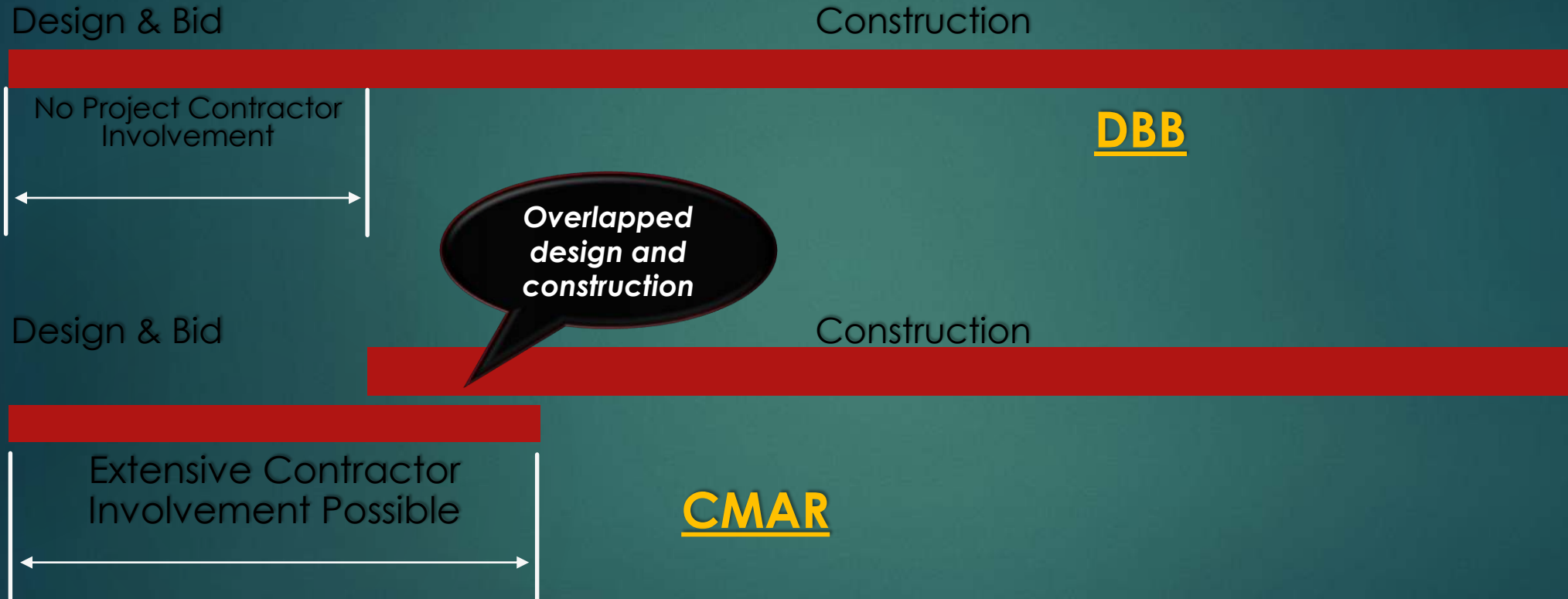
Construction Manager at Risk (CMAR)

- Designer works directly for owner
- More professional/direct relationship with contractor
- Earlier knowledge of costs
- Possible earlier involvement of builder
- Two-contract system vs. three or more
- Project delivery faster than traditional DBB

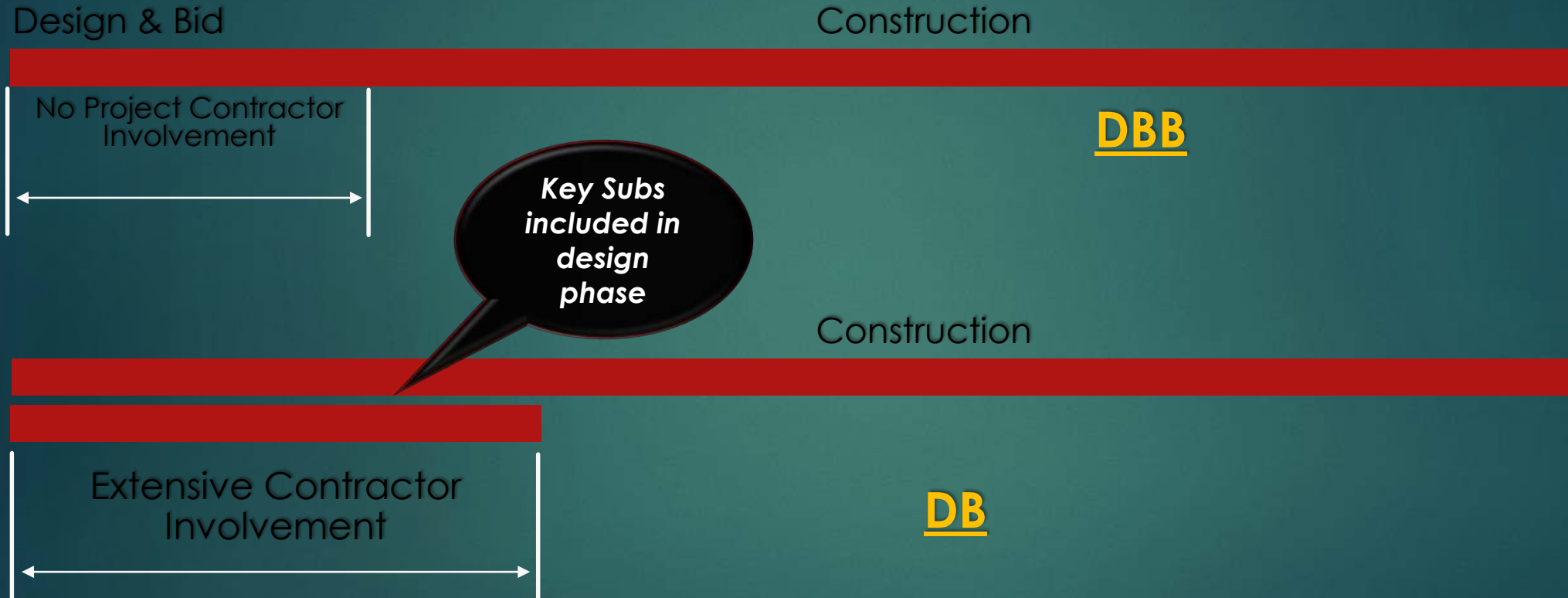
Design-Build (DB)

- Single point of responsibility for owner
- Errors addressed by DB team
- Early contractor involvement enhances constructability
- Project could benefit from value engineering and innovation
- Project requires a construction cost guarantee during design
- Allocate risks to those who can best manage
- Design submission and pricing project at proposal stage possible
- Owner is able to specify performance requirements and specifications
- Speed to market

Contractor Involvement...When?



Contractor Involvement...When?



Approach

- Different delivery methods for 3 facilities
- Library and Recreation facility
 - DBB
 - Maximizes City control of design up to 100%
- Police and Fire stations
 - Design to 15% Schematic Engineering then DB*
 - Maximizes City control of design up to 15%
 - DB team to finalizing design and construction with performance oversight from City

**At 15%, City has option to continue DBB if uncomfortable with DB.*

RFQ/P Next Steps

- Prepare RFQ/P for Master Campus Architect (April/May)
- Issue RFQ/P (June/July)
- Select Master Architect (September/October)
- Process
 - Set up evaluation committees
 - Pre-proposal meeting and pre-qualify
 - Score final selection
 - Negotiate final contract

City of South San Francisco California



Comprehensive Annual Financial Report

Year Ended June 30, 2016

**CITY OF SOUTH SAN FRANCISCO, CALIFORNIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2016**

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CITY OF SOUTH SAN FRANCISCO, CALIFORNIA

Comprehensive Annual Financial Report
For the Year Ended June 30, 2016

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FINANCE DEPARTMENT
650-877-8507

CITY COUNCIL 2016

MARK ADDIEGO, MAYOR
PRADEEP GUPTA, PH.D., VICE MAYOR
LIZA NORMANDY, COUNCILMEMBER
KARYL MATSUMOTO, COUNCILMEMBER
RICHARD A. GARBARINO, COUNCILMEMBER

MIKE FUTRELL, CITY MANAGER

December 9, 2016

Honorable Mayor and Members
Of the City Council
City of South San Francisco
South San Francisco, California

The Comprehensive Annual Financial Report (CAFR) of the City of South San Francisco (the City) for the fiscal year ended June 30, 2016, is hereby submitted. Responsibility for the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the City. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

This report includes all financial activities of the City of South San Francisco, including financial information for the City, as the primary government, and for its component units, for which the City is considered financially accountable. The component units are included because of the significance of their governing, operational, and/or financial relationships with the City. The Successor Agency that was created due to the Redevelopment Agency dissolution is also included in this report.

Management's Discussion & Analysis (MD&A) provides a narrative introduction overview and analysis to accompany the basic financial statements. This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The MD&A is found immediately following the report of the independent auditor in the financial section.

BACKGROUND OF THE CITY

The City encompasses approximately 9.5 square miles and has a population of 64,585. It employs approximately 479 full-time and part-time regular employees.

South San Francisco is a full service city which includes public safety (police, fire and paramedics), libraries, parks, cultural and recreational activities, senior citizen services, public works, public improvements, engineering, planning, building regulation, economic development, drainage, street lighting, and general administrative services. Sewer service, downtown parking operations, and storm water management are accounted for in the City's enterprise funds. The Conference Center Authority is included in the financial statements by discrete presentation – that is, the Authority's financial data is reported in a column separate from the financial data of the City. Water and solid waste services are provided by private entities.

South San Francisco was incorporated and became a general law city of the State of California on September 19, 1908. The form of government is the Council-Manager plan. The Council is composed of a Mayor and four Council Members who are elected at large. Each Council Member serves a term of four years, with a rotating Mayor chosen by majority vote of the Council, for a term of one year. The City Manager is the administrative head of the government of the City, under the direction of the City Council. The offices of City Clerk and City Treasurer are elected. The City Attorney is appointed by the City Council.

All department heads are appointed and serve under the administrative direction of the City Manager. All other officers and employees of the City are appointed by the City Manager and serve under the administrative direction of their department heads.

FINANCIAL INFORMATION

In developing and appraising the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable but not absolute assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition; (2) the reliability of financial records for preparing financial statements and maintaining accountability for assets; and (3) transactions being properly executed in accordance with management's authorization.

The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the evaluation of costs and benefits requires estimates and judgments by management.

Basic characteristics of sound internal accounting control include segregation of accounting duties, approvals of accounting transactions, and regular reconciliation of detail and control records.

All internal control evaluations occur within this framework. We believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurances of proper recording of financial transactions.

The City adopts fiscal year budgets for its general, special revenue, debt service, enterprise, and capital project funds. The government also maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Encumbered amounts lapse at year-end. However, encumbrances generally are reappropriated as a part of the following year's budget.

The City's Reserves Policy is aligned with the Government Finance Officers Association (GFOA) best practices recommendation for reserves, setting aside 15-20 percent of operating revenues. Given the ongoing growth trend in General Fund operating revenues, the City's Reserves have grown commensurately, which has a significant impact on the Fiscal Year 2015-16 financial statement.

The Fiscal Year 2015-16 Adopted Budget reflected the priorities of the City's Strategic Initiatives. One of the primary strategic initiatives was to maintain, train and support a high performing team of City employees, which manifested itself in the current financial statement through higher salary and benefit costs due to the labor negotiation process, which served to attract and retain highly qualified employees by offering competitive employee compensation packages.

To accomplish a multi-year perspective on financial planning, the City has used a five year model in prior years.

Debt Administration

The Successor Agency has outstanding tax allocation bonds and lease revenue bonds. These are not considered to be general tax-supported obligations. There are also various capital leases and notes payable in City's governmental and proprietary funds.

Capital Assets

The City comprised land, buildings, infrastructure, machinery, equipment, furniture, fixtures, and vehicles owned and used by general government and proprietary functions. Assets are reported within the basic financial statements.

Risk Management

The City maintained a risk management program for workers' compensation, general liability, and property damage. As part of this comprehensive plan, monies have accumulated in the self-insurance internal service fund to meet potential losses. In addition, a safety committee of City employees reviews all accidents and recommends preventive measures to minimize future accident-related losses. The City self-insures the deductible or retention levels of its workers compensation, general liability and property damage insurance policies. A third party administrator handles worker compensation claims. The Association of Bay Area Governments Pooled Liability Assurance Network (ABAG PLAN) provides the City's general liability and property damage coverage

along with claims and risk management services. An employers' casualty insurance company provides workers compensation coverage in excess of the deductible.

OTHER INFORMATION

Independent Audit

The City engaged an independent accounting firm to audit the books of accounts, financial records, transactions, and financial statements. Their report covering 2015-16 is in the Financial Section of this report.

Award

The City's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2015, received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. The award signified the report's attainment of easily readable and efficiently organized content and satisfaction of generally accepted accounting principles and legal requirements. The award is valid for a period of one year only. However, the City believes that this current report continues to conform to program eligibility requirements.

Acknowledgments

The preparation of the Comprehensive Annual Financial Report was made possible by the dedicated services of the entire staff of the Finance Department and our auditors. Each member of the department has our sincere appreciation for the contributions made in the preparation of this report.

Respectfully submitted,



Richard Lee
Director of Finance



Mike Futrell
City Manager



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

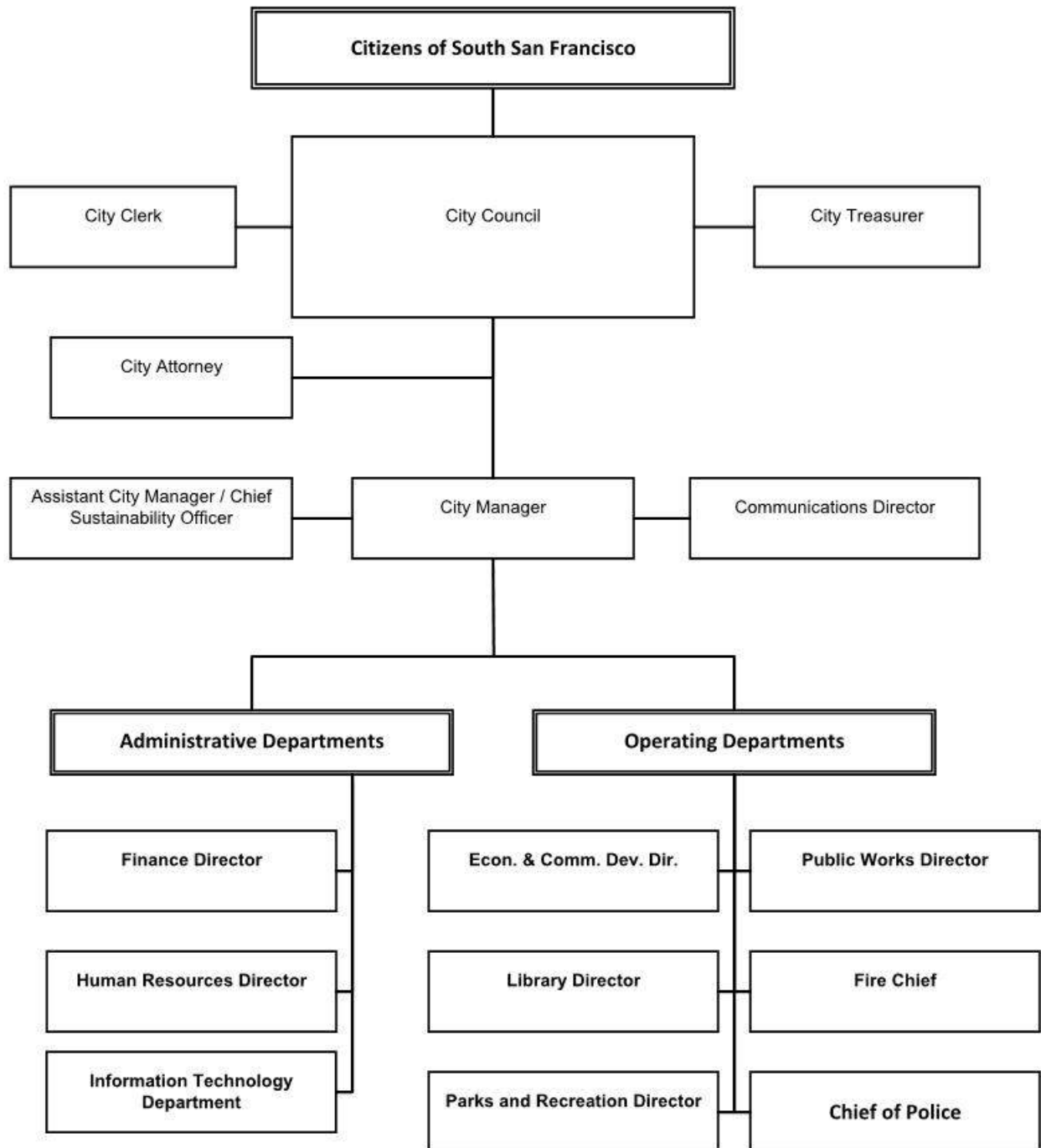
Presented to

**City of South San Francisco
California**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2015

Executive Director/CEO



City Council & Directory of Officials

City Council

Mark Addiego	Mayor
Pradeep Gupta, Ph.D.	Vice Mayor
Richard A. Garbarino	Councilmember
Karyl Matsumoto	Councilmember
Liza Normandy	Councilmember

Elected Officials

Krista Martinelli	City Clerk
Frank Risso	City Treasurer

Appointed Officials

Mike Futrell	City Manager
Marian Lee	Assistant City Manager / Chief Sustainability Officer
Leslie Arroyo	Communications Director
Richard Lee	Finance Director
LaTanya Bellow	Human Resources Director
Alex Greenwood	Economic & Community Development Director
Gerald Kohlmann	Fire Chief
Jeff Azzopardi	Chief of Police
Valerie Sommer	Library Director
Brian McMinn	Public Works Director
Sharon Ranals	Parks & Recreation Director

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INDEPENDENT AUDITOR'S REPORT

Honorable Members of the City Council
City of South San Francisco, California

Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of South San Francisco (City), California, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the component unit financial statements of the South San Francisco Conference Center Authority (Authority), which represents 1%, 2%, and 3%, respective, of the assets, net position, and revenue of the entity-wide reporting entity. These component unit financial statements were audited by other auditors, whose report thereon has been furnished to us and our opinion, insofar as it relates to the amounts included for the Authority, is based solely on the report of these auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining information of the City as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparisons listed as part of the basic financial statements for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and other Required Supplementary Information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements as a whole. The Introductory Section, Supplemental Information, and Statistical Section as listed in the Table of Contents are presented for purposes of additional analysis and are not required parts of the basic financial statements.

The Supplemental Information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplemental Information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The Introductory and Statistical Sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2016 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Maze & Associates

Pleasant Hill, California
December 4, 2016

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CITY OF SOUTH SAN FRANCISCO
MANAGEMENT'S DISCUSSION AND ANALYSIS
Required Supplementary Information

Government Accounting Standards Board Statement 34 (GASB 34) requires the City of South San Francisco to provide an overview of its financial activities for the fiscal year. Please read this in conjunction with the accompanying Transmittal Letter and Basic Financial Statements.

FISCAL 2015-16 FINANCIAL HIGHLIGHTS

Summary:

The General Fund ended FY 2015-16 with a surplus of \$1.7 million, which included a transfer of \$4.0 million to the PERS Stabilization Reserve, which was created to mitigate the negative financial impact of volatility with the California Public Employees' Retirement System (CalPERS). General Fund reserves were fully funded in accordance with the City's Reserves Policy, which follows the Government Finance Officers' Association (GFOA) best practice of 15-20% of operating revenues.

General Fund revenues (excluding operating transfers in) increased \$7.3 million compared to the prior year. The primary drivers of the year-over-year increase were property tax, sales tax and permit revenues. The principal sources of additional property taxes were secured property taxes and the City's share of property taxes from the former redevelopment agency, demonstrating the strength of the City's property tax roll. The increase in sales tax reflected the final Triple Flip payment from the State and the passage and implementation of Measure W, a 0.5% transactions and use tax. Increases in permit revenues were indicative of major developments in the City's East of 101 area.

City-wide financial highlights of the year include the following:

- Total Net Position for Governmental Activities in FY 2015-16 increased \$18.0 million, from \$145.4 million to \$163.4 million. The increase was primarily attributed to increases in cash and investments, evident in the City's impact fees driven by the accelerated development climate.
- Primary Government deferred inflow of resources decreased \$10.9 million, from \$23.4 million to \$12.5 million. The change in net difference between projected and actual earnings on plan investments related to pension was the paramount factor in the decrease. In the prior fiscal year, which was the first year of GASB 68 implementation, the *entire* \$23.4 million in primary government deferred inflow of resources was attributed to the net difference between projected and actual earnings on plan investments. In FY 2015-16, as illustrated in the Statement of Net Position and Note 7 – Pension Plan, the primary government deferred inflow of resources of \$12.5 million is attributed to changes in assumptions (\$5.4 million), differences between actual and expected experience (\$4.0 million), and the net differences between projected and actual earnings on plan investments (\$3.1 million).

CITY OF SOUTH SAN FRANCISCO
MANAGEMENT'S DISCUSSION AND ANALYSIS
Required Supplementary Information

- While Expenses for Governmental Activities were relatively flat compared to the prior year, revenues from Charges for Services increased from \$24.1 million to \$30.1 million, which reflected the magnitude and velocity of developments that were issued permits in FY 2015-16.
- Business-type program expenses decreased by \$5.3 million in FY 2015-16, most notably in the Sewer Fund. The year-over-year decrease was due to a significant amount of capital expense that was offset into construction in progress in FY 2015-16.
- Property tax revenues, excluding those from the former Redevelopment Agency (RDA), increased \$948 thousand, or 5.2 percent compared to the prior year. The increase was indicative of the City's robust secured property tax base.
- Property taxes from the former RDA increased \$750 thousand, or 15.5 percent. As the Successor Agency pays down the obligations of the former RDA, the proportional share of property taxes to the taxing entities increases.
- Sales tax revenues increased by \$2.4 million, or 15.9 percent over the prior fiscal year. which In November 2015, South San Francisco residents approved Measure W, a 0.5% transactions and use tax. The transactions and use tax was implemented on April 1, 2016, and the City received \$1.5 million in revenues, comprised of advances from the State Board of Equalization for the fourth quarter of FY 2015-16.
- Permit revenues for all Governmental Funds increased \$2.1 million, or 43.8 percent over the prior fiscal year, indicative of the current development climate in South San Francisco and the greater San Francisco Bay Area. The East of 101 area, in particular, had a number of high value developments enter the plan submission and review phase at an accelerated pace.
- In FY 2015-16, the City received \$13.4 million in Transient Occupancy Tax (TOT) revenues. This was the third consecutive year of record-breaking TOT revenues, which was \$495 thousand more than the prior year. Sustained robust TOT revenues were driven by high room rates and occupancy rates.

OVERVIEW OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT

This Comprehensive Annual Financial Report is in six parts:

- 1) The Introductory Section, which includes the Transmittal Letter and general information;
- 2) Management's Discussion and Analysis (this part);
- 3) The Basic Financial Statements, which include the Government-wide and the Fund Financial Statements, along with the notes accompanying these statements;
- 4) Required Supplementary Information and the accompanying notes;

CITY OF SOUTH SAN FRANCISCO
MANAGEMENT'S DISCUSSION AND ANALYSIS
Required Supplementary Information

- 5) Other Supplementary Information including combining statements for non-major governmental funds, internal service funds, other budgetary information, and a fiduciary statement of changes in assets and liabilities; and
- 6) The Statistical Section.

Basic Financial Statements

The Basic Financial Statements are comprised of the City-wide Financial Statements and the Fund Financial Statements. These two sets of financial statements provide two different views of the City's financial activities and financial position.

The City-wide Financial Statements provide a longer-term view of the City's activities as a whole, and consist of the Statement of Net Position and the Statement of Activities. The Statement of Net Position provides information about the financial position of the City as a whole, including all its capital assets and long-term liabilities on the full accrual basis, similar to the basis used by corporations. The Statement of Activities provides information about all the City's revenues and all its expenses, also on the full accrual basis, with the emphasis on measuring net revenues or expenses of each the City's programs. The Statement of Activities provides a detailed explanation of the change in Net Assets for the year.

All the amounts in the Statement of Net Position and the Statement of Activities are separated into Governmental Activities and Business-type Activities in order to provide a summary of these two activities of the City as a whole.

The Fund Financial Statements report the City's operations in more detail than the government-wide statements and focus primarily on the short-term activities of the City's General Fund and other Major Funds. The Fund Financial Statements measure only current revenues, expenditures and fund balances; they exclude capital assets, long-term debt and other long-term amounts.

Major Funds account for the major financial activities of the City and are presented individually, while the activities of Non-major funds are presented in summary, with subordinate schedules presenting the detail for each of these other funds. Major Funds are explained below.

The fiduciary statements provide financial information about the activities of Non-Obligated Assessment Districts, for which the City acts solely as agent.

Note 1 to the Basic Financial Statements provides a summary of the City's significant accounting policies, fund categories, and fund types.

City-wide Financial Statements

The Statement of Net Position and the Statement of Activities present information about the following:

CITY OF SOUTH SAN FRANCISCO
MANAGEMENT'S DISCUSSION AND ANALYSIS
Required Supplementary Information

- ***Governmental activities*** - All of the City's basic services are considered to be governmental activities, including general government, fire, police, public works, parks and recreation, library, and economic and community development. These services are supported by general City revenues such as taxes, and by specific program revenues from grants, contributions, and fees.

The City's governmental activities also include the City of South San Francisco Capital Improvements Financing Authority, as the City Council also governs this entity.

- ***Business-type activities*** - All the City's enterprise activities are reported here, including wastewater treatment, parking, and storm water management. Unlike governmental services, user fees fully support most of these services.
- ***Component Unit*** - The City of South San Francisco Conference Center Authority comprises the component unit. The Authority serves the City and other interests and it has a governing body separate from the City Council.

Citywide financial statements are prepared on the accrual basis, which means they measure the flow of all economic resources of the City as a whole.

Fund Financial Statements

The Fund Financial Statements provide detailed information about each of the City's most significant funds, called Major Funds. The concept of major funds, and the determination of which are major funds, was established by GASB Statement 34 and replaces the concept of combining like funds and presenting them in total. Instead, each Major Fund is presented individually, with all Non-major Funds summarized and presented only in a single column. Subordinate schedules present the detail of these Non-major funds. Major Funds present the major activities of the City for the year, and may change from year to year as a result of changes in the pattern of City's activities. Fund Financial Statements include governmental, enterprise and internal service funds as discussed below.

Governmental Fund Financial Statements are prepared on the modified accrual basis, which mean they measure only current financial resources and uses. Capital assets and other long-lived assets, along with long-term liabilities, are not presented in the Governmental Fund Financial Statements.

Enterprise and Internal Service Fund financial statements are prepared on the full accrual basis, as in the past, and include all their assets and liabilities, current and long-term.

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Since the City's Internal Service Funds provide goods and services only to the City's governmental and business-type activities, their activities are reported only in total at the Fund level. Internal Service Funds may not be Major Funds because their revenues are derived from other City Funds. These revenues are eliminated in the citywide financial statements and any related profits or losses are returned to the activities, which created them, along with any residual net assets of the Internal Service Funds.

Comparisons of Budget and Actual financial information are required in the Basic Financial Statements only for the General Fund and other Major Funds that are Special Revenue Funds.

Fiduciary Statements

The City is the agent for certain assessment districts, holding amounts collected from property owners which await transfer to these Districts' bond trustees. The City's fiduciary activities are reported in the separate Statement of Fiduciary Net Position and the Statement of Changes in Fiduciary Net Position. These activities are excluded from the City's other financial statements because the City cannot use these assets to finance its own operations.

FINANCIAL ACTIVITIES OF THE CITY AS A WHOLE

This analysis focuses on net position and changes in net position of the City's Governmental Activities (Table and Charts 1 through 3) and Business-type Activities (Tables 4 and 5) presented in the City-wide Statement of Net Position and Statement of Activities. A comparative analysis is presented for fiscal years 2014-15 and 2013-14.

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Governmental Activities

Governmental Net Position

Table 1
Governmental Net Position at June 30
(In Millions)

	2016	2015
Cash and investments	\$ 99.3	\$ 90.2
Other assets	12.9	9.5
Capital assets	233.4	233.3
Total assets	345.6	333.0
Total outflows related to pension	12.6	10.3
Total outflow of resources	12.6	10.3
Long-term debt outstanding	12.4	13.6
Other liabilities	171.1	163.2
Total liabilities	183.5	176.8
Deferred inflows related to pension	11.2	21.0
Total deferred inflow of resources	11.2	21.0
Net position:		
Invested in capital assets, net of debt	231.1	230.5
Restricted	52.4	49.3
Unrestricted	(120.1)	(134.4)
Total net position	\$ 163.4	\$ 145.4

The total net position for Governmental Activities increased by \$18.0 million in FY 2015-16 compared to the prior year. Cash and investments was a primary categorical driver for the increase, representing an increase of \$9.1 million in assets, which was attributable to the breadth and magnitude of major developments via permit revenues and developer impact fees. Total deferred inflow of resources related to pension was reduced by \$9.8 million. FY 2014-15 marked the first year of GASB 68 implementation, where the net differences between projected and actual earnings on plan investments represented the *entire* deferred inflows related to pension. In FY 2015-16, the deferred inflows related to pension was allocated to changes in assumptions (\$2.0 million), Differences between actual and expected experience (\$940 thousand) and net differences between projected and actual earnings on plan investments (\$1.4 million).

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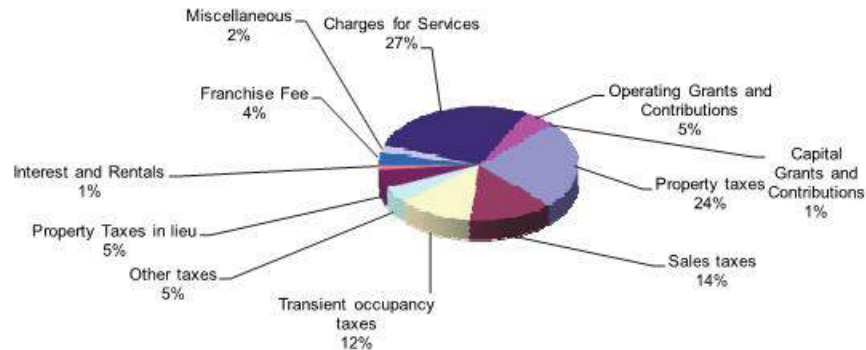
Table 2
Expense and Program Revenue Comparison in Governmental Activities
(In Millions)

	2015-16	2014-15
Expenses		
General government	\$9.0	\$8.4
Fire department	22.5	22.0
Police department	23.2	23.9
Public works department	11.9	14.5
Recreation and community services	12.9	12.4
Library	4.4	4.3
Economic and community development	7.6	5.9
Interest on long-term debt		
Total expenses	<u>\$91.5</u>	<u>\$91.4</u>
Revenues		
Program revenues:		
Charges for services	\$30.1	\$24.1
Operating grants and contributions	5.6	5.8
Capital grants and contributions	1.1	0.6
Total program revenues	<u>\$36.8</u>	<u>\$30.5</u>
General revenues:		
Taxes:		
Property taxes	\$26.4	\$24.7
Sales taxes	15.2	13.9
Transient occupancy taxes	13.4	13.0
Other taxes	9.1	8.7
Motor vehicle in lieu	-	0.0
Property taxes in lieu	5.8	5.6
Investment earnings	1.3	0.6
Miscellaneous	2.3	4.6
Extraordinary Item	-	-
Total general revenues	<u>\$73.5</u>	<u>\$71.0</u>
Total revenues	<u>\$110.3</u>	<u>\$101.4</u>
Excess (deficiency) before transfers	<u>\$18.8</u>	<u>\$10.0</u>
Transfers	<u>(0.9)</u>	<u>(1.4)</u>
Change in net assets	17.9	8.6
Net assets - beginning*	145.5	136.9
Net assets - ending	<u>\$163.4</u>	<u>\$145.5</u>

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Governmental program revenues (Table 2) increased by \$6.3 million compared to the prior year, largely due an increase in charges for services, representative of development velocity and magnitude via the increase trend in permit fees and developer impact fees.

Chart 1
Revenues by Source - Governmental Activities 2015-16



Within Governmental Activity revenue sources, as shown in Chart 1, Charges for Services increased from 24% to 27%, indicative of the development climate in South San Francisco, where a number of high value projects entered the permit issuance phase in FY 2015-16.

Tables 2 (above) and 3 (below) illustrate the difference between program revenues and expenses. Program revenues consist of capital and operating grants and contributions and fees for services. General City revenues, such as property taxes, sales and transient occupancy taxes, motor vehicle in-lieu taxes, and investment earnings, cover the shortfall between program revenues and program expenses.

In FY 2015-16, the net expense for governmental activities decreased from \$61.1 million to \$54.7 million. The reduction was principally noted in the Public Works Department, reflecting the impact of major developments in the East of 101 area entering the permit issuance phase, bringing an influx of permit fees and developer impact fees.

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Table 3

Net (Expense) Revenue from Services
Governmental Activities
(In Millions)

	2015-16	2014-15
General government	\$ (4.8)	\$ (4.1)
Fire department	(19.0)	(18.5)
Police department	(20.2)	(20.2)
Public works department	1.9	(6.4)
Recreation and community services	(8.3)	(7.8)
Library	(3.1)	(3.6)
Economic and community development	(1.1)	(0.4)
Interest on long-term debt		
Total	<u>\$ (54.6)</u>	<u>\$ (61.0)</u>

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Business-type Activities

Table 4
Business-type Net Position at June 30 (in Millions)

	2016	2015
Cash and Investments	\$ 20.1	\$ 18.9
Other assets	0.7	0.6
Capital assets	127.2	126.3
Total assets	148.0	145.8
Deferred outflows related to pension	1.4	1.1
Total Deferred outflow of resources	1.4	1.1
Long-term liabilities outstanding	38.7	43.2
Other liabilities	19.2	18.6
Total liabilities	57.9	61.8
Deferred inflows related to pension	1.2	2.3
Total deferred inflow of resources	1.2	2.3
Net position:		
Investment in capital assets	83.9	78.6
Restricted	-	-
Unrestricted	6.2	4.2
Total net position	\$ 90.1	\$ 82.8

The total net position for business-type activities increased by \$7.3 million, or 8.8 percent, primarily due to a reduction in outstanding long-term liabilities, notably the City's debt service payments on three State Water Resources loans and one sewer revenue bond.

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Table 5
Change in Business-type Net Position
(In Millions)

	<u>2015-16</u>	<u>2014-15</u>
Expenses		
Sewer Enterprise	\$ 18.3	\$ 24.0
Parking District	0.8	0.5
Storm Water	1.3	1.2
Total expenses	<u>20.4</u>	<u>25.7</u>
Revenues		
Program Revenues		
Charges for Services	20.8	21.0
Operating grants and contributions	5.8	6.2
Total program revenues	<u>26.6</u>	<u>27.3</u>
General revenues		
Investment earnings	0.3	0.1
Total general revenues	<u>0.3</u>	<u>0.1</u>
Excess (deficiency) before transfers	6.5	1.7
Transfers	0.9	1.4
Change in net position	7.4	3.1
Net position - beginning (as adjusted)	82.8	79.7
Net position - ending	<u>\$ 90.2</u>	<u>\$ 82.8</u>

Business activity expenses decreased \$5.3 million compared to the prior year, particularly in Sewer Enterprise activities, due to \$4.8 million in capital expense in FY 2015-16 that was offset into construction in progress. Business activity revenues slightly decreased by \$0.7 million, primarily due to the impact of a rate increase offset by a reduction in contributions from participating agencies.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

Governmental Funds

Governmental funds highlight the City's near-term inflows, outflows, and balances of *spendable* resources. Such information can be helpful in determining the City's financial status. *Unrestricted fund balance* is a major indicator of designated and uncommitted resources available for spending in future fiscal years.

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At June 30, 2016, the City's governmental funds reported combined fund balances of \$76.3 million, an increase of \$5.5 million, or 7.7 percent compared to the prior year. The General Fund ending fund balance was \$23.0 million, reflecting an increase of \$1.7 million, or 8.2 percent. The City's Reserves Policy follows the GFOA-recommended threshold (20% of operating revenues). As such, additional revenues from the passage and implementation of Measure W, a 0.5 percent transactions and use tax, increased the reserves requirement.

Total governmental fund revenues increased by \$9.4 million, from \$101.0 million to \$110.3 million, primarily attributable to a vibrant local economy, evident through permit revenues and transient occupancy tax.

Total governmental fund expenditures increased by \$9.0 million, from \$90.8 million to \$99.8 million, or 10.0 percent. Within FY 2015-16, the City completed its labor negotiations process, which included a number of classification and compensation studies, cost of living adjustments and other incentives for labor units. In addition, as a result of increases in the employer pension contribution rate increases from CalPERS, the City paid \$2.5 million more than the prior year for employee pension benefits. The City Council authorized transfer of \$4.0 million from the General Fund to the City's Benefits Fund to mitigate the impact of CalPERS' volatility with respect to its return on investment.

Comparison of Final Budgets to Original Adopted Budget

The budget is initially adopted by the City Council in June, based on revenue projections that are up to date through May. Between May and the end of the fiscal year, there can be major fluctuations in revenues depending on the economy and/or actions by the State of California. There can also be significant changes to departmental expenditure budgets to the extent unforeseen expenses occur. In the Fund Financial Statements, the page titled "Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual" later in this document shows the initial adopted and final budgets for the General Fund. Significant changes between the adopted and final budgets are described below:

CITY OF SOUTH SAN FRANCISCO
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Table 6
Comparison of Final Budgets to Original Adopted Budget (in Thousands)

Revenues	Original Budget	Final Budget	Change	Pct Change	Discussion: (Items of more than 5% and \$100,000 variance)
Property taxes	\$24,314	\$24,314	\$ -	-	
Sales taxes	16,530	17,832	1,302	7.9%	The budget was adjusted to account for 1. Final Triple Flip payment from the State.
Transient occupancy taxes	12,000	13,430	1,430	11.9%	The budget increase reflects the City's third consecutive record for Transient Occupancy Tax revenues, driven by sustained higher occupancy and room rates.
Other taxes	4,385	4,385	-	-	
Franchise Fee	3,344	3,344	-	-	
Intergovernmental	6,370	7,702	1,332	20.9%	The majority of the budget adjustments reflected reimbursements from the California Office of Emergency Services (Cal OES) for the Fire Department's response to mutual aid. In addition, the City received grant funds from the California Office of Traffic Safety (OTS) for various traffic enforcement efforts.
Interest and rentals	2,932	2,932	-	-	
Licenses and permits	3,877	5,962	2,085	53.8%	A number of high value building permits were issued in the fiscal year that were not contemplated during the budget development process, primarily in the East of 101 biotechnology business area.
Charges for services	8,786	8,717	(69)	-0.8%	
Fines and forfeitures	839	839	-	-	
Other	234	248	14	6.0%	
Total	\$83,611	\$89,705	\$ 6,094	7.3%	

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Table 6 (continued)
Comparison of Final Budgets to Original Adopted Budget (in Thousands)

Expenditures	Original Budget	Final Budget	Change	Pct Change	Discussion: (Items of more than 5% and \$100,000 variance)
City Council	\$ 238	\$ 268	\$ 30	12.7%	
City Clerk	691	751	60	8.6%	
City Treasurer	131	131	(0)	-0.1%	
City Attorney	783	783	0	0.1%	
City Manager	1,588	1,671	83	5.2%	Budget amendments reflect more robust communications and community outreach efforts.
Finance	2,028	2,213	185	9.1%	Budget amendments include TOT/Parking Tax audit services and temporary acting pay for staff serving in a higher classification for a limited duration.
Non-Departmental	1,014	1,305	291	28.8%	The primary budget adjustment reflects approval of a new employee safety program.
Human Resources	1,476	1,527	51	3.5%	
Fire	21,755	24,104	2,349	10.8%	The budget increase was required to address overtime incurred due to minimum staffing needs and responding to calls for mutual aid.
Police	24,959	25,357	398	1.6%	The budget increase was required to address overtime incurred due to minimum staffing needs.
Public Works	3,912	5,071	1,159	29.6%	The additional budget reflects continuation of operation of the South City Shuttle, and site preparation services for the Civic Campus.
Parks and Recreation	13,904	13,464	(440)	-3.2%	
Library	4,607	4,769	162	3.5%	
Economic and Community Development	5,732	6,830	1,098	19.2%	The additional budgeted reflects professional plan check services needed to support the pace and magnitude of the developments that were the primary drivers of the budget adjustment for license and permit revenues.
Total	\$82,818	\$88,244	\$ 5,426	6.6%	

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Analysis of Major Governmental Funds

General Fund

Total General Fund revenues in FY 2015-16 were \$92.6 million, \$1.4 million, or 1.5 percent over the final amended budget. Total General Fund expenditures ended FY 2015-16 at 86.8 million; \$1.8 million, or 2.0 percent under budget. Overall, the General Fund ended FY 2015-16 with a surplus of \$1.7 million, notably for the items discussed below.

Property Tax, Sales Tax and Transient Occupancy Tax (TOT), the City's primary revenue sources, serve as a bellwether of local economic vitality, and also represented the largest year over year gains. Property Tax revenues were \$1.7 million more than the prior year, principally evident in property tax from the secured roll and from the former Redevelopment Agency (RDA). Sales tax revenues increased \$2.4 million in additional Sales Tax revenues were comprised of the final Triple Flip payment from the State, as well as passage and implementation of Measure W, a 0.5% transactions and use tax. For the third year in a row, Transient Occupancy Tax (TOT) revenues reached record levels at \$13.4 million, \$495 thousand more than the prior year. A robust and fast paced development climate led to \$2.1 million more in license and permit revenues.

Revenue from fines and forfeitures decreased by \$430 thousand, and was the only General Fund revenue category that noted a significant year over year decline. Parking citation revenue continued to decline, with revenues nearly reduced by half compared to two years prior, reflecting the elimination of the City's red light camera program in the prior year.

General Fund expenditures increased \$10.0 million, or 13.0% over the prior fiscal year. FY 2015-16 marked the completion of labor negotiations for all of the City's labor units. The labor packages included classification and compensation studies, cost of living adjustments and other incentives that provided employees with competitive compensation.

As of June 30, 2016, the General Fund total fund balance was \$23.0 million, which included \$3.8 million in committed reserves, \$1.4 million in assigned reserves, and \$17.8 million in unassigned reserves. The unassigned reserves are designated by the City Council based on the City's Reserves Policy, which follows best practices from the Government Finance Officers' Association (GFOA) of between 15-20 percent of General Fund operating revenue. Within the City's unassigned reserves, the City Council designated funds for economic contingencies, potential catastrophe and budget contingencies.

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Other Post Employment Benefit (OPEB) Liability Impact on Fund Balance

The City has a particularly rich retiree health benefit for employees hired prior to April 25, 2010 (legacy employees). Those legacy employees who retire from CalPERS and from the City concurrently with at least 5 years of service are entitled to 100% coverage of retiree medical insurance premiums paid by the City. This benefit resulted in an OPEB Unfunded Actuarial Accrued Liability of \$57 million as of June 30, 2015, based the most recent external actuarial analysis which reflects investment of \$13.5 million with the California Employers' Retiree Benefit Trust (CERBT) in February 2014. In addition, the City Council approved an appropriation of over \$800 thousand (\$250 thousand from the General Fund, and the remainder from enterprise funds) to be contributed to CERBT on an annual basis.

City Housing Fund

Up until Redevelopment Agencies were abolished in FY 2011-12 by the State of California under ABX1 26, the City set aside 20% of Redevelopment property taxes to fund the provision of new affordable housing units, as well as the operation and maintenance of housing stock that the Redevelopment Agency had already funded. That fund was formerly called the Low/Moderate Income Housing Fund. With its source of funding (20% of Redevelopment property tax dollars) abolished, the City Council voted to take on the operations of the former housing units by becoming the Successor Housing Agency, with activities funded primarily from the rental revenues received by the City for those City-owned occupied housing units. Any shortfall between the rents received and the operations and maintenance costs of those housing units are funded by either one time grants or by the General Fund. Any fund balances will be held for future housing property maintenance needs.

In FY 2015-16, the City Housing Fund received for \$416 thousand in revenues, which included \$188 thousand in rent, and \$76 thousand in interest income. The fund also had \$492 thousand in expenses, the majority of which was for professional services related to an affordable housing development.

Capital Improvement Fund

The City consolidates and reports its governmental fund-type capital project expenditures in this fund. Resources consist of transfers from the General Fund, major and non-major funds, developer impact fees, and gasoline taxes and transportation sales taxes from non-major governmental funds. Resources also come from federal, state, and local grants, contributions from other cities, utilities and private developers. Entire capital projects are appropriated in one-year, but expended over multiple years, with unspent appropriations carried forward year-to-year until completion.

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East of 101 Sewer Impact Fee Fund

In FY 2015-16, this fund received \$551 thousand in revenues, indicative of the pace and magnitude of development in the East of 101 area, which drove fund balance to a positive \$504 thousand. The fund had a negative fund balance for many years due to prepayment of impact fees by a large biotech firm to front-fund a now completed project.

In 2007, the City entered into an agreement with this firm to pre-fund the sewer impact fees for the East Grand Avenue Sewer Trunk project in order for the project to be completed prior to the issuance of building permits. As a result, the pre-funding is reported as unearned revenue, a liability on the fund's balance sheet, until sufficient development generates impact fees to cover the prepayment of those fees, or until the City has a new agreement with the firm. As of June 30, 2016, the remaining balance of the pre-funding is nearly \$2.0 million.

East of 101 Traffic Impact Fee Fund

In FY 2015-16, the City received \$1.6 million in traffic impact fees, and transferred out \$475 thousand for capital improvements. As of June 30, 2016, the fund has a balance of \$7.2 million.

Child Care Impact Fee Fund

The City received \$341 thousand in child care impact fees in FY 2015-16. Factoring in limited expenditures, this fund has a balance of \$2.9 million as of June 30, 2016. Larger scale projects can be funded once a sufficient balance has been accumulated.

Developer Deposit

Since 2007, the City has entered into agreements with a large biotech firm to front-fund sewer and streetscape projects. The remaining balances of the pre-funding are reported as liability which will be reduced as related project expenditures are incurred.

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Other Governmental Funds

Presented as a group in the Basic Financial Statements, these funds are individually presented as Supplementary Information.

Enterprise Funds

Sewer Enterprise Fund

The Sewer Enterprise fund reported operating income (before non-operating revenues and expenses transfers) of \$8.0 million in FY 2015-16. Operating revenues decreased by \$0.6 million, or 2.4 percent. The Water Quality Control Plant is a shared facility, with the cities of San Bruno, Millbrae and Burlingame sharing in the cost of operations and capital improvements. At \$4.8 million, FY 2015-16 was closer to the historical average for cash flows out for acquisition of capital assets compared to the prior year. The City's accounting practice dictates that capital outlay for enterprise funds are offset by a contra account and the resulting debit balance recorded to capital assets. Therefore, in comparison to the prior year, operating expenses decreased by \$5.1 million or 22.8 percent. Net position increased \$7.1 million to end the year at \$75.0 million.

Parking District Fund

In FY 2015-16, revenues increased by 2.9 percent to \$843 thousand, while expenses increased by \$153 thousand, or 20.5 percent. The additional expenses reflected implementation of pilot program to install new parking meters that employed current technology, including payment by credit card. Net position decreased slightly by \$20 thousand to \$13.9 million.

Storm Water Fund

The Storm Water Fund is used to account for resources needed to fund storm drain and storm infrastructure operations, maintenance, capital replacement, and compliance with various federal and state regulations regarding storm water runoff. Revenues totaled \$405 thousand, primarily from a levy on property owners. Transfers totaled \$930 thousand, the majority of which came from the Gas Tax Fund in the amount of \$670,000 and \$250,000 from the General Fund. Expenses totaled \$1.3 million, \$1.6 million less than the amended budget, due to the trash capture devices capital project, which did not enter the construction phase in FY 2015-16 as projected. Rather, the construction contract is projected to be sent out for bid by the end of FY 2016-17. Reserves as of the fiscal year ended June 30, 2016, totaled \$1.2 million. Service fee revenues remain static in this fund without a ballot measure to increase assessed fees.

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CAPITAL ASSETS

GASB Statement 34 requires the City to add infrastructure to its reportable capital assets. Infrastructure includes streets, drainage systems, and traffic control and safety devices. Previously, governments excluded the value of such property from their reports of capital assets. The City has successfully reported on the depreciated value of all such assets acquired or built since 1980. The City reports the depreciated book value of other types of capital assets such as buildings, land, equipment and furniture, on the City-wide Statement of Net Assets. Such information is summarized below and is more completely detailed in Note 3 to the Basic Financial Statements. The City depreciates all its capital assets, except land and construction in progress.

At June 30, 2016, the City had \$360.6 million in capital assets, net of depreciation, representing an increase of \$1.0 million from the prior year. The increase reflects the return to a more typical capital asset addition trend within Business-type activities compared to more typical fiscal years.

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The City's various capital asset types used in governmental and business-type activities, are illustrated in Table 7 below:

Table 7
Capital Assets (in Millions) at June 30

	<u>2016</u>	<u>2015</u>
Governmental Activities:		
Land	\$ 47.6	\$ 47.6
Buildings and improvements	85.0	85.0
Equipment and vehicles	19.8	19.6
Furniture and fixtures	1.8	1.8
Infrastructure - streets*	183.1	183.1
Infrastructure - traffic control devices*	5.1	5.1
Infrastructure - storm drains*	8.9	8.9
Construction in progress	26.8	18.4
Less accumulated depreciation	<u>(144.7)</u>	<u>(136.2)</u>
Totals	<u>\$ 233.4</u>	<u>\$ 233.3</u>
* Additions during the fiscal year only		
Business-type Activities		
Land	\$ 1.4	\$ 1.4
Buildings and improvements	66.7	66.7
Clean water facilities and transmission lin	75.5	75.5
Infrastructure - storm drains	4.8	4.8
Infrastructure - streets	7.4	7.4
Equipment and vehicles	11.2	11.2
Construction in progress	12.1	7.1
Less accumulated depreciation	<u>(51.9)</u>	<u>(47.8)</u>
Totals	<u>\$ 127.2</u>	<u>\$ 126.3</u>
Total City	<u>\$ 360.6</u>	<u>\$ 359.6</u>

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DEBT ADMINISTRATION

Each of the City's debt issuances is discussed in detail in Note 5 to the Basic Financial Statements. A summary of the City's outstanding debt for the past two fiscal years is as follows:

Table 8
Outstanding Debt
(In Millions) at June 30

<i>Governmental Activities</i>	2016	2015
Loan payable to Successor Agency	\$ 10.7	\$ 11.4
Capital leases	2.2	2.8
Total Governmental Activities Outstanding Debt	<u>\$ 12.9</u>	<u>\$ 14.2</u>
<i>Business-type Activities</i>		
State Water Resources Board loans	\$ 39.4	\$ 43.5
2005 Sewer Bonds	3.8	4.1
Total Business-type Activities Outstanding Debt	<u>\$ 43.2</u>	<u>\$ 47.6</u>

The decline in Business-type Activities outstanding debt of \$4.4 million is the result of scheduled repayments.

The largest remaining debt obligations are the following:

Three loans to the City's Sewer Enterprise Fund from the State Water Resources Control Board to finance the expansion of the City's water quality control plant and pay for Wet Weather improvements which will improve environmental impacts on the Bay. Principal and interest repayments commence on the loans upon completion of the project related to each loan package. The three current loans outstanding have fixed interest of 2.6%, 2.5% and 2.4% are due in 2022, 2026 and 2028. Because of the regional benefits and equity interest in these projects, the City of San Bruno shares in the loan repayments for the first two of the three current loans.

ECONOMIC OUTLOOK AND MAJOR ACCOMPLISHMENTS

The economic outlook and major accomplishments of the City are discussed in the accompanying Transmittal Letter.

CITY OF SOUTH SAN FRANCISCO
MANAGEMENT'S DISCUSSION AND ANALYSIS
Required Supplementary Information

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This Comprehensive Annual Financial Report is intended to provide readers with a general overview of the City's finances. Questions about this report or requests for additional financial information should be directed to the City of South San Francisco Finance Department, P.O. Box 711, South San Francisco, CA 94083, and phone (650) 877-8512. The City's website is at www.ssf.net.

CITY OF SOUTH SAN FRANCISCO

STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES

The Statement of Net Position and the Statement of Activities summarize the entire City's financial activities and financial position.

The Statement of Net Position reports the excess of the City's total assets and deferred outflows of resources over the City's total liabilities and deferred inflows of resources, including all the City's capital assets and all its long-term debt. The Statement of Net Position focuses the reader on the composition of the City's net position, by subtracting total liabilities from total assets.

The Statement of Net Position summarizes the financial position of all the City's Governmental Activities in a single column, and the financial position of all the City's Business-Type Activities in a single column; these columns are followed by a total column which presents the financial position of the entire City.

The City's Governmental Activities include the activities of its General Fund, along with all its Special Revenue, Capital Projects and Debt Service Funds. Since the City's Internal Service Funds service these Funds, their activities are consolidated with Governmental Activities, after eliminating inter-fund transactions and balances. The City's Business Type Activities include all its Enterprise Fund activities.

The Statement of Activities reports increases and decreases in the City's net position. It is also prepared on the full accrual basis, which means it includes all the City's revenues and all its expenses, regardless of when cash changes hands. This differs from the "modified accrual" basis used in the Fund financial statements, which reflect only current assets, current liabilities, available revenues and measurable expenditures.

The Statement of Activities presents the City's expenses first, listed by program, and follow these with the expenses of its business-type activities. Program revenues—that is, revenues which are generated directly by these programs—are then deducted from program expenses to arrive at the net expense of each governmental and business-type program. The City's general revenues are then listed in the Governmental Activities or Business-type Activities column, as appropriate, and the Change in Net Position is computed and reconciled with the Statement of Net Position.

Both these Statements include the financial activities of the City and the City of South San Francisco Capital Improvements Financing Authority that is legally separate but a component unit of the City because it is controlled by the City, which is financially accountable for its activities. Data for the South San Francisco Conference Center Authority is reflected as a discretely presented component unit of the City. This data is presented separately from other funds of the City to reflect operations under control of a governing body with a voting majority which is different from the City Council.

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CITY OF SOUTH SAN FRANCISCO
STATEMENT OF NET POSITION
JUNE 30, 2016

	Primary Government			Component Unit
	Governmental	Business-Type	Total	South San Francisco
	Activities	Activities		Conference
				Center
ASSETS				
Cash and investments (Note 2)	\$98,914,915	\$20,121,456	\$119,036,371	\$2,830,795
Receivables:				
Accounts	8,819,684	586,481	9,406,165	293,558
Accrued interest	231,651	42,833	274,484	
Loans	1,776,716		1,776,716	
Deposit	203,510		203,510	117,905
Inventory	824		824	
Other				3,183
Prepaid items	32,756		32,756	
Restricted cash and investments (Note 2)	415,952	6	415,958	488,124
Internal balances (Note 4A)	(47,926)	47,926		
Land held for development (Note 1M)	1,900,000		1,900,000	
Capital assets: (Note 3)				
Nondepreciable	74,351,293	13,508,341	87,859,634	
Depreciable, net accumulated depreciation	159,029,784	113,664,564	272,694,348	3,703,675
Total Assets	345,629,159	147,971,607	493,600,766	7,437,240
DEFERRED OUTFLOW OF RESOURCES				
Related to pension (Note 7)	12,582,780	1,398,087	13,980,867	
Deferred amounts from refunding of debt (Note 5)				50,819
Total Deferred Outflow of Resources	12,582,780	1,398,087	13,980,867	50,819
LIABILITIES				
Accounts payable	2,466,101	243,483	2,709,584	299,982
Accrued salaries and benefits	3,621,781		3,621,781	47,094
Accrued interest payable		741,143	741,143	17,194
Other payable	485,235	158,896	644,131	
Deposits	1,815,202	7,500	1,822,702	381,312
Unearned revenue	2,821,222		2,821,222	
Accrued insurance losses: (Note 11)				
Due within one year	712,000		712,000	
Due in more than one year	10,688,947		10,688,947	
Compensated absences obligation: (Note 1K)				
Due within one year	3,537,997	307,164	3,845,161	
Due in more than one year	2,489,751	241,290	2,731,041	
Debt and capital lease obligations: (Note 5)				
Due within one year	565,476	4,536,800	5,102,276	425,000
Due in more than one year	12,387,674	38,706,032	51,093,706	905,000
OPEB obligations - due in more than one year (Note 9)	24,904,700		24,904,700	
Net pension liability - due in more than one year (Note 7)	117,037,903	13,004,212	130,042,115	
Total Liabilities	183,533,989	57,946,520	241,480,509	2,075,582
DEFERRED INFLOW OF RESOURCES				
Related to pension (Note 7)	11,248,886	1,249,876	12,498,762	
Total Deferred Inflow of Resources	11,248,886	1,249,876	12,498,762	
NET POSITION (Note 6)				
Net investment in capital assets	231,142,079	83,930,073	315,072,152	2,373,675
Restricted for:				
Debt service				488,124
Special revenue projects	21,324,695		21,324,695	
Capital projects	31,081,907		31,081,907	
Total Restricted Net Position	52,406,602		52,406,602	488,124
Unrestricted	(120,119,617)	6,243,225	(113,876,392)	2,550,678
Total Net Position	\$163,429,064	\$90,173,298	\$253,602,362	\$5,412,477

See accompanying notes to financial statements

**CITY OF SOUTH SAN FRANCISCO
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2016**

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary Government				
Governmental Activities:				
General Government	\$9,044,518	\$4,194,563	\$8,311	
Fire	22,488,964	3,450,524		
Police	23,158,168	2,076,837	877,165	
Public Works	11,916,572	10,361,525	2,293,226	\$1,147,337
Parks and Recreation	12,901,657	3,744,137	839,772	
Library	4,442,577	164,271	1,224,606	
Economic and Community Development	7,603,275	6,131,463	338,412	
Total Governmental Activities	91,555,731	30,123,320	5,581,492	1,147,337
Business-type Activities				
Sewer	18,273,580	19,569,341	5,802,788	
Parking District	894,769	843,199		
Storm Water	1,289,465	412,105		
Total Business-type Activities	20,457,814	20,824,645	5,802,788	
Total Primary Government	\$112,013,545	\$50,947,965	\$11,384,280	\$1,147,337
Component Unit				
Conference Center	\$3,380,041	\$1,619,819		

General revenues:

Taxes:

Property taxes

Sales taxes

Transient occupancy taxes

Franchise Fees

Other taxes

Motor vehicle in lieu, unrestricted

Property taxes in lieu of vehicle license fees

Investment earnings

Miscellaneous

Transfers (Note 4)

Total general revenues and transfers

Change in Net Position

Net Position - Beginning

Net Position - Ending

See accompanying notes to financial statements

Net (Expenses) Revenues and Changes in Net Position			
Primary Government			Component Unit
Governmental Activities	Business-Type Activities	Total	South San Francisco Conference Center
(\$4,841,644)		(\$4,841,644)	
(19,038,440)		(19,038,440)	
(20,204,166)		(20,204,166)	
1,885,516		1,885,516	
(8,317,748)		(8,317,748)	
(3,053,700)		(3,053,700)	
(1,133,400)		(1,133,400)	
(54,703,582)		(54,703,582)	
	\$7,098,549	7,098,549	
	(51,570)	(51,570)	
	(877,360)	(877,360)	
	6,169,619	6,169,619	
(54,703,582)	6,169,619	(48,533,963)	
			(\$1,760,222)
26,438,620		26,438,620	
15,188,686		15,188,686	
13,393,437		13,393,437	2,172,207
3,982,092		3,982,092	
5,124,574		5,124,574	
26,708		26,708	
5,770,060		5,770,060	
1,354,266	289,201	1,643,467	9,204
2,334,407		2,334,407	97,828
(919,547)	919,547		
72,693,303	1,208,748	73,902,051	2,279,239
17,989,721	7,378,367	25,368,088	519,017
145,439,343	82,794,931	228,234,274	4,893,460
\$163,429,064	\$90,173,298	\$253,602,362	\$5,412,477

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FUND FINANCIAL STATEMENTS

Major funds are defined generally as having significant activities or balances in the current year.

The funds described below were determined to be Major Funds by the City in fiscal 2016. Individual non-major funds may be found in the Supplemental section.

GENERAL FUND

This fund accounts for resources traditionally associated with government, such as administration, public safety, library, parks maintenance, and recreation, outside of those accounted for in other funds.

LOW AND MODERATE INCOME HOUSING ASSETS SPECIAL REVENUE FUND

To account for the activities related to the assets assumed by the City as Housing Successor to the housing activities of the former Redevelopment Agency of the City of South San Francisco.

CAPITAL IMPROVEMENT CAPITAL PROJECTS FUND

To account for expenditures associated with the acquisition, construction, or improvement of City owned facilities and infrastructure. Funding comes from the general fund, special revenue funds, grants and fees.

EAST OF 101 SEWER IMPACT FEES CAPITAL PROJECTS FUND

These fees provide new development's share of new and rehabilitated sewer collection and treatment facilities to serve the East of Highway 101 area.

EAST OF 101 TRAFFIC IMPACT FEES CAPITAL PROJECTS FUND

These fees are to provide new development's share of new and expanded roadway and intersection improvements to serve the East of Highway 101 area.

CHILD CARE IMPACT FEES CAPITAL PROJECTS FUND

These citywide fees provide new development's share of new and expanded childcare facilities to serve the childcare needs of working parents.

DEVELOPER DEPOSIT FUND

To account for a deposit by a large corporation for various capital projects the developer agreed to fund.

CAPITAL INFRASTRUCTURE RESERVE FUND

Replacement, upgrade, and maintenance of the City's infrastructure are backlogged, constituting a significant liability. Funds are set aside in this fund as part of the budget process and as part of the City's reserve policy to address the replacement and/or upgrade of the city infrastructure (such as parks, buildings, facilities, streets, sidewalks, and storm water facilities).

**CITY OF SOUTH SAN FRANCISCO
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2016**

			Capital Projects Funds	
	General Fund	Low and Moderate Income Housing Assets	Capital Improvement	East of 101 Sewer Impact Fees
ASSETS				
Cash and investments (Note 2)	\$19,931,377	\$2,190,747	\$1,028,163	\$2,467,653
Receivables:				
Accounts	7,945,482	8,128	678,625	
Accrued interest	57,493	5,137		4,992
Loans		1,197,700		
Due from other funds (Note 4B)	100			
Inventory	824			
Restricted cash and investments (Note 2)		66,895		
Land held for redevelopment (Note 1M)				
Prepays	32,756			
	<u>\$27,968,032</u>	<u>\$3,468,607</u>	<u>\$1,706,788</u>	<u>\$2,472,645</u>
Total Assets				
LIABILITIES				
Liabilities:				
Accounts payable	\$1,006,737	\$6,800	\$1,173,871	
Accrued salaries and benefits	3,621,781			
Other payable	206,402		165,894	
Deposits				
Unearned revenue	115,927			\$1,968,879
Due to other funds (Note 4B)				
Total Liabilities	<u>4,950,847</u>	<u>6,800</u>	<u>1,339,765</u>	<u>1,968,879</u>
Fund Balances (Note 6):				
Nonspendable	33,580			
Restricted		3,461,807		503,766
Committed	3,654,283			
Assigned	1,578,153		367,023	
Unassigned	17,751,169			
Total Fund Balances (Deficits)	<u>23,017,185</u>	<u>3,461,807</u>	<u>367,023</u>	<u>503,766</u>
Total Liabilities and Fund Balances (Deficits)	<u>\$27,968,032</u>	<u>\$3,468,607</u>	<u>\$1,706,788</u>	<u>\$2,472,645</u>

Capital Projects Funds					
East of 101 Traffic Impact Fees	Child Care Impact Fees	Developer Deposit	Capital Infrastructure Reserve Fund	Other Governmental Funds	Total Governmental Funds
\$7,197,036	\$2,867,905	\$812,017	\$17,592,545	\$20,112,708	\$74,200,151
				180,588	8,812,823
16,217	6,936	2,961	45,840	43,578	183,154
				579,016	1,776,716
					100
					824
				349,057	415,952
				1,900,000	1,900,000
					32,756
<u>\$7,213,253</u>	<u>\$2,874,841</u>	<u>\$814,978</u>	<u>\$17,638,385</u>	<u>\$23,164,947</u>	<u>\$87,322,476</u>
				\$146,297	\$2,333,705
					3,621,781
				35,065	407,361
		\$742,094		1,073,108	1,815,202
				736,416	2,821,222
				100	100
		742,094		1,990,986	10,999,371
					33,580
\$7,213,253	\$2,874,841	72,884	\$17,638,385	21,173,961	52,938,897
					3,654,283
					1,945,176
					17,751,169
<u>7,213,253</u>	<u>2,874,841</u>	<u>72,884</u>	<u>17,638,385</u>	<u>21,173,961</u>	<u>76,323,105</u>
<u>\$7,213,253</u>	<u>\$2,874,841</u>	<u>\$814,978</u>	<u>\$17,638,385</u>	<u>\$23,164,947</u>	<u>\$87,322,476</u>

CITY OF SOUTH SAN FRANCISCO
GOVERNMENTAL FUNDS
BALANCE SHEET - RECONCILIATION OF GOVERNMENTAL
FUND BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES
JUNE 30, 2016

Total fund balances reported on the governmental funds balance sheet	\$76,323,105
Amounts reported for Governmental Activities in the Statement of Net Position are different from those reported in the Governmental Funds because of the following:	
Capital assets used in Governmental Activities are not financial resources and, therefore, are not reported in the Governmental Funds.	228,457,320
Internal service funds are used by management to charge the cost of management of communication, telephone, building, fleet maintenance, equipment replacement, workers' compensation, employee benefits, insurance, and post-retirement healthcare benefits to individual funds. The assets and liabilities are included in Governmental Activities in the Statement of Net Position.	(10,303,720)
The assets and liabilities below are not due and payable in the current period and therefore are not reported in the funds:	
Long-term debt	(10,714,152)
Deferred outflows related pension	12,582,780
Net pension liability	(117,037,903)
Deferred inflows related to pension	(11,248,886)
Non-current portion of compensated absences	(4,629,480)
Net position of governmental activities	<u>\$163,429,064</u>

See accompanying notes to financial statements

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**CITY OF SOUTH SAN FRANCISCO
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2016**

	General Fund	Low and Moderate Income Housing Assets	Capital Projects Funds Capital Improvement	East of 101 Sewer Impact Fees
REVENUES				
Property taxes	\$24,777,659			
Sales taxes	17,710,425			
Transient occupancy taxes	13,442,952			
Franchise Fees	3,982,092			
Other taxes	5,124,574			
Intergovernmental	7,833,659		\$2,351,355	
Interest and rentals	3,080,567	\$280,436		\$33,489
Licenses and permits	6,896,897			
Charges for services	8,659,873			517,952
Fines and forfeitures	791,756			
Other	336,267	135,680	104,644	
Total Revenues	<u>92,636,721</u>	<u>416,116</u>	<u>2,455,999</u>	<u>551,441</u>
EXPENDITURES				
Current:				
City Council	268,133			
City Clerk	646,518			
City Treasurer	118,788			
City Attorney	782,389			
City Manager	1,735,423			
Finance	2,186,648			
Non-departmental	1,124,348			2,500
Human Resources	1,468,785			
Fire	24,058,478			
Police	25,319,536			
Public Works	5,025,897		8,538,733	
Parks and Recreation	13,234,028			
Library	4,681,188			
Economic and Community Development	6,144,861	491,672		
Other				
Debt service:				
Principal repayments				
Total Expenditures	<u>86,795,020</u>	<u>491,672</u>	<u>8,538,733</u>	<u>2,500</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>5,841,701</u>	<u>(75,556)</u>	<u>(6,082,734)</u>	<u>548,941</u>
OTHER FINANCING SOURCES (USES)				
Transfers in (Note 4C)	1,976,872		6,161,203	
Transfers out (Note 4C)	(6,082,763)			(4,716)
Total Other Financing Sources (Uses)	<u>(4,105,891)</u>		<u>6,161,203</u>	<u>(4,716)</u>
Net Change in Fund Balances	1,735,810	(75,556)	78,469	544,225
Fund balances (deficits) - July 1	<u>21,281,375</u>	<u>3,537,363</u>	<u>288,554</u>	<u>(40,459)</u>
Fund balances (deficits) - June 30	<u>\$23,017,185</u>	<u>\$3,461,807</u>	<u>\$367,023</u>	<u>\$503,766</u>

See accompanying notes to financial statements

Capital Projects Funds					
East of 101 Traffic Impact Fees	Child Care Impact Fees	Developer Deposit	Capital Infrastructure Reserve Fund	Other Governmental Funds	Total Governmental Funds
				\$1,660,961	\$26,438,620
					17,710,425
					13,442,952
					3,982,092
				1,551,054	6,675,628
				2,175,340	12,360,354
\$108,530	\$46,362		\$305,480	352,589	4,207,453
					6,896,897
1,637,445	341,284	\$269,155		3,960,649	15,386,358
					791,756
			201,996	1,660,992	2,439,579
1,745,975	387,646	269,155	507,476	11,361,585	110,332,114
					268,133
					646,518
					118,788
					782,389
					1,735,423
					2,186,648
	2,500			133,892	1,263,240
					1,468,785
				116,862	24,175,340
				139,450	25,458,986
2,500				1,279,216	14,846,346
					13,234,028
					4,681,188
				1,271,122	7,907,655
				395,749	395,749
				656,000	656,000
2,500	2,500			3,992,291	99,825,216
1,743,475	385,146	269,155	507,476	7,369,294	10,506,898
				5,000	8,143,075
(475,073)		(269,155)	(527,812)	(5,834,180)	(13,193,699)
(475,073)		(269,155)	(527,812)	(5,829,180)	(5,050,624)
1,268,402	385,146		(20,336)	1,540,114	5,456,274
5,944,851	2,489,695	72,884	17,658,721	19,633,847	70,866,831
\$7,213,253	\$2,874,841	\$72,884	\$17,638,385	\$21,173,961	\$76,323,105

CITY OF SOUTH SAN FRANCISCO
Reconciliation of the
NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS
with the
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2016

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$5,456,274
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Amounts reported for Governmental Activities in the Statement of Activities are different because of the following:

Capital Assets Transactions

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and allocated over their estimated useful lives and reported as depreciation expense.

Capital assets additions	8,587,722
Retirement and adjustment of capital assets	(173,153)
Current year depreciation	(8,128,337)

Long-Term Debt Payments

Repayment of principal is an expenditure in the governmental funds, but in the Statement of Net Position the repayment reduces long-term liabilities.

Repayment of principal is added back to fund balance	656,000
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Accrual of Non-Current Items

The amount below included in the Statement of Activities does not require the use of current financial resources and therefore is not reported as revenue or expenditures in governmental funds (net change):

Compensated absences	(352,387)
Unavailable revenue	(219,545)
Net pension liability, and deferred outflows and inflows of resources	6,739,769

Allocation of Internal Service Fund Activity

Internal service funds are used by management to charge the costs of certain activities to individual funds. The net revenue of the internal service fund is reported with governmental activities.

5,423,378

CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES

<u>\$17,989,721</u>

See accompanying notes to financial statements

CITY OF SOUTH SAN FRANCISCO
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts		Actual Amount	Variance with Final Budget Positive (Negative)
	Original	Final		
Resources (inflows):				
Property taxes	\$24,313,857	\$24,313,857	\$24,777,659	\$463,802
Sales taxes	16,530,436	19,332,436	17,710,425	(1,622,011)
Transient occupancy taxes	12,000,000	13,430,100	13,442,952	12,852
Franchise fees	3,344,000	3,344,000	3,982,092	638,092
Other taxes	4,385,363	4,385,363	5,124,574	739,211
Intergovernmental	6,369,887	7,702,367	7,833,659	131,292
Interest and rentals	2,931,500	2,931,500	3,080,567	149,067
Licenses and permits	3,876,854	5,961,854	6,896,897	935,043
Charges for services	8,786,108	8,717,108	8,659,873	(57,235)
Fines and forfeitures	838,500	838,500	791,756	(46,744)
Other	234,248	248,148	336,267	88,119
	<u>83,610,753</u>	<u>91,205,233</u>	<u>92,636,721</u>	<u>1,431,488</u>
Amounts available for appropriation				
	<u>83,610,753</u>	<u>91,205,233</u>	<u>92,636,721</u>	<u>1,431,488</u>
Charges to appropriations (outflows)				
City Council	237,768	268,135	268,133	2
City Clerk	691,304	751,302	646,518	104,784
City Treasurer	131,193	131,192	118,788	12,404
City Attorney	782,578	782,578	782,389	189
City Manager	1,588,362	1,764,099	1,764,093	6
Finance	2,027,713	2,231,312	2,231,311	1
Non-departmental	1,013,535	1,305,477	1,305,476	1
Human Resources	1,475,848	1,527,383	1,518,820	8,563
Fire	21,754,722	24,103,926	24,103,932	(6)
Police	24,959,424	25,356,509	25,319,536	36,973
Public Works	3,912,331	5,328,834	5,328,828	6
Parks and Recreation	13,903,626	13,464,414	13,462,221	2,193
Library	4,607,218	4,769,354	4,731,555	37,799
Economic and Community Development	5,731,979	6,849,485	6,791,573	57,912
	<u>82,817,601</u>	<u>88,634,000</u>	<u>88,373,173</u>	<u>260,827</u>
Total charges to appropriations				
	<u>82,817,601</u>	<u>88,634,000</u>	<u>88,373,173</u>	<u>260,827</u>
OTHER FINANCING SOURCES (USES)				
Transfers in (Note 4C)	1,022,301	2,175,348	1,976,872	(198,476)
Transfers out (Note 4C)	(1,700,000)	(8,632,720)	(6,082,763)	2,549,957
	<u>(677,699)</u>	<u>(6,457,372)</u>	<u>(4,105,891)</u>	<u>2,351,481</u>
Total Other Financing Sources (Uses)				
	<u>(677,699)</u>	<u>(6,457,372)</u>	<u>(4,105,891)</u>	<u>2,351,481</u>
NET CHANGE IN FUND BALANCES	<u>\$115,453</u>	<u>(\$3,886,139)</u>	<u>157,657</u>	<u>\$4,043,796</u>
Fund Balance - July 1			21,281,375	
Adjustment to budgetary basis:				
Encumbrance adjustments			<u>1,578,153</u>	
Fund Balance - June 30			<u>\$23,017,185</u>	

See accompanying notes to financial statements

CITY OF SOUTH SAN FRANCISCO
LOW AND MODERATE INCOME HOUSING ASSETS
SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2016

	Budget	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES:			
Interest and rental	\$167,000	\$280,436	\$113,436
Other	619,000	135,680	(483,320)
Total Revenues	786,000	416,116	(369,884)
EXPENDITURES:			
Current:			
Economic and Community Development	2,088,456	491,672	1,596,784
Total Expenditures	2,088,456	491,672	1,596,784
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(1,302,456)	(75,556)	1,226,900
OTHER FINANCING SOURCES (USES)			
Transfers out	(230)		230
Total other financing sources (uses)	(230)		230
NET CHANGE IN FUND BALANCE	(\$1,302,686)	(75,556)	\$1,227,130
Fund balance - July 1		3,537,363	
Fund balance - June 30		\$3,461,807	

See accompanying notes to financial statements

MAJOR PROPRIETARY FUNDS

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the cost of providing goods and services be financed primarily through user charges.

The concept of *major funds* established by GASB Statement 34 extends to Proprietary Funds. The City reported all enterprise funds as major proprietary funds.

GASB 34 does not provide for the disclosure of budget versus actual comparisons regarding proprietary funds that are major funds.

SEWER ENTERPRISE FUND

This fund accounts for user charges and debt proceeds supporting the operation, maintenance, and capital expansion of the wastewater collection and treatment system.

PARKING DISTRICT FUND

This fund accounts for meter and parking permit fees used to acquire and maintain parking facilities.

STORM WATER FUND

This fund accounts for user charges sustaining the Storm Water Management Program mandated by state and federal authorities.

**CITY OF SOUTH SAN FRANCISCO
PROPRIETARY FUNDS
STATEMENT OF NET POSITION
JUNE 30, 2016**

	Business-type Activities - Enterprise Funds				Governmental Activities Internal Service Funds
	Sewer Enterprise	Parking District	Storm Water	Total	
ASSETS					
Current assets:					
Cash and investments (Note 2)	\$17,206,677	\$1,892,163	\$1,022,616	\$20,121,456	\$24,714,764
Receivables:					
Accounts	579,944		6,537	586,481	6,861
Accrued interest	35,210	4,794	2,829	42,833	48,497
Deposit					203,510
Restricted cash and investments (Note 2)	6			6	
Total current assets	17,821,837	1,896,957	1,031,982	20,750,776	24,973,632
Noncurrent assets:					
Capital assets: (Note 3)					
Nondepreciable	12,312,024	1,023,320	172,997	13,508,341	103,736
Depreciable, net accumulated depreciation	102,562,149	11,034,339	68,076	113,664,564	4,820,021
Total non-current assets	114,874,173	12,057,659	241,073	127,172,905	4,923,757
Total Assets	132,696,010	13,954,616	1,273,055	147,923,681	29,897,389
Deferred Outflow					
Related to pension (Note 7)	1,398,087			1,398,087	
LIABILITIES					
Current liabilities:					
Accounts payable	230,252	478	12,753	243,483	132,396
Other payable	148,930	9,966		158,896	77,874
Accrued interest payable	741,143			741,143	
Deposits payable	7,500			7,500	
Accrued insurance loss (Note 11)					712,000
Compensated absences obligation (Note 1K)	300,217	4,062	2,885	307,164	789,142
Current portion of long-term debt (Note 5)	4,536,800			4,536,800	565,476
Total current liabilities	5,964,842	14,506	15,638	5,994,986	2,276,888
Noncurrent liabilities:					
Accrued insurance losses (Note 11)					10,688,947
Compensated absences obligation (Note 1K)	192,615	12,397	36,278	241,290	609,126
Net OPEB obligation (Note 9)					24,904,700
Noncurrent portion of long-term debt (Note 5)	38,706,032			38,706,032	1,673,522
Net pension liability (Note 7)	13,004,212			13,004,212	
Total noncurrent liabilities	51,902,859	12,397	36,278	51,951,534	37,876,295
Total Liabilities	57,867,701	26,903	51,916	57,946,520	40,153,183
Deferred Inflow					
Related to pension (Note 7)	1,249,876			1,249,876	
NET POSITION:					
Net investment in capital assets	71,631,341	12,057,659	241,073	83,930,073	2,684,759
Unrestricted (deficit)	3,345,179	1,870,054	980,066	6,195,299	(12,940,553)
Total Net Position	\$74,976,520	\$13,927,713	\$1,221,139	90,125,372	(\$10,255,794)

Some amounts reported for business-type activities in the statement of net position are different because certain internal service fund assets and liabilities are included in business-type activities

47,926
\$90,173,298

See accompanying notes to financial statements

CITY OF SOUTH SAN FRANCISCO
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
FOR THE YEAR ENDED JUNE 30, 2016

	Business-type Activities - Enterprise Funds				Governmental Activities
	Sewer Enterprise	Parking District	Storm Water	Total	Internal Service Funds
OPERATING REVENUES					
Charges for services	\$19,515,965		\$405,105	\$19,921,070	\$23,721,250
Other cities' participation	5,752,765			5,752,765	
Permit fees	53,376			53,376	
Parking fees		\$843,199		843,199	
Total Operating Revenues	25,322,106	843,199	405,105	26,570,410	23,721,250
OPERATING EXPENSES					
Personnel expenses	7,165,353	268,371	1,140,766	8,574,490	14,230,674
Professional services		167,746	90,650	258,396	566,256
OPEB expenses	535,039			535,039	1,895,762
Program supplies	303,830	50,415	99,330	453,575	1,994,409
Insurance	144,602		2,536	147,138	1,056,255
Self-insurance and claims					1,924,421
Repair and maintenance	1,111,670		(126,681)	984,989	557,714
Rents and leases	1,592,100			1,592,100	
Utilities	1,348,299	50,780	10,971	1,410,050	35,210
Administration	1,290,005	100,900	64,227	1,455,132	
Depreciation	3,790,710	257,063	14,527	4,062,300	722,185
Other	23,808		2,935	26,743	282,088
Total Operating Expenses	17,305,416	895,275	1,299,261	19,499,952	23,264,974
Operating Income (Loss)	8,016,690	(52,076)	(894,156)	7,070,458	456,276
NONOPERATING REVENUES (EXPENSES)					
Interest income	238,389	32,012	18,800	289,201	324,158
Gain on dispositions of capital assets					28,272
Interest expense	(1,206,947)			(1,206,947)	(83,845)
Other	50,023		7,000	57,023	816,525
Total Nonoperating Revenues (Expenses)	(918,535)	32,012	25,800	(860,723)	1,085,110
Income (loss) before transfers	7,098,155	(20,064)	(868,356)	6,209,735	1,541,386
TRANSFERS					
Transfers in (Note 4C)	4,716		930,841	935,557	4,240,000
Transfers out (Note 4C)	(16,010)			(16,010)	(108,923)
Change in Net Position	7,086,861	(20,064)	62,485	7,129,282	5,672,463
Net Position (Deficits) - July 1	67,889,659	13,947,777	1,158,654	82,996,090	(15,928,257)
Net Position (Deficits) - June 30	\$74,976,520	\$13,927,713	\$1,221,139	\$90,125,372	(\$10,255,794)
Change in Net Position				\$7,129,282	
Some amounts reported for business-type activities in the statement of activities are different because the net revenue (expense) of certain internal service funds is reported with business-type activities				249,085	
Change in Net Position of Business-Type Activities				\$7,378,367	

See accompanying notes to financial statements

**CITY OF SOUTH SAN FRANCISCO
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2016**

	Business-type Activities - Enterprise Funds			Governmental Activities Internal Service Funds
	Sewer Enterprise	Parking District	Storm Water	Total
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash received from customers	\$25,634,123	\$843,199	\$405,568	\$26,882,890
Cash payment to suppliers for goods and services	(6,342,845)	(365,612)	(159,833)	(6,868,290)
Cash payment to employees for services	(7,887,380)	(263,338)	(1,140,332)	(9,291,050)
Cash received from interfund service provided				24,611,366
Cash payment for judgments and claims				(1,867,474)
Other payments				(4,794)
Net Cash Provided by (Used in) Operating Activities	11,403,898	214,249	(894,597)	10,723,550
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Receipts from other funds				100
Transfers in	4,716		930,841	935,557
Transfers out	(16,010)			(16,010)
Net Cash Provided by Noncapital Financing Activities	(11,294)		930,841	919,547
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Principal paid on long-term debt	(4,420,781)			(4,420,781)
Interest paid on long-term debt	(1,285,695)			(1,285,695)
Acquisition of capital assets, net	(4,808,900)		(164,415)	(4,973,315)
Proceeds from the sale of capital assets				28,272
Net Cash Used in Capital and Related Financing Activities	(10,515,376)		(164,415)	(10,679,791)
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest received	237,739	31,440	18,355	287,534
Net Cash Provided by Investing Activities	237,739	31,440	18,355	287,534
Net Increase (Decrease) in cash and cash equivalents	1,114,967	245,689	(109,816)	1,250,840
Cash and cash equivalents, beginning	16,091,716	1,646,474	1,132,432	18,870,622
Cash and cash equivalents, ending	\$17,206,683	\$1,892,163	\$1,022,616	\$20,121,462
Reconciliation of operating income (loss) to net cash provided by operating activities:				
Operating income (loss)	\$8,016,690	(\$52,076)	(\$894,156)	\$7,070,458
Adjustments to reconcile operating income (loss) to cash flows from operating activities:				
Depreciation	3,790,710	257,063	14,527	4,062,300
Other non-operating revenue (expenses)	50,023		7,000	57,023
Net change in assets and liabilities:				
Accounts and lease receivables	261,994		(6,537)	255,457
Accounts payable	3,699	(5,737)	(15,865)	(17,903)
Other payable	2,809	9,966		12,775
Accrued insurance losses				56,947
OPEB obligations				1,094,000
Compensated absence obligations	26,836	5,033	434	32,303
(Decrease) increase due to retirement system	(748,863)			(748,863)
Net Cash Provided by (Used in) Operating Activities	\$11,403,898	\$214,249	(\$894,597)	\$10,723,550

See accompanying notes to basic financial statements

FIDUCIARY FUND

An agency fund is used to account for assets held by the City acting as an agent for another government entity. The financial activity of this fund, excluded from the Entity-wide financial statements, is presented in a separate Fiduciary Fund financial statement.

SUCCESSOR AGENCY PRIVATE PURPOSE TRUST FUND

The Fund is used to account for the activities of the Successor Agency to the former Redevelopment Agency of the City of South San Francisco.

SSF EMPLOYEE DEFERRED COMP TRUST OVERSIGHT FUND

This fund is used to pay for the administrative costs of monitoring the Deferred Compensation Funds on behalf of City employees.

**CITY OF SOUTH SAN FRANCISCO
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2016**

	Successor Agency Private Purpose Trust Fund	Agency Fund SSF Employee Def Comp Trust Oversight
ASSETS		
Cash and investments (Note 2)	\$302,408	\$62,944
Accounts receivable	2,932	
Interest receivable	10,184	158
Advances to the City (Note 5)	10,714,152	
Loans receivable (Note 13B)	245,103	
Restricted cash and investments (Note 2)	89,868,512	
Capital assets (Note 13C):		
Nondepreciable	52,769,724	
Depreciable, net accumulated depreciation	2,985,964	
Total Assets	<u>\$156,898,979</u>	<u>\$63,102</u>
LIABILITIES		
Accounts payable	\$9,533	\$12,500
Accrued interest payable	942,140	
Deposits	37,519	
Other accrued liabilities		50,602
Noncurrent portion of pollution remediation (Note 13E)	537,000	
Long-term debt (Note 13D):		
Due within one year	2,000,000	
Due in more than one year	55,590,000	
Total Liabilities	<u>59,116,192</u>	<u>\$63,102</u>
NET POSITION		
Held in trust for other purposes	<u>\$97,782,787</u>	

See accompanying notes to financial statements

**CITY OF SOUTH SAN FRANCISCO
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2016**

	Successor Agency Private Purpose Trust Fund
ADDITIONS	
Intergovernmental	\$3,466,496
Interest and rentals	<u>971,567</u>
Total Additions	<u>4,438,063</u>
DEDUCTIONS	
Economic and Community Development	1,067,949
Interest expense	2,856,438
Depreciation	<u>86,452</u>
Total Deductions	<u>4,010,839</u>
Change in net position	427,224
NET POSITION HELD IN TRUST FOR OTHER PURPOSES	
Beginning of the year	<u>97,355,563</u>
End of the year	<u>\$97,782,787</u>

See accompanying notes to financial statements

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CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
--

A. *Description of the Financial Reporting Entity*

As required by generally accepted accounting principles, the financial statements present the City of South San Francisco (the City) as the Primary Government, with its component units for which the City is considered financially accountable. The component units discussed below are included in the City's reporting entity because of the significance of their operational and financial relationships with the City.

B. *Description of Blended Component Units*

The accompanying basic financial statements include all funds and boards and commissions that are controlled by the City Council. The basic financial statements include the City's blended component units, entities for which the City is considered to be financially accountable. A blended component unit, although a legally separate entity, is in substance, part of the City's operations and so data from this unit is combined with the City. The City's following blended component units are described below.

The **City of South San Francisco Capital Improvements Financing Authority** is a joint exercise of powers authority created in 1991 between the City and the City of South San Francisco former Redevelopment Agency. The Financing Authority is authorized to borrow money through the purchase or issuance of bonds, notes, or other obligations for the purpose of making loans to the City and other public entities to finance capital improvements. The City Council members serve as the Board of Directors.

C. *Description of Discrete Component Unit*

The **City of South San Francisco Conference Center Authority** was established in 1992 to manage and operate the South San Francisco Conference Center. The Authority is governed by a Board of nine commissioners consisting of two Council members and seven representatives from various businesses appointed by City Council.

The Authority does not meet the criteria of a blended component unit, since the City Council is not the component unit's governing body and the Authority does not provide services entirely to the City. However the City is financially accountable and is able to impose its will on the Authority. The Authority is therefore considered a discrete component unit with its financial data reported separately from the financial data of the City.

The City of South San Francisco Conference Center Authority financial statements may be obtained from the Authority at 255 South Airport Boulevard, South San Francisco, CA 94080.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)
--

D. Basis of Presentation

Government-wide Statements - The Statement of Net Position and the Statement of Activities display information about the primary government (the City) and its component units. These statements include the financial activities of the overall City government, except for fiduciary activities. Interfund transfers and amounts owed between funds within the primary government have been eliminated from the statements. Amounts representing interfund services and uses remain in the statements. These statements distinguish between the *governmental* and *business-type activities* of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational needs of a particular program and (c) fees, grants and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the City's funds, including fiduciary funds and blended component units. Separate statements for each fund category – *governmental*, *proprietary*, and *fiduciary* – are presented. The emphasis of fund financial statements is on major individual governmental and enterprise funds, each of which is displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

Proprietary fund *operating* revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. *Nonoperating* revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

E. Major Funds

Major funds are defined as funds that have either assets, liabilities, revenues or expenditures/expenses equal to ten percent of their fund-type total and five percent of the grand total. The General Fund is always a major fund. The City may also select other funds it believes should be presented as major funds.

The City reported the following major governmental funds in the accompanying financial statements:

General Fund – Accounts for resources traditionally associated with government, such as administration, public safety, library, parks, maintenance, and recreation, outside of those accounted for in other funds.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)
--

Low and Moderate Income Housing Asset Special Revenue Fund – This fund was established to account for the activities related to the assets assumed by the City as Housing Successor to the housing activities of the former Redevelopment Agency of the City.

Capital Improvement Capital Projects Fund - Accounts for expenditures associated with the acquisition, construction, or improvement of City-owned facilities and infrastructure. Funding comes from the General Fund, Special Revenue funds, grants and fees.

East of 101 Sewer Impact Fees Capital Projects Fund – These fees provide new development's share of new and rehabilitated sewer collection and treatment facilities to serve the East of Highway 101 area.

East of 101 Traffic Impact Fees Capital Projects Fund – These fees are to provide new developments share of new and expanded roadway and intersection improvements to serve the East of Highway 101 area.

Child Care Impact Fees Capital Projects Fund – These citywide fees provide new development's share of new and expanded childcare facilities to serve the City.

Developer Deposits Capital Projects Fund – Accounts for a deposit by a large corporation for various capital projects the developer agreed to fund.

Capital Infrastructure Reserve Fund – Replacement, upgrade, and maintenance of the City's infrastructure are backlogged, constituting a significant liability. Funds are set aside in this fund as part of the budget process and as part of the City's reserve policy to address the replacement and/or upgrade of the city infrastructure (such as parks, buildings, facilities, streets, sidewalks, and storm water facilities).

The City reported all enterprise funds as major funds in the accompanying financial statements. The enterprise funds are:

Sewer Enterprise Fund - Accounts for user charges and debt proceeds supporting the operation, maintenance, and capital expansion of the wastewater collection and treatment system.

Parking District Fund - Accounts for meter and parking permit fees used to acquire and maintain parking facilities.

Storm Water Fund - Accounts for user charges sustaining the Storm Water Management Program mandated by state and federal authorities.

The City also reports the following fund types:

Internal Service Funds - These funds account for City services, self insurance, health and retirement benefits, and equipment replacement; all of which are provided to other departments on a cost-reimbursement basis.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)
--

Fiduciary Funds - An agency fund is used to account for assets held by the City as an agent for SSF Employee Deferred Comp Trust Oversight Fund. The Successor Agency Private-Purpose Trust Fund accounts for the accumulation of resources to be used for payments at appropriate amounts and times in the future. The financial activities of the funds are excluded from the Government-wide financial statements, but are presented in the separate Fiduciary Fund financial statements.

F. Basis of Accounting

The government-wide, proprietary, private-purpose trust fund, and discretely presented component unit financial statements are reported using the *economic resources measurement focus* and the full *accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place.

The agency funds which only report assets and liabilities and do not have a measurement focus.

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when *measurable and available*. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds from long-term debt and acquisitions under capital leases are reported as *other financing sources*.

Those revenues susceptible to accrual are property and sales taxes, certain intergovernmental revenues, interest revenue, licenses and permits, charges for services, fines and forfeitures. Sales taxes collected and held by the state at year end on behalf of the City are also recognized as revenue. Other receipts and taxes are recognized as revenue when the cash is received.

Non-exchange transactions, in which the City gives or receives value without directly, receiving or giving equal value in exchange, include taxes, grants, entitlements, and donations. On the accrual basis, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Under the terms of grant agreements, the City may fund certain programs with a combination of cost-reimbursement grants, categorical block grants, and general revenue. Thus, both restricted and unrestricted net position may be made available to finance program expenditures. The City's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

The City considers restricted shared state revenues such as gasoline taxes and public safety sales taxes, restricted locally imposed transportation sales taxes, fines, forfeitures, licenses, permits, charges for services, and program grants as program revenues.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)
--

G. *Budgets, Budgetary Accounting, and Encumbrances*

The City is not legally required to budget any of its funds, but does so to enhance City management's effectiveness in their financial planning efforts and to enhance control over the City's operations. Budgets are adopted on a modified accrual basis, except for encumbrances and for the Capital Improvement Fund. Encumbrances are considered expenditures in the year of the purchase order issuance. The Capital Improvement Fund is adopted on a multi-year project basis with unexpended and unencumbered budgets reappropriated in the following year. The City operates under the general laws of the State of California (the State) and annually adopts a budget effective July 1 for the ensuing fiscal year for the General fund; Special Revenue funds; Capital Projects funds except for the Developer Deposits Capital Projects Fund; and Enterprise funds.

The budget is adopted by the City Council and controlled at the department level for the General fund and at the fund level or lower for all other funds with adopted budgets. From the effective date of the budget, the amounts stated therein as proposed expenditures become appropriations to the various City departments. The City Council may amend the budget by resolution during the fiscal year. The department heads may authorize transfers within one object category within the same department within a fund. The City Manager may authorize transfers between object categories and departments within a fund.

All appropriations lapse at year-end, except for capital projects and encumbrances. Original adopted budgets and final amended budgets are presented in the basic financial statements. Supplementary budget appropriations were necessary during the year ended June 30, 2015.

Encumbrance accounting, under which, purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of the budgetary process. Encumbrances outstanding at year-end are reported as reservations of fund balances since they do not constitute expenditures or liabilities. Encumbrances are reappropriated in the following year.

The budgetary comparison statements present comparisons of the legally adopted budget with actual charges to appropriations on a budgetary basis. In order to provide a meaningful comparison, the actual charges on a budgetary basis include encumbrances, which is a basis that differs significantly from those used to present financial statements in conformity with generally accepted accounting principles.

Certain indirect costs are included in program expenses reported for individual functions and activities.

- H. *Cash Equivalents*** - For purposes of the statement of cash flows, the City considers all highly liquid investments (including all restricted assets) with maturity of three months or less when purchased to be cash equivalents. The City maintains a cash and investment pool that is available for use by all funds. As the proprietary funds' share of this pool is readily available when needed, such share is also considered to be cash equivalent. Deposit assets in the proprietary funds are related to insurance and benefits and are not considered cash equivalents for purposes of the statement of cash flows.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)
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I. *Inventory and Prepaid Items* - consist of consumable supplies. Inventory is stated at cost (first-in, first-out method). The costs are recorded as expenditures at the time the individual inventory or prepaid item is consumed. Reported inventory and prepaid items are equally offset by a fund balance reservation, which indicates that they do not constitute "available spendable resources" even though they are a component of net current assets.

J. *Capital Assets* - All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated fair market value on the date contributed.

The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets.

Depreciation is provided using the straight line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The City has assigned the useful lives listed below to capital assets:

Buildings	50 years
Clean water facilities and transmission lines	40 years
Improvements	30 years
Machinery and equipment	5-20 years
Furniture and fixtures	12 years
Infrastructure	20-40 years

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period. The capitalization level is \$20,000 for vehicles, and \$100,000 for all else, including all other equipment that is not a vehicle.

K. *Vacation and Sick Pay* - are accrued as earned. Upon termination, employees are paid for all unused vacation at their current hourly rates. After five to twenty years of employment, one half of accumulated sick leave becomes vested, up to a maximum amount as specified under labor contract provisions. The vested portion is available for current use or, if unused, is payable at termination or retirement.

The long-term portion of the liability for compensated absences for governmental fund type operations is recorded as compensated absences in the government-wide financial statements. The portion expected to be permanently liquidated is recorded in the Health and Retirement Benefits Internal Service Fund. Proprietary fund liabilities are recorded within their respective funds.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The changes of the compensated absences were as follows:

	Governmental Activities	Business-Type Activities	Total
Beginning Balance	\$5,636,781	\$516,151	\$6,152,932
Additions	4,215,100	434,153	4,649,253
Payments	(3,824,133)	(401,850)	(4,225,983)
Ending Balance	<u>\$6,027,748</u>	<u>\$548,454</u>	<u>\$6,576,202</u>
Current Portion	<u>\$3,537,997</u>	<u>\$307,164</u>	<u>\$3,845,161</u>

Compensated absences are liquidated by the fund that has recorded the liability. The long-term portion of governmental activities compensated absences is liquidated primarily by the Health and Retirement Benefits Internal Service Fund.

- L. *Property Tax Levy, Collection and Maximum Rates*** - State of California Constitution Article XIII A provides that the combined maximum property tax rate on any given property may not exceed 1% of its assessed value unless an additional amount for general obligation debt has been approved by voters. Assessed value is calculated at 100% of market value as defined by Article XIII A and may be adjusted by no more than 2% per year unless the property is sold, transferred, or substantially improved. The State Legislature has determined the method of distribution of receipts from a 1% tax levy among the counties, cities, school districts and other districts. The County of San Mateo assesses properties, bills for and collects property taxes on the schedule that follows:

	<u>Secured</u>	<u>Unsecured</u>
Valuation/lien dates	January 1	January 1
Levy dates	July 1	July 1
Due dates (delinquent as of)	50% on November 1 (December 10) 50% on February 1 (April 10)	July 1 (August 31)

The term "unsecured" refers to taxes on personal property other than land and buildings. These taxes are secured by liens on the property being taxed.

Property taxes levied are recorded as revenue and receivables when they are collected during the fiscal year of levy or within 60 days of year-end.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)
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- M. *Land held for development*** - is stated at the lower of historical cost or net realizable value (equal to agreed upon sales price if a disposition and development agreement has been reached with a developer).
- N. *Unbilled Services*** - for the Sewer Rental Enterprise Fund are accrued at year-end.
- O. *Use of Estimates*** - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent asset and liabilities at the dates of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting periods. Actual results could differ from those estimates.
- P. *Deferred Outflows/Inflows of Resources*** - In addition to assets, the statement of financial position or balance sheet reports a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position or fund balance that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the statement of financial position or balance sheet reports a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position or fund balance that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time.
- Q. *New Accounting Pronouncements***
- Governmental Accounting Standards Board (GASB) Statement No. 72 – In February 2015, GASB issued Statement No. 72, *Fair Value Measurement and Application*. The intention of this Statement is to provide guidance for determining a fair value measurement for financial reporting by requiring measurement of certain assets and liabilities at fair value using a consistent and more detailed definition of fair value and accepted valuation techniques.
- Governmental Accounting Standards Board (GASB) Statement No. 76 – *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. The objective of this statement is to reduce the GAAP hierarchy to two categories of authoritative GAAP from the four categories under GASB Statement No. 55. The statement is effective for the periods beginning after June 15, 2015, or the 2015-2016 fiscal year.
- Governmental Accounting Standards Board (GASB) Statement No. 79 – *Certain External Investment Pools and Pool Participants*. The objective of this Statement is to address for certain external investment pool and their participants the accounting and financial reporting implications that result from changes in the regulatory provisions referenced by previous accounting and financial reporting standards. This statement is effective for the periods beginning after December 15, 2015, or the 2015-2016 fiscal year.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)
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R. *Fair Value Measurements*

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 inputs are inputs – other than quoted prices included within level 1 – that are observable for an asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

NOTE 2 - CASH AND INVESTMENTS

The City's goal is to invest at the maximum yield, consistent with safety and liquidity, while individual funds can process payments for expenditures at any time.

A. *Policies*

The City invests in individual investments and in investment pools. Individual investments are evidenced by specific identifiable *securities instruments*, or by an electronic entry registering the owner in the records of the institution issuing the security, called the *book entry* system. In order to increase security, the City employs the Trust Department of a bank as the custodian of certain City managed investments, regardless of their form.

California Law requires banks and savings and loan institutions to pledge government securities with a market value of 110% of the City's cash on deposit, or first trust deed mortgage notes with a market value of 150% of the deposit, as collateral for these deposits. Under California Law this collateral is held in a separate investment pool by another institution in the City's name and places the City ahead of general creditors of the institution.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 2 - CASH AND INVESTMENTS (Continued)

The City's investments are carried at fair value, as required by generally accepted accounting principles. The City adjusts the carrying value of its investments to reflect their fair value at each fiscal year end, and it includes the effects of these adjustments in income for that fiscal year.

B. Classification

Cash and investments as of June 30, 2016 are classified in the financial statements as shown below, based on whether or not their use is restricted under the terms of City debt instruments or agency agreements.

Financial Statement Presentation:

Statement of Net Position:

City of South San Francisco:

Cash and investments available for operations	\$119,036,371
Restricted cash and investments	415,958
Total Primary Government cash and investments	<u>119,452,329</u>

Statement of Fiduciary Assets:

Cash and investments available for operations	365,352
Restricted cash and investments	89,868,512
Total Fiduciary cash and investments	<u>90,233,864</u>

Conference Center:

Cash and investments available for operations	2,830,795
Restricted cash and investments	488,124
Total South San Francisco	
Conference Center cash and investments	<u>3,318,919</u>
Total cash and investments	<u>\$213,005,112</u>

The City does not allocate investments by fund. Each proprietary fund's portion of Cash and Investments Available for Operations is in substance a demand deposit available to finance operations, and is considered a cash equivalent in preparing the statement of cash flows.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 2 - CASH AND INVESTMENTS (Continued)

C. *Investments Authorized by the California Government Code and the City's Investment Policy*

The City's investment policy and the California Government Code allow the City to invest in the following provided the credit ratings of the issuers are acceptable to the City and approved percentages and maturities are not exceeded. The table below also identifies certain provisions of the California Government Code, or the City's Investment Policy where it is more restrictive:

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
U.S. Treasury Obligations	5 years	N/A	No Limit	No Limit
U.S. Agency Securities	5 years	N/A	25%	No Limit
Asset Backed Securities	5 years	AA	20%	No Limit
Commercial Paper	270 days	A1,P1	25%	5%
Repurchase Agreements	90 days	AA	No Limit	No Limit
Local Agency Investment Fund (LAIF)	Upon Demand	N/A	\$65 million	No Limit
Money Market Mutual Funds	N/A	Highest Rating Category	20%	10%
Corporate Medium Term Notes	5 years	A	30%	5%
Supranational Obligations	5 years	AA	30%	10%

The City of South San Francisco Conference Center Authority (Authority) maintains its cash and investments separately from the City. The investment policy of the Authority contains no limitations on the amount that can be invested in any one issue beyond that stipulated by the California Government Code.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 2 - CASH AND INVESTMENTS (Continued)

D. Investments Authorized by Debt Agreements

The Successor Agency to the former Redevelopment Agency must maintain required amounts of cash and investments with trustees or fiscal agents under the terms of certain debt issues. These funds are unexpended bond proceeds or are pledged as reserves to be used if the City fails to meet its obligations under these debt issues. The California Government Code requires these funds to be invested in accordance with City ordinance bond indentures or State statute. The table below identifies the investment types that are authorized for investments held by fiscal agents. The table also identifies certain provisions of these debt agreements:

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Credit Quality</u>	<u>Percentage of Portfolio</u>
U.S. Treasury Obligations	N/A	N/A	No Limit
U.S. Agency Securities	N/A	N/A	No Limit
Commercial Paper	270 days	Highest Rating Category	No Limit
State and Local Investment Pool	N/A	Highest Rating Category	No Limit
Guaranteed Investment Contracts (fully collateralized) (A)	N/A	AAA	No Limit
Municipal Obligations	N/A	Highest Rating Category	No Limit
State Obligations	N/A	Two Highest Rating Categories	No Limit

- (A) Guaranteed Investment Contracts must be fully collateralized with U.S. Treasury Obligations or U.S. Agency Obligations.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 2 - CASH AND INVESTMENTS (Continued)

The City of South San Francisco Conference Center Authority must maintain required amounts of cash and investments with trustees or fiscal agents under the terms of certain debt issues. These funds are unexpended bond proceeds or are pledged as reserves to be used if the Authority fails to meet its obligations under these debt issues. The California Government Code requires these funds to be invested in accordance with the Authority's ordinance, bond indentures or State statute. The table below identifies the investment types that are authorized for investments held by fiscal agents. The table also identifies certain provisions of these debt agreements:

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality	Maximum Percentage of Portfolio
U.S. Treasury Obligations	N/A	N/A	No Limit
U.S. Agency Securities	N/A	N/A	10%
Negotiable Certificates of Deposit	N/A	A	No Limit
Commercial Paper	N/A	Aaa	No Limit
Corporate Notes	N/A	A	No Limit
Money Market	N/A	N/A	No Limit
Guaranteed Investment Contracts (fully collateralized) (A)	N/A	AAA	No Limit

(A) Guaranteed Investment Contracts must be fully collateralized with U.S. Treasury Obligations or U.S. Agency Obligations.

E. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Normally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The City also manages its interest rate risk is by holding most investments to maturity, thus reversing unrealized market gains and losses.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 2 - CASH AND INVESTMENTS (Continued)

Information about the sensitivity of the fair values of the City's investments (including investments held by bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity or earliest call date:

	Remaining maturity		Total
	Less than 1 year	One to Five Years	
<i>City and Fiduciary:</i>			
U.S. Agency Securities			
Non-callable	\$7,673,908	\$31,044,405	\$38,718,313
U.S. Treasury Notes	6,116,653	67,613,382	73,730,035
Local Agency Investment Fund	24,101,852		24,101,852
Money Market Funds	25,652,522		25,652,522
Guaranteed Investment Agreements		3,099,750	3,099,750
Corporate Notes		13,745,415	13,745,415
Asset Backed Securities		7,306,649	7,306,649
Supranational Obligations		3,593,064	3,593,064
<i>South San Francisco Conference Center:</i>			
Local Agency Investment Fund	2,263,411		2,263,411
Money Market Funds	488,124		488,124
Total Investments	\$66,296,470	\$126,402,665	192,699,135
Cash in Banks and on Hand - City of South San Francisco			19,738,593
Cash in Banks and on Hand - South San Francisco Conference Center			567,384
Total Cash and Investments			\$213,005,112

The City is a participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The City reports its investment in LAIF at the fair value amount provided by LAIF, which is the same as the value of the pool share. The balance is available for withdrawal on demand, and is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset-backed securities, loans to certain state funds, and floating rate securities issued by federal agencies, government-sponsored enterprises, United States Treasury Notes and Bills, and corporations. At June 30, 2016, these investments have an average maturity of 167 days.

Money market funds are available for withdrawal on demand and as of June 30, 2016 have an average maturity of 34 days.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 2 - CASH AND INVESTMENTS (Continued)

F. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the actual rating as of June 30, 2016, for each of the Primary Government's investment types as provided by Moody's investment rating system, except as noted:

Investment Type	Aaa	Aaa-mf	Aa1-Aa3	A1-A3	Total
City and Fiduciary:					
U.S. Agency Securities					
Non-callable	\$38,718,313				\$38,718,313
Money Market Funds		\$25,652,522			25,652,522
Corporate Notes	1,472,245		\$2,036,170	\$10,237,000	13,745,415
Asset Backed Securities	7,306,649				7,306,649
Supranational Obligations	3,593,064				3,593,064
South San Francisco Conference Center:					
Money Market Funds		488,124			488,124
Totals	\$51,090,271	\$26,140,646	\$2,036,170	\$10,237,000	89,504,087
City and Fiduciary:					
<i>Not rated:</i>					
Guaranteed Investment Agreements					3,099,750
Local Agency Investment Fund					24,101,852
<i>Exempt from credit rate disclosure:</i>					
U.S. Treasury Notes					73,730,035
South San Francisco Conference Center:					
<i>Not rated:</i>					
Local Agency Investment Fund					2,263,411
Total Investments					\$192,699,135

G. Concentration of Credit Risk

The City's investment policy contains limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. Investments in any one issuer, other than U. S. Treasury securities, mutual funds, and external investment pools that represent 5% or more of total Entity-wide investments are as follows at June 30, 2016:

Issuer	Investment Type	Amount
Federal National Mortgage Association	U.S. agency securities	\$13,600,475
Federal Home Loan Bank	U.S. agency securities	12,927,077

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 2 - CASH AND INVESTMENTS (Continued)

H. Fair Value Hierarchy

The City categorized its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure fair value of assets. Level 1 inputs are quoted prices in an active market for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

The following is a summary of the fair value hierarchy of the fair value of investments of the City as of June 30, 2016:

	Level 2	Total
<i>Investments by Fair Value Level:</i>		
<i>City and Fiduciary:</i>		
U.S. Agency Securities		
Non-callable	\$38,718,313	\$38,718,313
U.S. Treasury Notes	73,730,035	73,730,035
Local Agency Investment Fund	24,101,852	24,101,852
Corporate Notes	13,745,415	13,745,415
Asset Backed Securities	7,306,649	7,306,649
Supranational Obligations	3,593,064	3,593,064
<i>South San Francisco Conference Center:</i>		
Local Agency Investment Fund	2,263,411	2,263,411
Totals	<u>\$163,458,739</u>	163,458,739
<i>Investments Measured at Amortized Cost:</i>		
<i>City and Fiduciary:</i>		
Money Market Mutual Funds		25,652,522
Guaranteed Investment Agreements		3,099,750
<i>South San Francisco Conference Center:</i>		
Money Market Mutual Funds		488,124
Total Investments		<u>\$192,699,135</u>

All Investments classified in Level 2 of the fair value hierarchy, with the exception of the Local Agency Investment Fund, are valued using various pricing techniques maintained by Interactive Data Pricing, including benchmark curves, sector groupings and matrix pricing. These prices are obtained from various pricing sources by our investment manager. The Local Agency Investment Fund, classified in Level 2 of the fair value hierarchy, are valued using the fair value factor provided by the Treasurer of the State of California, which is calculated as the fair value divided by the amortized cost of the investment pool. Money market funds and guaranteed investment agreements were reported at amortized cost.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 3 - CAPITAL ASSETS

A. Capital Asset Changes – Changes in capital assets during the fiscal year consist of:

	Balance June 30, 2015	Additions	Retirements	Adjustments	Transfers	Balance June 30, 2016
Governmental activities						
Capital assets not being depreciated:						
Land	\$47,563,435					\$47,563,435
Construction in Progress	18,356,005	\$8,587,722		(\$259,605)		26,684,122
Total capital assets not being depreciated	65,919,440	8,587,722		(259,605)		74,247,557
Capital assets being depreciated:						
Buildings and Improvements	84,955,957					84,955,957
Infrastructure - Streets	183,079,365					183,079,365
Infrastructure - Storm Drains	8,927,492					8,927,492
Infrastructure - Traffic Control Devices	5,138,138					5,138,138
Equipment and Vehicle	6,454,247		(\$66,248)			6,387,999
Furniture and Fixtures	1,837,554					1,837,554
Total capital assets being depreciated	290,392,753		(66,248)			290,326,505
Less accumulated depreciation for:						
Buildings and Improvements	(30,480,269)	(2,253,800)		83,745		(32,650,324)
Infrastructure - Streets	(85,152,103)	(5,331,486)				(90,483,589)
Infrastructure - Storm Drains	(2,753,061)	(204,500)				(2,957,561)
Infrastructure - Traffic Control Devices	(2,403,122)	(183,199)				(2,586,321)
Equipment and Vehicle	(5,937,788)	(124,200)	66,248	2,707		(5,993,033)
Furniture and Fixtures	(1,414,762)	(31,152)				(1,445,914)
Total accumulated depreciation	(128,141,105)	(8,128,337)	66,248	86,452		(136,116,742)
Net Governmental Fund Capital Assets Being Depreciated	162,251,648	(8,128,337)		86,452		154,209,763
Internal Service Fund Capital Assets						
Capital assets not being depreciated:						
Construction in Progress	34,854	103,736			(\$34,854)	103,736
Total capital assets not being depreciated	34,854	103,736			(34,854)	103,736
Capital assets being depreciated:						
Equipment and Vehicle	13,146,500	409,685	(191,062)		34,854	13,399,977
Accumulated depreciation	(8,048,833)	(722,185)	191,062			(8,579,956)
Net Internal Service Fund Capital Assets Being Depreciated	5,097,667	(312,500)			34,854	4,820,021
Governmental activity capital assets, net	\$233,303,609	\$250,621		(\$173,153)		\$233,381,077

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 3 - CAPITAL ASSETS (Continued)

	Balance June 30, 2015	Additions	Balance June 30, 2016
Business-type activities			
Capital assets, not being depreciated:			
Land	\$1,396,758		\$1,396,758
Construction in Progress	7,138,268	\$4,973,315	12,111,583
Total capital assets not being depreciated	8,535,026	4,973,315	13,508,341
Capital assets being depreciated:			
Buildings and Improvements	66,715,639		66,715,639
Clean Water Facilities and Lines	75,522,774		75,522,774
Infrastructure - Storm Drains	4,773,977		4,773,977
Infrastructure - Streets	7,377,546		7,377,546
Equipment and Vehicle	11,179,118		11,179,118
Furniture and Fixtures	31,154		31,154
Total capital assets being depreciated	165,600,208		165,600,208
Less accumulated depreciation for:			
Buildings and Improvements	(12,924,189)	(1,619,770)	(14,543,959)
Clean Water Facilities and Lines	(23,501,744)	(1,888,069)	(25,389,813)
Infrastructure - Storm Drains	(556,962)	(159,132)	(716,094)
Infrastructure - Streets	(1,211,981)	(209,570)	(1,421,551)
Equipment and Vehicle	(9,647,314)	(185,759)	(9,833,073)
Furniture and Fixtures	(31,154)		(31,154)
Total accumulated depreciation	(47,873,344)	(4,062,300)	(51,935,644)
Net capital assets being depreciated	117,726,864	(4,062,300)	113,664,564
Business-type activity capital assets, net	\$126,261,890	\$911,015	\$127,172,905

	Balance June 30, 2015	Additions	Retirements	Balance June 30, 2016
Component Unit:				
South San Francisco Conference Center				
Buildings and Improvements	\$10,531,390	\$329,141	(\$206,433)	\$10,654,098
Furniture and Fixtures	701,402	20,616	(7,860)	714,158
Machinery and equipment	237,802	13,465	(44,371)	206,896
Total:	11,470,594	363,222	(258,664)	11,575,152
Less accumulated depreciation	(7,674,870)	(455,271)	258,664	(7,871,477)
Component unit, net	\$3,795,724	(\$92,049)		\$3,703,675

- B. Capital Asset Contributions** - Some capital assets may have been acquired using federal and State grant funds, or were contributed by developers or other governments. Contributed capital assets are valued at their estimated acquisition value on the date contributed. GASB Statement 34 requires that these contributions be accounted for as revenues at the time the capital assets are contributed.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 3 - CAPITAL ASSETS (Continued)

- C. Depreciation Allocation** - Depreciation expense is charged to functions and programs based on their usage of the related assets. The amounts allocated to each function or program are as follows:

Governmental Activities

Governmental functions	
General government	\$636,742
Fire	379,703
Police	22,721
Public works	6,553,821
Parks and recreation	373,031
Library	60,452
Economic and community development	101,867
Total Governmental Functions	8,128,337
Internal Service Funds	722,185
Total Governmental Activities	\$8,850,522

Business-Type Activities

Sewer Enterprise	\$3,790,710
Parking District	257,063
Storm Water	14,527
Total Business-Type Activities	\$4,062,300

NOTE 4 - INTER-FUND TRANSACTIONS

A. Internal Balances

Internal balances are presented in the Entity-wide financial statements only. They represent the net interfund receivables and payables remaining after the elimination of all such balances within governmental and business-type activities.

B. Inter-fund Receivables and Payables

Amounts due to or due from other funds reflect inter-fund balances for services rendered or short-term loans expected to be repaid in the next fiscal year.

Due From Other Fund	Due to Other Fund	Amount
General Fund	Supplemental Law Enforcement Services	
	Special Revenue Fund	\$100
		\$100

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 4 - INTER-FUND TRANSACTIONS (Continued)

C. Transfers

Resources may be transferred from one City fund to another. Transfers routinely fund capital projects or capital outlays, lease or debt service payments, and operating expenses. The purpose of majority of these transfers is to reimburse a fund that has made an expenditure on behalf of another fund. Some expenditures reimbursed were for capital projects, debt service, maintenance and operating expenses, and contributions for post-employment benefits.

Transfers between funds during the fiscal year ended June 30, 2016 were as follows:

FROM FUND (OUT)	TO FUND (IN)	AMOUNT
General Fund	Capital Improvement Capital Projects Fund	\$1,587,763
	Storm Water Enterprise Fund	250,000
	Health and Retirement Benefits Internal Service Fund	4,240,000
	Non-major Governmental Funds	5,000
East of 101 Sewer Impact Fees Capital Project Fund	Sewer Enterprise Fund	4,716
East of 101 Traffic Impact Fees Capital Project Fund	Capital Improvement Capital Projects Fund	475,073
Developer Deposit Capital Projects Funds	Capital Improvement Capital Projects Fund	269,155
Capital Infrastructure Reserve Capital Projects Fund	Capital Improvement Capital Projects Fund	527,812
Non-major Governmental Funds	General Fund	1,976,848
	Capital Improvement Capital Projects Fund	3,176,491
	Storm Water Enterprise Fund	680,841
Sewer Enterprise Fund	General Fund	24
	Capital Improvement Capital Projects Fund	15,986
Internal Service Fund		
Equipment Replacement Fund	Capital Improvement Capital Projects Fund	108,923
	Total	\$13,318,632

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 5 - LONG-TERM DEBT

A. Current Year Transactions and Balances

A summary of governmental and business-type activities transactions for the fiscal year ended June 30, 2016 follows:

	Authorized and Issued	Balance at June 30, 2015	Retirement	Balance at June 30, 2016	Current Portion
Governmental Activities:					
2007 Loans Payable to the Successor Agency (1)		\$11,370,152	\$656,000	\$10,714,152	
Total Governmental Activities Debt		11,370,152	656,000	10,714,152	
Capital Leases (2):					
2008 Two Fire Trucks		357,213	97,059	260,154	\$100,983
2010 Two Ambulances		216,115	84,156	131,959	87,190
2010 Two Fire Trucks		669,691	111,296	558,395	115,736
2013 Fire Truck		1,057,513	120,378	937,135	123,576
2014 Sweeper		486,040	134,685	351,355	137,991
Total Capital Leases		2,786,572	547,574	2,238,998	565,476
Net Governmental Long-Term Debt		\$14,156,724	\$1,203,574	\$12,953,150	\$565,476
Business-Type Activities:					
1999 State Water Resources Loan, 2.6%, due 8/1/22 (3)	\$47,721,252	\$23,371,118	\$2,665,772	\$20,705,346	\$2,735,082
2004 State Water Resources Loan, 2.5%, due 1/1/27 (3)	21,258,529	13,339,412	1,068,566	12,270,846	1,095,280
2008 State Water Resources Loan, 2.4%, (4)	9,164,505	6,833,083	416,443	6,416,640	426,438
2005 Sewer Revenue Bonds, 2.75 to 5.0%, due 04/30/26 (5)	6,000,000	4,120,000	270,000	3,850,000	280,000
Total Enterprise Fund Long-Term Debt	\$84,144,286	\$47,663,613	\$4,420,781	\$43,242,832	\$4,536,800
Component Unit - Conference Center:					
2003 Revenue Bonds, 2.25% to 4.0%, due 9/1/18 (6)	\$5,865,000	\$1,740,000	\$410,000	\$1,330,000	\$425,000
Unamortized refunding loss on 2003 bonds		(77,334)	(26,515)	(50,819)	
Total Conference Center	\$5,865,000	\$1,662,666	\$383,485	\$1,279,181	\$425,000

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 5 - LONG-TERM DEBT (Continued)

(1) As of June 30, 2016, the Oyster Point Improvements Impact Fund owed Successor Agency (formerly the Merged Redevelopment Project Area Capital Project Fund) for developer fees in the amount of \$10,714,152 for the Flyover and Hookramps Projects that were completed in prior years. The outstanding balance will be paid off from the future developer fees. With the dissolution of the Agency effective January 31, 2012, the Successor Agency assumed the asset which the City is to repay. This payable is recorded as a long-term obligation (see also Note 13). Prior to the dissolution of all Redevelopment Agencies in California by the State, the former Redevelopment Agency (Agency) advanced \$12,176,207 to the Oyster Point Improvement Impact Fee Capital Projects Fund (the Oyster Point Fund). The impact fees are collected according to a fee methodology adopted under the terms of AB 1600. The fees are assessed against commercial development in a specific geographic area that is primarily east of Highway 101 to repay the former Agency for the funds it advanced to the Oyster Point Fund to pay for freeway interchange improvements at Highway 101 and Oyster Point Blvd, and are assessed per an adopted Engineering report's formula that measures each new development's impact on the area's trip traffic. While the former Agency advanced the funds, the impact fee was put in place specifically to charge future developers for their share of traffic trips generated prior to the construction of the improvements. When the Agency was dissolved, the Successor Agency, and therefore, all local taxing entities, are entitled to receive future Oyster Point Impact fees collected by the City from developers. Future developers, not the City of South San Francisco, are legally obligated to pay the future fees until the liability owed to the Successor Agency is paid off as long as the fee continues to be levied and is in place. The repayment has significantly slowed since 2007, as development has subsided and fees assessed have therefore dropped. Management believes it may take 10-30 years or more before the Successor Agency is fully paid back.

(2) The City has entered into long-term **capital leases** with various financing agencies. Under these capital leases, all leased assets shall be distributed to the City at the end of the lease terms and shall thereafter remain the sole property of the City. Therefore, these capital leases have been recorded at the present value of the future minimum lease payments at the date of inception of the lease, and the corresponding assets have been included in the Statement of Net Position as appropriate. Capital lease payments are made from revenues of the Equipment Replacement Internal Service Fund and the General Fund.

(3) The two loans were authorized by the **State Water Resources Control Board** to improve and expand the City's wastewater treatment plant. Loan proceeds were issued as the projects progressed and debt service payments commenced one year after project completion. Sewage treatment user fees support the debt service payments.

(4) **State Water Resources Control Board Loan** – In November 2007, the City approved the \$11.8 million loan agreement with State Water Resources Control Board (SWRCB) to finance the City's Wet Weather Program project. Under the terms of the contract, the City has agreed to repay \$11.8 million to the State in exchange for receiving \$9.2 million in proceeds to be used to fund the Project. The difference between the repayment obligation and proceeds amounted to \$2.6 million and represents in-substance interest on the outstanding balance. Debt service payments commenced on August 15, 2009.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 5 - LONG-TERM DEBT (Continued)

(5) On October 25, 2005, the California Statewide Communities Development Authority issued **2005D Water and Wastewater Revenue Bonds**. The City participated in the pooled bond sale and the City's portion of debt is \$6,000,000. Proceeds were used to finance sewer system capital improvement. The principal payment on the debt commenced in October 2006 and is due each October 1. Final principal payment is due on October 1, 2026. Interest payment at the rate of 4.457% is payable semi-annually each April 1 and October 1.

The 2005 Water and Wastewater Revenue Bonds are secured by a pledge of net revenues of the City's Enterprise system. Net Revenues available for debt service amounted to \$12.1 million which represented coverage of 26.9 over the \$450,566 in debt service.

(6) On June 1, 2003, the City of South San Francisco Capital Improvement Financing Authority (CIFA) issued \$5,865,000 of **2003 Revenue Bonds**. The CIFA was created through a joint exercise of powers agreement between the City and the City of South San Francisco Financing Authority for the purpose of obtaining financing for capital improvements. The 2003 Revenue Bonds are obligations of the CIFA although the Authority is required to make the bond principal and interest payments in return for the use and ownership of the improvements to the leased buildings that comprise the Conference Center's facilities. The Authority has pledged the \$2.50 tax imposed on the City's hotel occupants on a per day per room basis as the sole source of repayment of these obligations. The 2003 revenue bonds are, in substance, obligations of the Authority and have therefore been recorded as such in these discretely presented component unit financial statements.

The 2003 revenue bonds were issued for the purpose of refunding the 1993 revenue bonds. The refunding reduced required interest payments and did not extend the maturities on the bonds. The advance refunding reduced the Authority's total debt service payments by \$846,859 and resulted in an accounting loss of \$401,345, which has been deferred in accordance with GASB Statement No. 23, Accounting and Financial Reporting for Refunding of Debt Reported by Proprietary Activities. This loss is being amortized over the remaining life of the old debt and the remaining balance is reported as a deferred outflow of resources. The 2003 revenue bonds bear interest rates ranging from 2.25% to 4.00% and mature on September 1, 2018.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 5 - LONG-TERM DEBT (Continued)

B. Debt Service Requirements

Future debt service requirements, including interest and capital leases, but excludes the 2007 and 2008 Loans payable to the Redevelopment Successor Agency at June 30, 2016, were as follows:

For the Year Ended June 30	Governmental Activities		Business-Type Activities		Component Unit Conference Center Authority	
	Principal	Interest	Principal	Interest	Principal	Interest
2017	\$565,476	\$65,943	\$4,536,800	\$566,580	\$425,000	\$51,581
2018	538,421	47,431	4,660,530	1,060,207	445,000	35,644
2019	381,483	30,743	4,782,037	942,915	460,000	18,400
2020	263,839	20,330	4,906,394	822,328		
2021	204,251	11,582	5,038,676	698,146		
2022-2026	285,528	9,484	17,222,442	1,562,106		
2026-2029			2,095,953	57,753		
Totals	\$2,238,998	\$185,513	\$43,242,832	\$5,710,035	\$1,330,000	\$105,625

Certificates of Participation and Capital Leases are issued for the purpose of financing the construction or acquisition of projects defined in each leasing arrangement. Projects are leased to the City for lease payments which, together with unspent proceeds of the leasing arrangement, will be sufficient to meet the debt service obligations of the leasing arrangement. At the termination of the leasing arrangement, title to the project will pass to the City.

Leasing arrangements are similar to debt; they allow investors to participate in a share of guaranteed payments which are made by the City. Because they are similar to debt, the present value of the total of the payments to be made by the City is recorded as long-term debt. The City's leasing arrangements are included in long term obligations discussed above.

A summary of capital assets leased through the issuance of leasing arrangements follows:

Leasing Arrangement	Fund/Activity	Original Cost
Capital Leases	Governmental Activity	\$5,842,799

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 6 - NET POSITION AND FUND BALANCES
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A. *Net Position*

Net Position is the excess of all the City's assets and deferred outflows of resources over all its liabilities and deferred inflows of resources, regardless of fund. Net Position are divided into three captions. These captions apply only to Net Position, which is determined only at the Government-wide level, and are described below:

Net Investment in Capital Assets describes the portion of Net Position which is represented by the current net book value of the City's capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of Net Position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the City cannot unilaterally alter.

Unrestricted describes the portion of Net Position which is not restricted to use.

B. *Fund Balance*

The City's fund balances are classified in accordance with Governmental Accounting Standards Board Statement Number 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions, which requires the City to classify its fund balances based on spending constraints imposed on the use of resources.

For programs with multiple funding sources, the City prioritizes and expends funds in the following order: Restricted, Committed, Assigned, and Unassigned. Each category in the following hierarchy is ranked according to the degree of spending constraint.

Nonspendables represents balances set aside to indicate items do not represent available, spendable resources even though they are a component of assets. Fund balances required to be maintained intact, such as Permanent Funds, and assets not expected to be converted to cash, such as prepaids, notes receivable, and land held for redevelopment are included. However, if proceeds realized from the sale or collection of nonspendable assets are restricted, committed or assigned, then Nonspendable amounts are required to be presented as a component of the applicable category.

Restricted fund balances have external restrictions imposed by creditors, grantors, contributors, laws, regulations, or enabling legislation which requires the resources to be used only for a specific purpose. Nonspendable amounts subject to restrictions are included along with spendable resources.

Committed fund balances have constraints imposed by Council Resolution of the City Council which may be altered only by Council Resolution of the City Council. Nonspendable amounts subject to council commitments are included along with spendable resources.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 6 – NET POSITION AND FUND BALANCE (Continued)

Assigned fund balances are amounts constrained by the City's intent to be used for a specific purpose, but are neither restricted nor committed. Intent is expressed by the City Council or its designee and may be changed at the discretion of the City Council or its designee. The City Council had delegated authority to the Finance Director to assign fund balances which are not otherwise restricted or committed. This category includes nonspendables, when it is the City's intent to use proceeds or collections for a specific purpose, and residual fund balances, if any, of Special Revenue, Capital Projects and Debt Service Funds which have not been restricted or committed.

Unassigned fund balance represents residual amounts that have not been restricted, committed, or assigned. This includes the residual general fund balance and residual fund deficits, if any, of other governmental funds.

Minimum Fund Balance Policies - The City's Reserve Policy is to have the General Fund Reserves equal to at least two months of operating revenues of 15% and up to 20%, which is in alignment with GFOA best practices. Included is an emergency reserve that reflects 2% of the general fund operating expenditures budget as well as an economic contingency which is 7% of general fund revenues. Funds in excess of these requirements will continue to be earmarked for paying down long-term liabilities, such as the Retiree Health/Other Post-Employment Benefits (OPEB) or for Infrastructure and Facilities Replacement needs.

Detailed classifications of the City's Fund Balances, as of June 30, 2016, are below:

Fund Balance Classifications	General Fund	Low and Moderate Income Housing Assets	Capital Project Funds	
			Capital Improvement	East of 101 Sewer Impact Fees
Nonspendables:				
Items not in spendable form:				
Inventory and prepaid items	\$33,580			
Total Nonspendable Fund Balances	33,580			
Restricted for:				
Sewer Impact Fees				\$503,766
Low and moderate housing projects		\$3,461,807		
Total Restricted Fund Balances		3,461,807		503,766
Committed for:				
Capital projects	2,549,027			
Local services	1,105,256			
Total Committed Fund Balances	3,654,283			
Assigned to:				
Capital projects	1,578,153		\$367,023	
Total Assigned Fund Balances	1,578,153		367,023	
Unassigned:				
General fund	17,751,169			
Total Unassigned Fund Balances	17,751,169			
Total Fund Balances	\$23,017,185	\$3,461,807	\$367,023	\$503,766

(Continued)

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 6 – NET POSITION AND FUND BALANCE (Continued)

Fund Balance Classifications (continued)	East of 101 Traffic Impact Fees	Child Care Impact Fees	Developer Deposit	Capital Infrastructure Reserve Fund	Other Governmental Funds
Restricted for:					
Traffic impact fees projects	\$7,213,253				
Child Care impact fees projects		\$2,874,841			
Developer deposit fees projects			\$72,884		
Capital infrastructure projects				\$17,638,385	
Gas Tax projects					\$1,277,733
Developer contributions projects					2,881,055
Community Development Block Grant projects					897,682
Maintenance districts projects					2,153,081
Transportation sales tax projects					1,276,606
City programs projects					4,194,556
Other Special Revenues projects					5,182,175
Capital projects activities					3,311,073
Total Restricted Fund Balances	7,213,253	2,874,841	72,884	17,638,385	21,173,961
Total Fund Balances	\$7,213,253	\$2,874,841	\$72,884	\$17,638,385	\$21,173,961

C. Net Deficit

The Health and Retirement Benefits Internal Service Fund had net deficit in the amount of \$18,159,358 at June 30, 2016. This deficit is attributable to the Net OPEB Obligation described in Footnote 9.

D. Encumbrances

The City uses an encumbrance system as an extension of normal budgetary accounting for governmental funds. Under this system, purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of applicable appropriations. Encumbrances outstanding at year-end are recorded as restricted, committed or assigned fund balance, depending on the classification of the resources to be used to liquidate the encumbrance, since they do not constitute expenditures or liabilities. Unexpended appropriations lapse at year-end and must be reappropriated in the following year. Encumbrances outstanding in governmental funds as of June 30, 2016, were as listed below:

Governmental funds:	Amount
General Fund	\$1,401,976
Capital Improvement Capital Projects Fund	2,885,611
Other Governmental Funds	325,915
Total	\$4,613,502

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 7 – PENSION PLANS

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

A. General Information about the Pension Plans

Plan Descriptions – All qualified permanent and probationary employees are eligible to participate in the City's separate Safety (police and fire) and Miscellaneous (all other) Plans, agent multiple-employer defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plans are established by State statute and City resolution.

CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plans' provisions and benefits in effect at June 30, 2016, are summarized as follows:

	Miscellaneous		
	Classic Plan	Classic Plan	PEPRA Plan
Hire date	Prior to April 25, 2010	After April 25, 2010	On or after January 1, 2013
Benefit formula	2.7% @ 55	2% @ 60	2% @ 62
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	50-55	50-60	52-62
Monthly benefits, as a % of eligible compensation	2.0% to 2.7%	1.092% to 2.418%	1.0% to 2.5%
Required employee contribution rates	8%	7%	6.5%
Required employer contribution rates	25.053%	25.053%	25.053%

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 7 – PENSION PLAN (Continued)

	Safety		
	Classic Plan Prior to April 25, 2010	Classic Plan After April 25, 2010	PEPRA Plan On or after January 1, 2013
Hire date			
Benefit formula	3% @ 50	3% @ 55	2.7% @ 57
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	50	50-55	50-57
Monthly benefits, as a % of eligible compensation	3%	2.4% to 3.0%	2.0% to 2.7%
Required employee contribution rates	9%	9%	12%
Required employer contribution rates	40.741%	40.741%	40.741%

Employees Covered – As of the June 30, 2014 actuarial valuation date and the June 30, 2015 measurement date, the following employees were covered by the benefit terms for the Plans:

	Miscellaneous	Safety
Inactive employees or beneficiaries currently receiving benefits	401	265
Inactive employees entitled to but not yet receiving benefits	297	107
Active employees	247	151
Total	945	523

Contributions – Section 20814(c) of the California Public Employees’ Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

B. Net Pension Liability

The City’s net pension liability for each Plan is measured as the total pension liability, less the pension plan’s fiduciary net position. The net pension liability of each of the Plans is measured as of June 30, 2015, using an annual actuarial valuation as of June 30, 2014 rolled forward to June 30, 2015 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is shown below.

Actuarial Assumptions – For the measurement period ended June 30, 2015, the total pension liabilities were determined by rolling forward the June 30, 2014 total pension liability. The June 30, 2014 total pension liabilities were based on the following actuarial methods and assumptions:

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 7 – PENSION PLAN (Continued)

	Miscellaneous and Safety
Valuation Date	June 30, 2014
Measurement Date	June 30, 2015
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.65%
Inflation	2.75%
Salary Increase	Varies by Entry Age and Service
Investment Rate of Return	7.65% Net of Pension Plan Investment Expenses, includes Inflation
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power applies, 2.75% thereafter
Mortality	Derived using CalPers Membership Data for all Funds (1)

- (1) The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

All other actuarial assumptions used in the June 30, 2014 valuation were based on the results of a January 2014 actuarial experience study for the period 1997 to 2011, including updates to salary increase, mortality and retirement rates. Further details of the Experience Study can be found on the CalPERS website.

Changes of Assumptions – GASB 68, paragraph 68 states that the long-term expected rate of return should be determined net of pension plan investment expense, but without reduction for pensions plan administrative expense. The discount rate of 7.50 percent used for the June 30, 2014 measurement date was net of administrative expenses. The discount rate of 7.65 percent used for the June 30, 2015 measurement date is without reduction of pension plan administrative expense. All other assumptions for the June 30, 2014 measurement date were the same as those used for the June 30, 2015 measurement date.

Discount Rate – The discount rate used to measure the total pension liability was 7.65% for each Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.65% discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.65% will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 7 – PENSION PLAN (Continued)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1 - 10(a)	Real Return Years 11+(b)
Global Equity	51.0%	5.25%	5.71%
Global Fixed Income	19.0%	0.99%	2.43%
Inflation Sensitive	6.0%	0.45%	3.36%
Private Equity	10.0%	6.83%	6.95%
Real Estate	10.0%	4.50%	5.13%
Infrastructure and Forestland	2.0%	4.50%	5.09%
Liquidity	2.0%	-0.55%	-1.05%
Total	100%		

(a) An expected inflation of 2.5% used for this period.

(b) An expected inflation of 3.0% used for this period.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 7 – PENSION PLAN (Continued)

C. Changes in the Net Pension Liability

The changes in the Net Pension Liability for each Plan are as follows:

Miscellaneous Plan:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at June 30, 2014	\$196,752,130	\$143,740,988	\$53,011,142
Changes in the year:			
Service cost	3,075,813		3,075,813
Interest on the total pension liability	14,393,013		14,393,013
Changes of benefit terms			0
Changes of assumptions	(3,374,655)		(3,374,655)
Differences between actual and expected experience	(1,567,798)		(1,567,798)
Plan to plan resource movement		(50,555)	50,555
Contribution - employer		4,546,984	(4,546,984)
Contribution - employees		1,411,273	(1,411,273)
Net investment income		3,221,551	(3,221,551)
Benefit payments, including refunds of employee contributions	(10,407,243)	(10,407,243)	0
Administrative expenses		(160,268)	160,268
Net changes	2,119,130	(1,438,258)	3,557,388
Balance at June 30, 2015	\$198,871,260	\$142,302,730	\$56,568,530

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 7 – PENSION PLAN (Continued)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate – The following presents the net pension liability of the City for each Plan, calculated using the discount rate for each Plan, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>Miscellaneous</u>	<u>Safety</u>
1% Decrease	6.65%	6.65%
Net Pension Liability	\$81,898,678	\$109,770,401
Current Discount Rate	7.65%	7.65%
Net Pension Liability	\$56,568,530	\$73,473,585
1% Increase	8.65%	8.65%
Net Pension Liability	\$35,564,019	\$43,669,692

Pension Plan Fiduciary Net Position – Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

D. *Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions*

For the year ended June 30, 2016, the City recognized negative pension expense of \$3,196,065 and \$4,292,567 for the Miscellaneous and Safety Plans, respectively. At June 30, 2016, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Miscellaneous Plan:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$5,399,856	
Changes of assumptions		(\$2,024,793)
Differences between actual and expected experience		(940,679)
Net differences between projected and actual earnings on plan investments		(1,454,500)
Total	<u>\$5,399,856</u>	<u>(\$4,419,972)</u>

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 7 – PENSION PLAN (Continued)

Safety Plan:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$8,581,011	
Changes of assumptions		(\$3,420,806)
Differences between actual and expected experience		(3,018,849)
Net differences between projected and actual earnings on plan investments		(1,639,135)
Total	\$8,581,011	(\$8,078,790)

\$13,937,994 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Miscellaneous Plan:

Year Ended June 30	Annual Amortization
2017	(\$2,964,640)
2018	(1,976,150)
2019	(987,658)
2020	1,508,476
2021	-
Thereafter	-

Safety Plan:

Year Ended June 30	Annual Amortization
2017	(\$3,822,025)
2018	(3,822,025)
2019	(2,534,094)
2020	2,099,354
2021	-
Thereafter	-

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 8 - DEFERRED COMPENSATION PLAN

A. *Deferred Compensation Plan*

City employees may defer a portion of their compensation under a City sponsored Deferred Compensation Plan created in accordance with Internal Revenue Code Section 457. Under this Plan, participants are not taxed on the deferred portion of their compensation until it is distributed to them; distributions may be made only at termination, retirement, death or in an emergency as defined by the Plan.

The laws governing deferred compensation plan assets require plan assets to be held by a Trust for the exclusive benefit of plan participants and their beneficiaries. Since the assets held under these plans are not the City's property and are not subject to City control, they have been excluded from these financial statements.

NOTE 9 – POST-EMPLOYMENT BENEFITS

The City provides certain health care benefits for all employees who retire after attaining age 50 with at least five years of service or disability at any age. The City provides certain health care benefits for those employees hired prior to April 25, 2010. In order to reduce the City's OPEB obligations over time, the City changed to a defined contribution post retirement health plan for employees hired as of April 25, 2010 or after. For those new hires, the City is now providing a medical after retirement health plan (MARA), and contributes 1.5% of salary for those plans.

Benefits are provided as authorized by various memorandums of understanding entered into by the City and its employees. As of June 30, 2016, approximately 365 retirees were eligible to receive benefits. The City provides fully paid medical coverage under various health care plans. A summary of eligibility and retiree contribution requirements are shown below by bargaining unit:

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 9 – POST-EMPLOYMENT BENEFITS (Continued)

Eligibility	* Hired < 4/25/2010 * Age 50 and 5 years City service or disability at any age after 5 years service
Medical Benefit	* City pays single premium up to largest HMO single premium. Cap for 2015/2016: - \$1,046.62/month pre-65 (Blue Shield) - \$548.81/month post-65 Medical eligible (Blue Shield) - \$1,669.83/ month post-65 not Medicare eligible (Kaiser) * Medicare ineligible retirees allowed to stay in their pre-Medicare premium plans after age 65 * City pays premium and reimburses Medicare Part B hired before 4/25/2010 only
Surviving Spouse Benefit	* Participation with premium payment * AFSCME, Local 1569, Mid-Management, IAFF - surviving spouses covered 2 months following death of retiree
Dental, Vision, & Life	None

During fiscal year 2009, the City implemented the provisions of Governmental Accounting Standards Board Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This Statement establishes uniform financial reporting standards for employers providing postemployment benefits other than pensions (OPEB). The provisions of this statement are applied prospectively and do affect prior years financial statements. Required disclosures are presented below. The City offers retirees a single-employer postemployment benefits plan that is administered by the City. The City's Health and Retirement Benefits Fund hold assets designated for the payment of City's OPEB obligations.

The City joined the California Employers' Retiree Benefit Trust (CERBT), an agent multiple-employer plan administered by CALPERS, consisting of an aggregation of single-employer plans.

A. Funding Policy and Actuarial Assumptions

The annual required contribution (ARC) was determined as part of a June 30, 2015 actuarial valuation using the entry age normal actuarial cost method. This is a projected benefit cost method, which takes into account those benefits that are expected to be earned in the future as well as those already accrued. The actuarial assumptions included (a) 4.0% investment rate of return if not pre-funded and assets remain in City's own investment portfolio; 5.22% if pre-funded with CERBT, (b) 3.25% projected annual salary increase, (c) 3.0% inflation rate.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 9 – POST-EMPLOYMENT BENEFITS (Continued)

The actuarial assumptions also included the following health care cost trend:

Year	Non-Medicare	Medicare
2016	Actual Premiums	
2017	Actual Premiums	
2018	6.5%	6.7%
2019	6.0%	6.1%
2020	5.5%	5.6%
2021+	5.0%	5.0%

The actuarial methods and assumptions used include techniques that smooth the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets. Actuarial calculations reflect a long-term perspective and actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to revision at least biannually as results are compared to past expectations and new estimates are made about the future. The City's OPEB unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis using a 22-year amortization period.

B. Funding Progress and Funded Status

Generally accepted accounting principles permits contributions to be treated as OPEB assets and deducted from the Actuarial Accrued Liability (AAL) when such contributions are placed in an irrevocable trust or equivalent arrangement. In fiscal year 2016, the City made contribution less than the ARC as presented below:

Annual required contribution (ARC)	\$6,449,000
Interest on net OPEB Obligation	1,145,000
Adjustment to annual required contribution	<u>(2,417,000)</u>
Annual OPEB cost	5,177,000
Contributions made:	
Benefits paid	2,878,000
Implied subsidy payments	8,000
Prefunding contribution to trust	<u>1,197,000</u>
Total contributions	<u>4,083,000</u>
Change in net OPEB Asset / (Obligation)	(1,094,000)
Net OPEB Asset / (Obligation) at June 30, 2015	<u>(23,810,700)</u>
Net OPEB Asset / (Obligation) at June 30, 2016	<u>(\$24,904,700)</u>

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 9 – POST-EMPLOYMENT BENEFITS (Continued)

The Plan's annual required contributions and actual contributions for the year ended June 30, 2016 is set forth below (in thousands):

Fiscal Year	Annual OPEB Cost	Actual Contribution	Percentage of Annual OPEB Contributed	Net OPEB Obligation
6/30/2014	\$7,086,000	\$6,526,000	92%	\$31,821,700
6/30/2015	5,884,000	13,895,000	236%	23,810,700
6/30/2016	5,177,000	4,083,000	79%	24,904,700

Funded Status and Funding Progress – As of June 30, 2015, the most recent actuarial valuation date, the plan was 21.9% funded. The Actuarial Accrued Liability (AAL) for benefits was \$73,752,000 and the Actuarial Value of Plan Assets was \$16,175,000 resulting in an Unfunded Actuarial Accrued Liability (UAAL) of \$57,577,000. The covered payroll (annual payroll of active employees covered by the plan) was \$24,471,000 and the ratio of UAAL to the covered payroll was 235.3% percent.

The schedule of funding progress presented immediately following the financial statements as required supplementary information, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

A separate audited GAAP basis for this post-employment benefit plan report is not available.

NOTE 10 – JOINTLY GOVERNED ORGANIZATIONS

The City participates in the jointly governed organizations discussed below through formally organized and separate entities established under the Joint Exercise of Powers Act of the State of California. As separate legal entities, these entities exercise full powers and authorities within the scope of the related Joint Powers Agreements including the preparation of annual budgets, accountability for all funds, the power to make and execute contracts and the right to sue and be sued. Each joint organization is governed by a board consisting of representatives from member municipalities. Each board controls the operations of the respective joint organization, including selection of management and approval of operating budgets, independent of any influence by member municipalities beyond their representation on that board. Obligations and liabilities of this joint organization are not the City's responsibility and the City does not have an equity interest in the assets of each joint organization except upon dissolution of the joint organization.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 10 – JOINTLY GOVERNED ORGANIZATIONS (Continued)

A. *Oyster Point Marina*

(OPM) was established in 1977 by the City and the San Mateo County Harbor District (Harbor District) for the purpose of expanding, improving and operating the Oyster Point Marina and Park. The governing board consists of two of the City's council members and two Harbor District commissioners. The Harbor District operates OPM. Operation of the Marina provides revenues for the marina's operations. The City retains title to the land; however, the City is not liable for any obligations of the San Mateo County Harbor District. Condensed unaudited financial information may be obtained from San Mateo County Harbor District, #1 Johnson Pier, Half Moon Bay, CA 94019.

B. *Peninsula Traffic Congestion Relief Alliance*

(PTCRA) was formed from the merger of The Inter City Transportation Systems Management Agency and Multi-City Transportation Systems Management Agency (MCTSMA) in 2000. The members are Cities of South San Francisco, Brisbane, Colma, Daly City, Half Moon Bay, Millbrae, Pacifica and San Bruno and seven other members for the purpose of mitigating traffic congestion. The governing board consists of one council member from each member city. The finance director of Daly City acts as the treasurer and controller of PTCRA. The individual cities are not liable for the debts, liabilities or obligations of PTCRA. Each member city has an equal interest in PTCRA. Condensed accrual basis unaudited financial information may be obtained from the City of Daly City Finance Department, 333 90th Street, Daly City, CA 94015.

C. *City/County Association of Governments*

(C/CAG) was established in 1990 by the County of San Mateo and the Cities of San Mateo County for preparation, adoption, monitoring and enforcing of Countywide state mandated plans. A Board of Directors consisting of one council member from each member city and one member from the County Board of Supervisors governs C/CAG. The city treasurer of San Carlos acts as the treasurer of C/CAG. The individual cities and the County are not liable for the debts, liabilities, or obligations of C/CAG. Condensed unaudited cash basis financial information may be obtained from the City of San Carlos Finance Department, 666 Elm Street, San Carlos, CA 94070.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 11 - RISK MANAGEMENT

A. Insurance Coverage

The City participates in Association of Bay Area Governments (ABAG) Plan Corporation, a non profit benefit corporation established to provide liability insurance coverage, claims and risk management, and legal defense to its participating members. ABAG Plan provides \$5,000,000 of general liability and automobile coverage per occurrence and is responsible for paying claims in excess of the City's \$100,000 self-insured retention. The City's liability coverage through ABAG is a total of \$30 million, with the first \$5 million covered out of ABAG's financial reserves, and with the next \$25 million covered from two excess insurance policies acquired by ABAG. The Plan includes a per occurrence or wrongful act or employee benefit wrongful act up to \$10,000,000 with two retained limits of \$5,000,000. A boiler and machinery policy insures up to a combined limit of \$100,000,000 with various deductibles. For the year ended June 30, 2015, the City paid ABAG Plan \$820,014 in premiums and did not receive a refund of premiums paid in prior years. ABAG Plan has not determined the value of the City's interest in its net position. Financial statements may be obtained from ABAG Services, P.O. Box 2050, Oakland, CA 94694-2050.

The City has also purchased excess coverage insurance for worker's compensation claims from CSAC Excess Insurance Authority \$500,000 self-insured retention. For the past five fiscal years, general liability and worker compensation settlements did not exceed insurance coverage.

B. Liability for Uninsured Claims

The City provides for the uninsured portion of claims and judgments in the Self Insurance Internal Service Fund. Claims and judgments, including a provision for claims incurred but not reported, are recorded when a loss is deemed probable of assertion and the amount of the loss is reasonably determinable. As discussed above, the City has coverage for such claims, but it has retained the risk for the deductible or uninsured portion of these claims.

The City's liability for uninsured claims is limited to workers' compensation and general liability claims, as discussed above, and was estimated by management based on prior year's claims experience as follows:

	June 30, 2016			Fiscal Year
	Workers'	General		2014-2015
	Compensation	Liability	Total	Total
Balance, beginning of year	\$11,081,000	\$263,000	\$11,344,000	\$10,072,000
Current year claims and changes in estimates of prior years claims	2,014,474	855,273	2,869,747	3,089,440
Claims Paid	(1,867,474)	(945,326)	(2,812,800)	(1,817,440)
Balance, end of year	\$11,228,000	\$172,947	\$11,400,947	\$11,344,000
Current portion	\$562,000	\$150,000	\$712,000	\$712,000

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 12 - COMMITMENTS AND CONTINGENCIES

The City is subject to litigation arising in the normal course of business. In the opinion of the City Attorney there is no pending litigation which is likely to have a material adverse effect on the financial position of the City.

The City participates in Federal and State grant programs. These programs have been audited by the City's independent auditors in accordance with the provisions of the Federal Single Audit Act as amended and applicable State requirements. No cost disallowances were proposed as a result of these audits; however, these programs are still subject to further examination by the grantors and the amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time. The City expects such amounts, if any, to be immaterial.

A. *Rental Revenues From Use of City Property*

The Conference Center Authority, a discrete component unit, leases land from the City under an operating lease commencing on January 1, 1999, with a 30-year term from February 1, 1999, to January 31, 2029. The rent amount is subject to re-negotiation at the option of either party between January 1 and February 28, 2009 and 2019. These leases are considered for accounting purposes to be operating leases. Property lease revenue from the Conference Center Authority during the year fiscal year ended June 30, 2016, was \$420,000. The cost and carrying amount of leased land under this lease receivable is \$5,460,000. Future minimum lease payments from the Conference Center Authority land leases are as follows:

Year ending June 30	Component Unit Conference Center
2017	\$420,000
2018	420,000
2019	420,000
2020	420,000
2021	420,000
2022-2026	2,100,000
2027-2029	1,260,000
Total	<u>\$5,460,000</u>

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 12 - COMMITMENTS AND CONTINGENCIES (Continued)

Price Club Associates leases the land for the Costco store on South Airport Boulevard from the City. Lease payments are based on a percentage of Costco's gross annual sales, with minimum annual rent set at \$400,000, payable in monthly installments of \$33,333. In fiscal 2014, Costco exercised the option to extend the lease through fiscal year 2029, with an option for a 6 year extension through fiscal year 2035. In fiscal 2016 lease payments were \$400,000.

Magnolia Housing leases the land for Magnolia Plaza Senior Apartments from the City. Minimum lease payments are set at \$51,800, and are payable through the fiscal year 2062. In fiscal year 2016 lease payments were \$51,800.

Future minimum lease revenues for the Costco and Magnolia Plaza leases are as follows:

Year ending June 30:	Costco	Magnolia Plaza	Total
2017	\$400,000	\$51,800	\$451,800
2018	400,000	51,800	451,800
2019	400,000	51,800	451,800
2020	400,000	51,800	451,800
2021	400,000	51,800	451,800
2022-2026	2,000,000	259,000	2,259,000
2027-2031	2,000,000	259,000	2,259,000
2032-2036	1,200,000	259,000	1,459,000
2037-2041		259,000	259,000
2042-2046		259,000	259,000
2047-2051		259,000	259,000
2052-2056		259,000	259,000
2056-2061		259,000	259,000
2062		51,800	51,800
	<u>\$7,200,000</u>	<u>\$2,382,800</u>	<u>\$9,582,800</u>

NOTE 13 – FORMER REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES

The activities of the Successor Agency are reported in the Successor Agency to the former Redevelopment Agency Private-Purpose Trust Fund as the activities are under the control of the Oversight Board. The City provides administrative services to the Successor Agency to wind down the affairs of the former Redevelopment Agency.

Information presented in the following footnotes represents assets and liabilities of the Successor Agency.

A. Cash and Investments

Cash and investments of the Successor Agency as of June 30, 2016 are discussed in Note 2 to the financial statements. Information presented in the following footnotes represents other assets and liabilities of the Successor Agency as of June 30, 2016.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 13 – FORMER REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES (Continued)
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B. *Loans Receivable*

The Successor Agency assumed the non-housing loans receivable of the former Redevelopment Agency as of February 1, 2012. The former Redevelopment Agency engaged in programs designed to encourage construction of or improvement to low-to-moderate income housing. Under these programs, grants or loans were provided to homeowners or developers who agreed to expend these funds in accordance with the Agency's terms.

C. *Capital Assets*

The Successor Agency assumed the capital assets of the former Redevelopment Agency as of February 1, 2012. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated fair market value on the date contributed. The Successor Agency's policy is to capitalize all assets with costs exceeding certain minimum thresholds and with useful lives exceeding two years.

All capital assets with limited useful lives are depreciated over their estimated useful lives. The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets.

Depreciation of all capital assets is charged as an expense against operations each year and the total amount of depreciation taken over the years, called accumulated depreciation, is reported on the balance sheet as a reduction in the book value of capital assets.

Depreciation is provided using the straight line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The Successor Agency has assigned the useful lives listed below to capital assets:

Buildings	50 years
Improvements	30 years
Machinery and equipment	5-20 years
Furniture and fixtures	12 years

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period. The capitalization level is \$20,000 for vehicles, and \$100,000 for all else, including all other equipment that is not a vehicle.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 13 – FORMER REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES (Continued)
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Capital assets recorded at June 30 are comprised of:

	Balance June 30, 2015	Additions	Balance June 30, 2016
Fiduciary activities			
Capital assets not being depreciated:			
Land	\$52,769,724		\$52,769,724
Total capital assets not being depreciated	52,769,724		52,769,724
Capital assets being depreciated:			
Buildings and Improvements	3,788,506		3,788,506
Equipment and Vehicle	242,190		242,190
Furniture and Fixtures	21,506		21,506
Total capital assets being depreciated	4,052,202		4,052,202
Less accumulated depreciation for:			
Buildings and Improvements	(721,905)	(\$83,745)	(805,650)
Equipment and Vehicle	(236,376)	(2,707)	(239,083)
Furniture and Fixtures	(21,505)		(21,505)
Total accumulated depreciation	(979,786)	(86,452)	(1,066,238)
Net capital assets being depreciated	3,072,416	(86,452)	2,985,964
Fiduciary activity capital assets, net	\$55,842,140	(\$86,452)	\$55,755,688

D. Long-Term Debt

All of the long-term debt of the Successor Agency were issued by the former Redevelopment Agency. Current year transactions were as follows:

Type of Obligation	Balance June 30, 2015	Retirements	Balance June 30, 2016	Current Portion
2006 Revenue Bonds, 3.75 to 5.13%, due 9/1/35 (1)	\$58,455,000	(\$1,680,000)	\$56,775,000	\$1,745,000
1999 Revenue Bonds, 3.3 to 5.0%, due 9/1/18 (2)	1,060,000	(245,000)	815,000	255,000
Total Successor Agency	<u>\$59,515,000</u>	<u>(\$1,925,000)</u>	<u>\$57,590,000</u>	<u>\$2,000,000</u>

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 13 – FORMER REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES (Continued)
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Debt Service Requirements

Debt service requirements are shown below for all long-term debt.

For the Year Ended June 30	Successor Agency Activities	
	Principal	Interest
2017	\$2,000,000	\$2,702,556
2018	2,100,000	2,606,906
2019	2,195,000	2,509,444
2020	1,990,000	2,407,444
2021	2,090,000	2,300,319
2022-2026	12,105,000	10,339,895
2027-2031	15,420,000	6,933,234
2032-2036	19,690,000	2,557,000
Totals	\$57,590,000	\$32,356,798

(1) On April 19, 2006, the former Agency issued \$70,675,000 of Tax Allocation Revenue Bonds, Series 2006A to advance refund and defease \$9,920,000 of the 1997 Downtown Tax Allocation Bonds and \$23,860,000 of the 1999 Revenue Bonds, and to finance various redevelopment projects. Net proceeds of \$9,364,974 and \$3,753,130 plus an additional \$801,925 and \$20,039,830 from the 1997 and 1999 bonds were used to purchase U.S. government securities for the 1997 Downtown Tax Allocation Bonds and 1999 Revenue Bonds, respectively. Those securities were deposited in irrevocable trust with an escrow agent to provide for all future debt service payments. The 1997 and 1999 bonds are considered to be defeased and the liabilities for those bonds have been removed. As of June 30, 2016, \$6,755,000 and \$11,615,000 of principal remained outstanding on the defeased 1997 and 1999 bonds, respectively.

The 2006 Bonds are special obligation of the former Redevelopment Agency payable solely from and secured by a pledge of tax revenues generated within the project area. Interest on the 2006A Bonds is payable on each March 1 and September 1. Principal payments are due each September 1. The pledge of future tax revenue ends upon repayment of the \$94,079,604 in remaining debt service on the bonds which is scheduled to occur in 2036. On September 1, 2016, the remaining principal balance of \$56,775,000 was repaid.

In September 2012, a bank escrow account in the amount of \$50.2 million was established by action of the Successor Agency Oversight Board and approved by the State Department of Finance. The purpose of the escrow account is to set aside funds to call and fully repay the 2006 Tax Allocation Revenue Bonds in 2016.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 13 – FORMER REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES (Continued)
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(2) On February 1, 1999, the City of South San Francisco Capital Improvements Financing Authority (CIFA) issued \$31,720,000 of **1999 Revenue Bonds** to provide funds to pay loans (Homart Development), to finance redevelopment and housing activities and to refund the 1993 Gateway tax allocation bonds, which were due in 2018. The 1999 revenue bonds are obligations of the CIFA although the Redevelopment Agency is required to make bond principal and interest payments from the Gateway increment tax and housing set-aside revenues. The 1999 Revenue Bonds are, in substance, obligations of the Redevelopment Agency, and have therefore been recorded as such in these financial statements. On April 16, 2006, the Gateway principal portion of the \$23,860,000 was refunded as discussed in (1) above. The housing bonds are now obligations of the Redevelopment Successor Agency.

The 1999 Revenue Bonds were issued and net proceeds of \$9,614,978 plus an additional \$956,470 of 1993 bond reserve funds were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 1993 bonds. As a result, the 1993 bonds are considered to be defeased and the liability for those bonds has been removed.

Pledged Revenues

With the dissolution of the former Redevelopment Agency discussed above, Tax Increment is no longer distributed, and instead the Successor Agency receives payments from the County's Redevelopment Property Tax Trust Fund (RPTTF) that are to be used to fund debt service on the Bonds, with no distinction between housing and non-housing revenues.

E. POLLUTION REMEDIATION

In fiscal 2010, the former Redevelopment Agency purchased an unimproved parcel adjacent to the Caltrain Commuter Rail station from the State of California. The current rail station is among the oldest on the peninsula, is under the freeway, is small, has limited parking, and is not adjacent to the Downtown due to the freeway. The Successor Agency will contribute that site to the County Transportation Agency for the future reconfiguration of that rail station after the County secures necessary funding from other sources. The Successor Agency's contribution will include use of the purchased parcel in order to make the station safer, more visually pleasing, more usable to commuters and business shuttles, and to make the Downtown accessible to pedestrians to and from the train station. As part of that land purchase, the price paid by the former Agency to the State was discounted to give the former Agency credit in the amount of \$537,000 against known pollution remediation costs on the site. If the funding from the County for the station reconfiguration does not materialize, and if construction does not occur on that site, the pollution mitigation costs will be much less.

CITY OF SOUTH SAN FRANCISCO
NOTES TO BASIC FINANCIALS STATEMENTS
For the Fiscal Year Ended June 30, 2016

NOTE 13 – FORMER REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES (Continued)
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F. COMMITMENTS AND CONTINGENCIES

State Approval of Enforceable Obligations

The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) semi-annually that contains all proposed expenditures for the subsequent six-month period. The ROPS is subject to the review and approval of the Oversight Board as well as the State Department of Finance. Although the State Department of Finance may not question items included on the ROPS in one period, they may question the same items in a future period and disallow associated activities. The amount, if any, of current obligations that may be denied by the State Department of Finance cannot be determined at this time. The City expects such amounts, if any, to be immaterial.

State Asset Transfer Review

The activities of the former Redevelopment Agency and the Successor Agency are subject to further examination by the State of California and the amount, if any, of expenditures which may be disallowed by the State cannot be determined at this time. In addition, the State Controller's Office will be conducting a review of the propriety of asset transfers between the former Redevelopment Agency or the Successor Agency and any public agency that occurred on or after January 1, 2011 and the amount, if any, of assets that may be required to be returned to the Successor Agency cannot be determined at this time. The City expects such amounts, if any, to be immaterial.

G. SUBSEQUENT EVENT

In August 2016, the Successor Agency transferred ten properties to the City in accordance with the Amended Long Range Property Management Plan (LRPMP) dated May 21, 2015. The ten properties were valued at \$16,973,787. Seven of the ten properties were based on net book value, while the remaining three properties were based on an appraisal that was performed prior to the purchase of the properties by the Redevelopment Agency in 2008. The LRPMP stated that the ten properties were for governmental use, therefore the City received these properties at no cost.

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REQUIRED SUPPLEMENTARY INFORMATION

CITY OF SOUTH SAN FRANCISCO
REQUIRED SUPPLEMENTARY INFORMATION
For the Fiscal Year Ended June 30, 2016

Miscellaneous Agent Multiple-Employer Defined Benefit Pension Plans
Last 10 Years*

SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS

Measurement Date	6/30/2014	6/30/2015
Total Pension Liability		
Service cost	\$3,449,973	\$3,075,813
Interest on total pension liability	13,930,544	14,393,013
Changes of benefit terms		
Changes of assumptions		(3,374,655)
Difference between expected and actual experience		(1,567,798)
Benefit payments, including refunds of employee contributions	(9,287,975)	(10,407,243)
Net change in total pension liability	8,092,542	2,119,130
Total pension liability - beginning	188,659,588	196,752,130
Total pension liability - ending (a)	\$196,752,130	\$198,871,260
Plan fiduciary net position		
Contributions - employer	\$4,235,454	\$4,546,984
Contributions - employee	1,466,176	1,411,273
Net investment income	21,712,340	3,221,551
Other miscellaneous income		
Benefit payments, including refunds of employee contributions	(9,287,975)	(10,407,243)
Plan to plan resource movement		(50,555)
Administrative expense		(160,268)
Net change in plan fiduciary net position	18,125,995	(1,438,258)
Plan fiduciary net position - beginning	125,614,993	143,740,988
Plan fiduciary net position - ending (b)	\$143,740,988	\$142,302,730
Net pension liability - ending (a)-(b)	\$53,011,142	\$56,568,530
 Plan fiduciary net position as a percentage of the total pension liability	 73.06%	 71.56%
 Covered payroll	 \$17,725,581	 \$17,798,104
 Net pension liability as percentage of covered-employee payroll	 299.07%	 317.83%

Notes to Schedule:

Benefit changes. The figures above do not include any liability impact that may have resulted from plan changes which occurred after the actuarial valuation date. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a. Golden Handshakes).

Changes in assumptions. GASB 68, paragraph 68 states that the long long-term expected rate of return should be determined net of pension plan investment expense, but without reduction for pension plan administrative expense. The discount rate of 7.50% used for the June 30, 2014 measurement date was net of administrative expenses. The discount rate of 7.65% used for the June 30, 2015 measurement date is without reduction of pension plan administrative expense. All other assumptions for the June 30, 2014 measurement date were the same as those used for the June 30, 2015 measurement date.

* - Fiscal year 2015 was the 1st year of implementation.

CITY OF SOUTH SAN FRANCISCO
REQUIRED SUPPLEMENTARY INFORMATION
For the Fiscal Year Ended June 30, 2016

Miscellaneous Agent Multiple-Employer Defined Benefit Pension Plans
Last 10 Years*

SCHEDULE OF CONTRIBUTIONS

Fiscal Year Ended June 30	2015	2016
Actuarially determined contribution	\$4,210,973	\$5,399,856
Contributions in relation to the actuarially determined contributions	4,210,973	5,399,856
Contribution deficiency (excess)	\$0	\$0
Covered payroll	\$17,798,104	\$21,409,193
Contributions as a percentage of covered-employee payroll	23.66%	25.22%
Notes to Schedule		
Valuation date:	6/30/2012	6/30/2013
Methods and assumptions used to determine contribution rates:		
Actuarial cost method	Entry age	
Amortization method	Level percentage of payroll	
Remaining amortization period	24 years as of the Valuation Date	
Asset valuation method	15-year smoothed market	
Inflation	2.75%	
Salary increases	3.30% to 14.20% depending on Age, Service, and type of employment	
Investment rate of return	7.50% net of administrative expenses	
Retirement age	The probabilities of Retirement are based on the 2010 CalPERS Experience Study for the period from 1997 to 2007	
Mortality	The probabilities of mortality are based on the 2010 CalPERS Experience Study for the period from 1997 to 2007. Pre-retirement and Post-retirement mortality rates include 5 years of projected mortality improvement using Scale AA published by the Society of Actuaries	

* - Fiscal year 2015 was the 1st year of implementation.

CITY OF SOUTH SAN FRANCISCO
REQUIRED SUPPLEMENTARY INFORMATION
For the Fiscal Year Ended June 30, 2016

Safety Agent Multiple-Employer Defined Benefit Pension Plans
Last 10 Years*

SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS

Measurement Date	6/30/2014	6/30/2015
Total Pension Liability		
Service cost	\$5,143,842	\$4,968,087
Interest on total pension liability	18,899,544	19,398,484
Changes of benefit terms		
Changes of assumptions		(4,789,129)
Difference between expected and actual experience		(4,226,388)
Benefit payments, including refunds of employee contributions	(13,161,296)	(13,556,606)
Net change in total pension liability	10,882,090	1,794,448
Total pension liability - beginning	256,002,648	266,884,738
Total pension liability - ending (a)	\$266,884,738	\$268,679,186
Plan fiduciary net position		
Contributions - employer	\$6,535,399	\$7,191,715
Contributions - employee	2,151,163	1,714,039
Net investment income	29,348,051	4,264,997
Other miscellaneous income		
Benefit payments, including refunds of employee contributions	(13,161,296)	(13,556,606)
Plan to plan resource movement		
Administrative expense		(219,696)
Net change in plan fiduciary net position	24,873,317	(605,551)
Plan fiduciary net position - beginning	170,937,835	195,811,152
Plan fiduciary net position - ending (b)	\$195,811,152	\$195,205,601
Net pension liability - ending (a)-(b)	\$71,073,586	\$73,473,585
Plan fiduciary net position as a percentage of the total pension liability	73.37%	72.65%
Covered payroll	\$15,994,412	\$16,679,857
Net pension liability as percentage of covered-employee payroll	444.37%	440.49%

Notes to Schedule:

Benefit changes. The figures above do not include any liability impact that may have resulted from plan changes which occurred after the actuarial valuation date. This applies to voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a. Golden Handshakes).

Changes in assumptions. GASB 68, paragraph 68 states that the long long-term expected rate of return should be determined net of pension plan investment expense, but without reduction for pension plan administrative expense. The discount rate of 7.50% used for the June 30, 2014 measurement date was net of administrative expenses. The discount rate of 7.65% used for the June 30, 2015 measurement date is without reduction of pension plan administrative expense. All other assumptions for the June 30, 2014 measurement date were the same as those used for the June 30, 2015 measurement date.

* - Fiscal year 2015 was the 1st year of implementation.

CITY OF SOUTH SAN FRANCISCO
REQUIRED SUPPLEMENTARY INFORMATION
For the Fiscal Year Ended June 30, 2016

Safety Agent Multiple-Employer Defined Benefit Pension Plans
Last 10 Years*

SCHEDULE OF CONTRIBUTIONS

Fiscal Year Ended June 30	2015	2016
Actuarially determined contribution	\$7,191,715	\$8,538,138
Contributions in relation to the actuarially determined contributions	<u>7,191,715</u>	<u>8,538,138</u>
Contribution deficiency (excess)	<u>\$0</u>	<u>\$0</u>
Covered payroll	\$16,679,857	\$18,986,895
Contributions as a percentage of covered-employee payroll	43.12%	44.97%
Notes to Schedule		
Valuation date:	6/30/2012	6/30/2013

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll
Remaining amortization period	24 years as of the Valuation Date
Asset valuation method	15-year smoothed market
Inflation	2.75%
Salary increases	3.30% to 14.20% depending on Age, Service, and type of employment
Investment rate of return	7.50% net of administrative expenses
Retirement age	The probabilities of Retirement are based on the 2010 CalPERS Experience Study
Mortality	The probabilities of mortality are based on the 2010 CalPERS Experience Study for the period from 1997 to 2007. Pre-retirement and Post-retirement mortality rates include 5 years of projected mortality improvement using Scale AA published by the Society of Actuaries

* - Fiscal year 2015 was the 1st year of implementation.

CITY OF SOUTH SAN FRANCISCO
REQUIRED SUPPLEMENTARY INFORMATION
For the Fiscal Year Ended June 30, 2016

Other Post-Employment Benefits Schedule of Funding Progress

(In Thousands)						
Actuarial Valuation Date	Actuarial Value of Assets	Entry Age Actuarial Accrued Liability	Overfunded (Underfunded) Actuarial Accrued Liability	Funded Ratio	Covered Payroll	Overfunded (Underfunded) Actuarial Liability as Percentage of Covered Payroll
6/30/2012	\$0	\$71,306	(\$71,306)	0%	\$31,431	(226.9%)
6/30/2013	0	66,444	(66,444)	0%	29,914	(222.1%)
6/30/2015	16,175	73,752	(57,577)	21.9%	24,471	(235.3%)

SUPPLEMENTARY INFORMATION

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GENERAL FUND

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The General Fund is comprised of the following:

GENERAL PURPOSE FUND

This fund accounts for resources traditionally associated with government, such as administration, public safety, library, parks maintenance, and recreation, outside of those accounted for in other funds.

MEASURE W FUND

This fund accounts for revenue as the result of the voter-approved one-half percent sales and use tax. Revenues are committed for maintenance and enhancement of local services.

CITY OF SOUTH SAN FRANCISCO
GENERAL FUND
COMBINING BALANCE SHEETS
JUNE 30, 2016

	General Purpose	Measure W	Total
ASSETS			
Cash and investments	\$19,653,889	\$277,488	\$19,931,377
Receivables:			
Accounts	6,900,682	1,044,800	7,945,482
Accrued interest	57,493		57,493
Due from other funds	100		100
Inventory	824		824
Prepays	32,756		32,756
Total Assets	\$26,645,744	\$1,322,288	\$27,968,032
LIABILITIES			
Accounts payable	\$965,882	\$40,855	\$1,006,737
Accrued salaries and benefits	3,621,781		3,621,781
Other payable	206,402		206,402
Unearned revenue	115,927		115,927
Total Liabilities	4,909,992	40,855	4,950,847
FUND BALANCES			
Nonspendable	33,580		33,580
Committed	2,549,027	1,105,256	3,654,283
Assigned	1,401,976	176,177	1,578,153
Unassigned	17,751,169		17,751,169
Total Fund Balances	21,735,752	1,281,433	23,017,185
Total Liabilities and Fund Balances	\$26,645,744	\$1,322,288	\$27,968,032

CITY OF SOUTH SAN FRANCISCO
GENERAL FUND
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2016

	General Purpose	Measure W	Total
REVENUES			
Property taxes	\$24,777,659		\$24,777,659
Sales taxes	16,217,000	1,493,425	17,710,425
Transient occupancy taxes	13,442,952		13,442,952
Franchise Fees	3,982,092		3,982,092
Other taxes	5,124,574		5,124,574
Intergovernmental	7,833,659		7,833,659
Interest and rentals	3,080,567		3,080,567
Licenses and permits	6,896,897		6,896,897
Charges for services	8,659,873		8,659,873
Fines and forfeitures	791,756		791,756
Other	336,267		336,267
Total Revenues	91,143,296	1,493,425	92,636,721
EXPENDITURES			
Current:			
City Council	268,133		268,133
City Clerk	646,518		646,518
City Treasurer	118,788		118,788
City Attorney	782,389		782,389
City Manager	1,642,688	92,735	1,735,423
Finance	2,168,369	18,279	2,186,648
Non-departmental	1,124,348		1,124,348
Human Resources	1,468,785		1,468,785
Fire	24,058,478		24,058,478
Police	25,319,536		25,319,536
Public Works	4,943,919	81,978	5,025,897
Parks and Recreation	13,234,028		13,234,028
Library	4,681,188		4,681,188
Economic and Community Development	6,125,861	19,000	6,144,861
Total Expenditures	86,583,028	211,992	86,795,020
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	4,560,268	1,281,433	5,841,701
OTHER FINANCING SOURCES (USES)			
Transfers in	1,976,872		1,976,872
Transfers out	(6,082,763)		(6,082,763)
Total Other Financing Sources (Uses)	(4,105,891)		(4,105,891)
Net Change in Fund Balances	454,377	1,281,433	1,735,810
Fund balances (deficits) - July 1	21,281,375		21,281,375
Fund balances (deficits) - June 30	\$21,735,752	\$1,281,433	\$23,017,185

**CITY OF SOUTH SAN FRANCISCO
GENERAL FUND
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016**

	General Purpose			
	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual Amount	Positive (Negative)
Resources (inflows):				
Property taxes	\$24,313,857	\$24,313,857	\$24,777,659	\$463,802
Sales taxes	16,530,436	17,832,436	16,217,000	(1,615,436)
Transient occupancy taxes	12,000,000	13,430,100	13,442,952	12,852
Franchise fees	3,344,000	3,344,000	3,982,092	638,092
Other taxes	4,385,363	4,385,363	5,124,574	739,211
Intergovernmental	6,369,887	7,702,367	7,833,659	131,292
Interest and rentals	2,931,500	2,931,500	3,080,567	149,067
Licenses and permits	3,876,854	5,961,854	6,896,897	935,043
Charges for services	8,786,108	8,717,108	8,659,873	(57,235)
Fines and forfeitures	838,500	838,500	791,756	(46,744)
Other	234,248	248,148	336,267	88,119
Amounts available for appropriation	83,610,753	89,705,233	91,143,296	1,438,063
Charges to appropriations (outflows)				
City Council	237,768	268,135	268,133	2
City Clerk	691,304	751,302	646,518	104,784
City Treasurer	131,193	131,192	118,788	12,404
City Attorney	782,578	782,578	782,389	189
City Manager	1,588,362	1,671,362	1,671,358	4
Finance	2,027,713	2,213,033	2,213,032	1
Non-departmental	1,013,535	1,305,477	1,305,476	1
Human Resources	1,475,848	1,527,383	1,518,820	8,563
Fire	21,754,722	24,103,926	24,103,932	(6)
Police	24,959,424	25,356,509	25,319,536	36,973
Public Works	3,912,331	5,070,679	5,070,673	6
Parks and Recreation	13,903,626	13,464,414	13,462,221	2,193
Library	4,607,218	4,769,354	4,731,555	37,799
Economic and Community Development	5,731,979	6,830,485	6,772,573	57,912
Total charges to appropriations	82,817,601	88,245,829	87,985,004	260,825
OTHER FINANCING SOURCES (USES)				
Transfers in	1,022,301	2,175,348	1,976,872	(198,476)
Transfers out	(1,700,000)	(8,632,720)	(6,082,763)	2,549,957
Total Other Financing Sources (Uses)	(677,699)	(6,457,372)	(4,105,891)	2,351,481
NET CHANGE IN FUND BALANCES				
	\$115,453	(\$4,997,968)	(947,599)	\$4,050,369
Fund Balance - July 1				
			21,281,375	
Adjustment to budgetary basis:				
Encumbrance adjustments			1,401,976	
Fund Balance - June 30				
			\$21,735,752	

Measure W				Total			
Budgeted Amounts		Actual Amount	Variance with Final Budget Positive (Negative)	Budgeted Amounts		Actual Amount	Variance with Final Budget Positive (Negative)
Original	Final			Original	Final		
	\$1,500,000	\$1,493,425	(\$6,575)	\$24,313,857	\$24,313,857	\$24,777,659	\$463,802
				16,530,436	19,332,436	17,710,425	(1,622,011)
				12,000,000	13,430,100	13,442,952	12,852
				3,344,000	3,344,000	3,982,092	638,092
				4,385,363	4,385,363	5,124,574	739,211
				6,369,887	7,702,367	7,833,659	131,292
				2,931,500	2,931,500	3,080,567	149,067
				3,876,854	5,961,854	6,896,897	935,043
				8,786,108	8,717,108	8,659,873	(57,235)
				838,500	838,500	791,756	(46,744)
				234,248	248,148	336,267	88,119
	1,500,000	1,493,425	(6,575)	83,610,753	91,205,233	92,636,721	1,431,488
				237,768	268,135	268,133	2
				691,304	751,302	646,518	104,784
				131,193	131,192	118,788	12,404
				782,578	782,578	782,389	189
	92,737	92,735	2	1,588,362	1,764,099	1,764,093	6
	18,279	18,279		2,027,713	2,231,312	2,231,311	1
				1,013,535	1,305,477	1,305,476	1
				1,475,848	1,527,383	1,518,820	8,563
				21,754,722	24,103,926	24,103,932	(6)
				24,959,424	25,356,509	25,319,536	36,973
	258,155	258,155		3,912,331	5,328,834	5,328,828	6
				13,903,626	13,464,414	13,462,221	2,193
				4,607,218	4,769,354	4,731,555	37,799
	19,000	19,000		5,731,979	6,849,485	6,791,573	57,912
	388,171	388,169	2	82,817,601	88,634,000	88,373,173	260,827
				1,022,301	2,175,348	1,976,872	(198,476)
				(1,700,000)	(8,632,720)	(6,082,763)	2,549,957
				(677,699)	(6,457,372)	(4,105,891)	2,351,481
	\$1,111,829	1,105,256	(\$6,573)	\$115,453	(\$3,886,139)	157,657	\$4,043,796
						21,281,375	
		176,177				1,578,153	
		\$1,281,433				\$23,017,185	

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MAJOR GOVERNMENTAL FUNDS OTHER THAN GENERAL FUND AND SPECIAL REVENUE FUNDS

CAPITAL IMPROVEMENT FUND

To account for expenditures associated with the acquisition, construction, or improvement of City owned facilities and infrastructure. Funding comes from the general fund, special revenue funds, grants and fees.

EAST OF 101 SEWER IMPACT FEES CAPITAL PROJECTS FUND

These fees provide new development's share of new and rehabilitated sewer collection and treatment facilities to serve the East of Highway 101 area.

EAST OF 101 TRAFFIC IMPACT FEES CAPITAL PROJECTS FUND

These fees are to provide new development's share of new and expanded roadway and intersection improvements to serve the East of Highway 101 area.

CHILD CARE IMPACT FEES CAPITAL PROJECTS FUND

These citywide fees provide new development's share of new and expanded childcare facilities to serve the City.

DEVELOPER DEPOSIT CAPITAL PROJECTS FUND

These fees provide new development's share of funding for the Oyster Point at Highway 101 interchange improvements.

CAPITAL INFRASTRUCTURE RESERVE FUND

Replacement, upgrade, and maintenance of the City's infrastructure are backlogged, constituting a significant liability. Funds are set aside in this fund as part of the budget process and as part of the City's reserve policy to address the replacement and/or upgrade of the city infrastructure (such as parks, buildings, facilities, streets, sidewalks, and storm water facilities).

CITY OF SOUTH SAN FRANCISCO
CAPITAL IMPROVEMENT CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016

	<u>Budget</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUES:			
Intergovernmental	\$5,395,139	\$2,351,355	(\$3,043,784)
Other	<u>79,000</u>	<u>104,644</u>	<u>25,644</u>
Total Revenues	<u>5,474,139</u>	<u>2,455,999</u>	<u>(3,018,140)</u>
EXPENDITURES:			
Current:			
Public works	<u>25,957,338</u>	<u>11,440,084</u>	<u>14,517,254</u>
Total Expenditures	<u>25,957,338</u>	<u>11,440,084</u>	<u>14,517,254</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(20,483,199)</u>	<u>(8,984,085)</u>	<u>11,499,114</u>
OTHER FINANCING SOURCES (USES)			
Proceeds from debt	500,000		(500,000)
Transfers in	<u>19,460,128</u>	<u>6,161,203</u>	<u>(13,298,925)</u>
Total other financing sources (uses)	<u>19,960,128</u>	<u>6,161,203</u>	<u>(13,798,925)</u>
NET CHANGE IN FUND BALANCE	<u>(\$523,071)</u>	<u>(2,822,882)</u>	<u>(\$2,299,811)</u>
Fund balance - July 1		288,554	
Adjustment to budgetary basis:			
Encumbrance adjustments		<u>2,901,351</u>	
Fund balance - June 30		<u>\$367,023</u>	

CITY OF SOUTH SAN FRANCISCO
EAST OF 101 SEWER IMPACT FEES CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016

	<u>Budget</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUES:			
Interest and rental		\$33,489	\$33,489
Charges for services	<u>\$520,000</u>	<u>517,952</u>	<u>(2,048)</u>
Total Revenues	<u>520,000</u>	<u>551,441</u>	<u>31,441</u>
EXPENDITURES:			
Current:			
Non-departmental	<u>\$2,500</u>	<u>2,500</u>	
Total Expenditures	<u>2,500</u>	<u>2,500</u>	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>517,500</u>	<u>548,941</u>	<u>31,441</u>
OTHER FINANCING SOURCES (USES)			
Transfers out	<u>(46,817)</u>	<u>(4,716)</u>	<u>42,101</u>
Total other financing sources (uses)	<u>(46,817)</u>	<u>(4,716)</u>	<u>42,101</u>
NET CHANGE IN FUND BALANCE	<u>\$470,683</u>	<u>544,225</u>	<u>\$73,542</u>
Fund balance (deficit) - July 1		<u>(40,459)</u>	
Fund balance (deficit) - June 30		<u><u>\$503,766</u></u>	

CITY OF SOUTH SAN FRANCISCO
EAST OF 101 TRAFFIC IMPACT FEES CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016

	<u>Budget</u>	<u>Actual Amounts</u>	Variance with Final Budget Positive (Negative)
REVENUES:			
Interest and rental		\$108,530	\$108,530
Charges for services	<u>\$1,700,000</u>	<u>1,637,445</u>	<u>(62,555)</u>
Total Revenues	<u>1,700,000</u>	<u>1,745,975</u>	<u>45,975</u>
EXPENDITURES:			
Current:			
Public works	<u>\$2,500</u>	<u>2,500</u>	
Total Expenditures	<u>2,500</u>	<u>2,500</u>	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>1,697,500</u>	<u>1,743,475</u>	<u>45,975</u>
OTHER FINANCING SOURCES (USES)			
Transfers (out)	<u>(3,708,709)</u>	<u>(475,073)</u>	<u>3,233,636</u>
Total other financing sources (uses)	<u>(3,708,709)</u>	<u>(475,073)</u>	<u>3,233,636</u>
NET CHANGE IN FUND BALANCE	<u>(\$2,011,209)</u>	<u>1,268,402</u>	<u>\$3,279,611</u>
Fund balance - July 1		<u>5,944,851</u>	
Fund balance - June 30		<u><u>\$7,213,253</u></u>	

CITY OF SOUTH SAN FRANCISCO
CHILD CARE IMPACT FEES CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016

	<u>Budget</u>	<u>Actual Amounts</u>	Variance with Final Budget Positive (Negative)
REVENUES:			
Interest and rental		\$46,362	\$46,362
Charges for services	\$342,000	341,284	(716)
Total Revenues	<u>342,000</u>	<u>387,646</u>	<u>45,646</u>
EXPENDITURES:			
Current:			
Non-departmental	\$2,500	2,500	
Total Expenditures	<u>2,500</u>	<u>2,500</u>	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>339,500</u>	<u>385,146</u>	<u>45,646</u>
NET CHANGE IN FUND BALANCE	<u>\$339,500</u>	<u>385,146</u>	<u>\$45,646</u>
Fund balance - July 1		<u>2,489,695</u>	
Fund balance - June 30		<u>\$2,874,841</u>	

**CITY OF SOUTH SAN FRANCISCO
DEVELOPER DEPOSIT CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016**

	Final Budget	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES:			
Charges for services	\$270,000	\$269,155	(\$845)
Total Revenues	270,000	269,155	(845)
OTHER FINANCING SOURCES (USES)			
Transfers (out)	(1,799,387)	(269,155)	1,530,232
Total other financing sources (uses)	(1,799,387)	(269,155)	1,530,232
NET CHANGE IN FUND BALANCE	<u>(\$1,529,387)</u>		<u>\$1,529,387</u>
Fund balance - July 1		72,884	
Fund balance - June 30		<u>\$72,884</u>	

**CITY OF SOUTH SAN FRANCISCO
CAPITAL INFRASTRUCTURE RESERVE FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016**

	Final Budget	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES:			
Interest and rental		\$305,480	\$305,480
Other		201,996	201,996
Total Revenues		507,476	507,476
OTHER FINANCING SOURCES (USES)			
Transfers in			
Transfers out	(\$1,810,900)	(527,812)	1,283,088
Total other financing sources (uses)	(1,810,900)	(527,812)	1,283,088
NET CHANGE IN FUND BALANCE	(\$1,810,900)	(20,336)	\$1,790,564
Fund balance - July 1		17,658,721	
Fund balance - June 30		\$17,638,385	

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NON-MAJOR GOVERNMENTAL FUNDS

Special revenue funds are used to account for revenue sources that are restricted by law or administrative action to expenditures for specified purposes. Special revenue funds used by the City of South San Francisco include:

Gas Tax - Accounts for State monies received and expended for street improvements, repairs, engineering, and administration under Streets and Highway Code Sections 2105, 2106, 2107, and 2107.5. Includes sales taxes on gasoline received from the State's Traffic Congestion Relief Fund.

Developer Contributions – Accounts for fees deposited for planning and engineering reviews or for future project development.

Federal Aviation Grant – This fund accounts for federal monies received for insulating structures against airport noise.

Community Development Block Grant - Accounts for Federal monies received to be expended for development of jobs and suitable housing for low-income residents.

Miscellaneous Grants - Accounts for federal monies received for miscellaneous projects.

Maintenance District - Accounts for a portion of property tax dedicated to provide for the maintenance of landscaped areas within housing developments.

Transportation Sales Tax - Accounts for the sales tax that provides resources for street improvements and repairs.

Solid Waste Reduction - Accounts for revenues and expenditures associated with the waste reduction, recycling, composting and household hazardous waste programs for residents and businesses.

Supplemental Law Enforcement Services – Accounts for State monies provided for designated Police department services.

City Programs – Organizations and individuals provide revenues that fund certain programs and services.

Affordable Housing Trust – The inclusionary housing requirement in the City provides that 20% of new residential housing units (for projects of 4 or more units) be affordable. These in-lieu fees (in-lieu of production of affordable housing units by the developer) provide new residential development's share of affordable housing units.

PEG Equipment and Access – Accounts for the one percent of money set-aside from cable franchise fees that are used to support public, educational and governmental (PEG) channels.

NON-MAJOR GOVERNMENTAL FUNDS (Continued)

Capital projects funds are used to account for resources used for the acquisition and construction of capital facilities or major capital equipment, except for capital improvements financed by proprietary funds. Capital projects funds used at the City of South San Francisco include:

Non-obligated Capital Projects - Accounts for the construction of assets financed by non-obligated debt.

Public Safety Impact Fee – These fees are to provide new development’s share of funding for the replacement of public safety capital equipment, vehicles and facilities.

Oyster Point Improvements Impact Fees Capital Projects Fund - These fees provide new development’s share of funding for the Oyster Point at Highway 101 interchange improvements.

Sewer Capacity Charges – accounts for cost recovery charged to new development based on proportional benefit, associated with providing sewer collection and treatment capacity to new development, both through existing infrastructure provided, and through future capital projects not funded by other sources.

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**CITY OF SOUTH SAN FRANCISCO
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2016**

	SPECIAL REVENUE FUNDS				
	Gas Tax	Developer Contributions	Federal Aviation Grant	Community Development Block Grant	Miscellaneous Grants
ASSETS					
Cash and investments	\$1,274,331	\$3,978,759	\$734,473		
Receivables:					
Accounts				\$86,639	
Accrued interest	3,402	9,378	1,943		
Loans				536,978	
Due from other funds					
Restricted cash and investments				349,057	
Land held for resale					
Total Assets	\$1,277,733	\$3,988,137	\$736,416	\$972,674	
LIABILITIES					
Liabilities:					
Accounts payable		\$23,909		\$49,992	
Other payable		10,065		25,000	
Deposits		1,073,108			
Due to other funds					
Unearned revenue			\$736,416		
Total Liabilities		1,107,082	736,416	74,992	
Fund Balances:					
Restricted	\$1,277,733	2,881,055		897,682	
Total Fund Balances	1,277,733	2,881,055		897,682	
Total Liabilities and Fund Balances	\$1,277,733	\$3,988,137	\$736,416	\$972,674	

SPECIAL REVENUE FUNDS

Maintenance Districts	Transportation Sales Tax	Solid Waste Reduction	Supplemental Law Enforce- ment Services	City Programs	Affordable Housing Trust	PEG Equipment and Access
\$2,127,351	\$1,269,173	\$750,167	\$21	\$4,244,213	\$1,679,002	\$742,864
25,867	7,433	15,476	182	10,699	330 4,349 42,038	45,976 1,870
					1,900,000	
\$2,153,218	\$1,276,606	\$765,643	\$203	\$4,254,912	\$3,625,719	\$790,710
\$137				\$60,356		
			\$100			
137			100	60,356		
2,153,081	\$1,276,606	\$765,643	103	4,194,556	\$3,625,719	\$790,710
2,153,081	1,276,606	765,643	103	4,194,556	3,625,719	790,710
\$2,153,218	\$1,276,606	\$765,643	\$203	\$4,254,912	\$3,625,719	\$790,710

(Continued)

**CITY OF SOUTH SAN FRANCISCO
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2016**

	CAPITAL PROJECTS FUNDS				Total Nonmajor Governmental Funds
	Non-obligated Capital Projects	Public Safety Impact Fee	Oyster Point Improvement Impact Fees	Sewer Capacity Charges	
ASSETS					
Cash and investments	\$517,077	\$463,586	\$28,200	\$2,303,491	\$20,112,708
Receivables:					
Accounts				6,300	180,588
Accrued interest		863	329	3,130	43,578
Loans					579,016
Due from other funds					
Restricted cash and investments					349,057
Land held for resale					1,900,000
Total Assets	\$517,077	\$464,449	\$28,529	\$2,312,921	\$23,164,947
LIABILITIES					
Liabilities:					
Accounts payable		\$11,903			\$146,297
Other payable					35,065
Deposits					1,073,108
Due to other funds					100
Unearned revenue					736,416
Total Liabilities		11,903			1,990,986
Fund Balances:					
Restricted	\$517,077	452,546	\$28,529	\$2,312,921	21,173,961
Total Fund Balances	517,077	452,546	28,529	2,312,921	21,173,961
Total Liabilities and Fund Balances	\$517,077	\$464,449	\$28,529	\$2,312,921	\$23,164,947

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**CITY OF SOUTH SAN FRANCISCO
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2016**

	SPECIAL REVENUE FUNDS				
	Gas Tax	Developer Contributions	Federal Aviation Grants	Community Development Block Grant	Miscellaneous Grants
REVENUES					
Property taxes					
Other taxes					
Intergovernmental	\$1,824,853			\$338,412	
Interest and rentals	22,505	\$57,958	\$12,949	74,361	
Charges for services		1,359,911			
Other				9,397	
Total Revenues	1,847,358	1,417,869	12,949	422,170	
EXPENDITURES					
Current:					
Economic and community development		547,674	12,949	529,115	
Public works		15,193			
Non-departmental					
Fire					
Police					
Other					
Debt service:					
Principal repayments					
Total Expenditures		562,867	12,949	529,115	
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	1,847,358	855,002		(106,945)	
OTHER FINANCING SOURCES (USES)					
Transfers in					
Transfers out	(2,063,932)	(130,158)		(143)	(\$136,869)
Total Other Financing Sources (Uses)	(2,063,932)	(130,158)		(143)	(136,869)
Net Change in Fund Balances	(216,574)	724,844		(107,088)	(136,869)
Fund balance - July 1	1,494,307	2,156,211		1,004,770	136,869
Fund balance - June 30	\$1,277,733	\$2,881,055		\$897,682	

SPECIAL REVENUE FUNDS

Maintenance Districts	Transportation Sales Tax	Solid Waste Reduction	Supplemental Law Enforce- ment Services	City Programs	Affordable Housing Trust	PEG Equipment and Access
\$1,660,961	\$1,412,863		\$138,191			
	49,427		1,259	\$72,582	\$31,399	\$12,441
		\$188,649				
				1,205,241		183,899
<u>1,660,961</u>	<u>1,462,290</u>	<u>188,649</u>	<u>139,450</u>	<u>1,277,823</u>	<u>31,399</u>	<u>196,340</u>
1,261,523		181,384				
						133,892
			139,450			
				395,749		
<u>1,261,523</u>		<u>181,384</u>	<u>139,450</u>	<u>395,749</u>		<u>133,892</u>
399,438	1,462,290	7,265		882,074	31,399	62,448
(47,904)	(2,587,442)	(189,308)		5,000 (516,800)		
(47,904)	(2,587,442)	(189,308)		(511,800)		
351,534	(1,125,152)	(182,043)		370,274	31,399	62,448
<u>1,801,547</u>	<u>2,401,758</u>	<u>947,686</u>	<u>103</u>	<u>3,824,282</u>	<u>3,594,320</u>	<u>728,262</u>
<u>\$2,153,081</u>	<u>\$1,276,606</u>	<u>\$765,643</u>	<u>\$103</u>	<u>\$4,194,556</u>	<u>\$3,625,719</u>	<u>\$790,710</u>

(Continued)

**CITY OF SOUTH SAN FRANCISCO
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2016**

	CAPITAL PROJECTS FUNDS				
	Non-obligated Capital Projects	Public Safety Impact Fee	Oyster Point Improvement Impact Fees	Sewer Capacity Charges	Total Nonmajor Governmental Funds
REVENUES					
Property taxes					\$1,660,961
Other taxes					1,551,054
Intergovernmental				\$12,075	2,175,340
Interest and rentals		\$5,823	\$2,393	9,492	352,589
Charges for services			656,603	1,755,486	3,960,649
Other		262,455			1,660,992
Total Revenues		268,278	658,996	1,777,053	11,361,585
EXPENDITURES					
Current:					
Economic and community development					1,271,122
Public works				2,500	1,279,216
Non-departmental					133,892
Fire		116,862			116,862
Police					139,450
Other					395,749
Debt service:					
Principal repayments			656,000		656,000
Total Expenditures		116,862	656,000	2,500	3,992,291
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		151,416	2,996	1,774,553	7,369,294
OTHER FINANCING SOURCES (USES)					
Transfers in					5,000
Transfers out	(\$161,624)				(5,834,180)
Total Other Financing Sources (Uses)	(161,624)				(5,829,180)
Net Change in Fund Balances	(161,624)	151,416	2,996	1,774,553	1,540,114
Fund balance - July 1	678,701	301,130	25,533	538,368	19,633,847
Fund balance - June 30	\$517,077	\$452,546	\$28,529	\$2,312,921	\$21,173,961

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**CITY OF SOUTH SAN FRANCISCO
NONMAJOR GOVERNMENTAL FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016**

	GAS TAX			DEVELOPER CONTRIBUTIONS		
	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
REVENUES						
Property taxes						
Other taxes						
Intergovernmental	\$1,625,570	\$1,824,853	\$199,283			
Interest and rentals	15,000	22,505	7,505	\$1,380,000	\$57,958	(\$1,322,042)
Charges for services					1,359,911	1,359,911
Other						
Total Revenues	1,640,570	1,847,358	206,788	1,380,000	1,417,869	37,869
EXPENDITURES						
Current:						
Economic and community development				721,718	706,324	15,394
Public works					15,193	(15,193)
Non-departmental						
Fire						
Other						
Police						
Debt service:						
Principal repayments						
Total Expenditures				721,718	721,517	201
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	1,640,570	1,847,358	206,788	658,282	696,352	38,070
OTHER FINANCING SOURCES (USES)						
Transfers in						
Transfers out	(3,463,799)	(2,063,932)	1,399,867	(\$704,670)	(130,158)	574,512
Total Other Financing Sources (Uses)	(3,463,799)	(2,063,932)	1,399,867	(704,670)	(130,158)	574,512
NET CHANGE IN FUND BALANCES	(\$1,823,229)	(216,574)	\$1,606,655	(\$46,388)	566,194	\$612,582
Adjustment to budgetary basis:						
Encumbrance adjustments					158,650	
Fund balance - July 1		1,494,307			2,156,211	
Fund balance - June 30		\$1,277,733			\$2,881,055	

FEDERAL AVIATION GRANT			COMMUNITY DEVELOPMENT BLOCK GRANT			MISCELLANEOUS GRANTS		
Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
\$4,000	\$12,949	\$8,949	\$641,864	\$338,412 74,361	(\$303,452) 74,361			
			8,762	9,397	635			
4,000	12,949	8,949	650,626	422,170	(228,456)			
	12,949	(12,949)	705,026	668,433	36,593			
	12,949	(12,949)	705,026	668,433	36,593			
4,000		(4,000)	(54,400)	(246,263)	(191,863)			
			(95,473)	(143)	95,330	(\$136,869)	(\$136,869)	
			(95,473)	(143)	95,330	(136,869)	(136,869)	
\$4,000		(\$4,000)	(\$149,873)	(246,406)	(\$96,533)	(136,869)	(\$136,869)	
				139,318				
				1,004,770		\$136,869		
				\$897,682				
								(Continued)

**CITY OF SOUTH SAN FRANCISCO
NONMAJOR GOVERNMENTAL FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016**

	MAINTENANCE DISTRICTS			TRANSPORTATION SALES TAX		
	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
REVENUES						
Property taxes	\$1,389,805	\$1,660,961	\$271,156			
Other taxes				\$1,400,000	\$1,412,863	\$12,863
Intergovernmental						
Interest and rentals				25,000	49,427	24,427
Charges for services						
Other						
Total Revenues	1,389,805	1,660,961	271,156	1,425,000	1,462,290	37,290
EXPENDITURES						
Current:						
Economic and community development						
Public works	1,561,998	1,261,523	300,475			
Non-departmental						
Fire						
Other						
Police						
Debt service:						
Principal repayments						
Total Expenditures	1,561,998	1,261,523	300,475			
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(172,193)	399,438	571,631	1,425,000	1,462,290	37,290
OTHER FINANCING SOURCES (USES)						
Transfers in						
Transfers out	(216,426)	(47,904)	168,522	(3,666,287)	(2,587,442)	1,078,845
Total Other Financing Sources (Uses)	(216,426)	(47,904)	168,522	(3,666,287)	(2,587,442)	1,078,845
NET CHANGE IN FUND BALANCES	(\$388,619)	351,534	\$740,153	(\$2,241,287)	(1,125,152)	\$1,116,135
Adjustment to budgetary basis:						
Encumbrance adjustments						
Fund balance - July 1		1,801,547			2,401,758	
Fund balance - June 30		\$2,153,081			\$1,276,606	

SOLID WASTE REDUCTION			SUPPLEMENTAL LAW ENFORCEMENT SERVICES			CITY PROGRAMS		
Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
			\$100,000	\$138,191	\$38,191			
				1,259	1,259		\$72,582	\$72,582
\$180,000	\$188,649	\$8,649				\$1,211,000	1,205,241	(5,759)
180,000	188,649	8,649	100,000	139,450	39,450	1,211,000	1,277,823	66,823
204,289	209,331	(\$5,042)						
			100,000	139,450	(39,450)	395,000	395,749	(749)
204,289	209,331	(5,042)	100,000	139,450	(39,450)	395,000	395,749	(749)
(24,289)	(20,682)	3,607				816,000	882,074	66,074
(756,178)	(189,308)	566,870					5,000	5,000
(756,178)	(189,308)	566,870				(\$1,741,478)	(516,800)	1,224,678
(756,178)	(189,308)	566,870				(1,741,478)	(511,800)	1,229,678
(\$780,467)	(209,990)	\$570,477				(\$925,478)	370,274	\$1,295,752
	27,947							
	947,686			103			3,824,282	
	\$765,643			\$103			\$4,194,556	

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**CITY OF SOUTH SAN FRANCISCO
NONMAJOR GOVERNMENTAL FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016**

	AFFORDABLE HOUSING TRUST			PEG EQUIPMENT AND ACCESS		
	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
REVENUES						
Property taxes						
Other taxes						
Intergovernmental						
Interest and rentals		\$31,399	\$31,399	\$5,000	\$12,441	\$7,441
Charges for services						
Other				125,000	183,899	58,899
Total Revenues		31,399	31,399	130,000	196,340	66,340
EXPENDITURES						
Current:						
Economic and community development						
Public works						
Non-departmental				196,500	133,892	62,608
Fire						
Other						
Police						
Debt service:						
Principal repayments						
Total Expenditures				196,500	133,892	62,608
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		31,399	31,399	(66,500)	62,448	128,948
OTHER FINANCING SOURCES (USES)						
Transfers in						
Transfers out						
Total Other Financing Sources (Uses)						
NET CHANGE IN FUND BALANCES		31,399	\$31,399	(\$66,500)	62,448	\$128,948
Adjustment to budgetary basis:						
Encumbrance adjustments						
Fund balance - July 1		3,594,320			728,262	
Fund balance - June 30		\$3,625,719			\$790,710	

NONOBLIGATED CAPITAL PROJECTS			PUBLIC SAFETY IMPACT FEE			OYSTER POINT IMPROVEMENT IMPACT FEES		
Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
				\$5,823	\$5,823		\$2,393	\$2,393
						\$657,000	656,603	(397)
			\$263,000	262,455	(545)			
			263,000	268,278	\$5,278	657,000	658,996	1,996
						52,561		52,561
			123,648	116,862	6,786			
						656,000	656,000	
			123,648	116,862	(6,786)	708,561	656,000	52,561
			139,352	151,416	12,064	(51,561)	2,996	54,557
(\$636,844)	(\$161,624)	\$475,220						
(636,844)	(161,624)	475,220						
(\$636,844)	(161,624)	\$475,220	\$139,352	151,416	\$12,064	(\$51,561)	2,996	\$54,557
	\$678,701			301,130			25,533	
	\$517,077			\$452,546			\$28,529	

**CITY OF SOUTH SAN FRANCISCO
NONMAJOR GOVERNMENTAL FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL (NON GAAP LEGAL BASIS)
FOR THE YEAR ENDED JUNE 30, 2016**

SEWER CAPACITY CHARGES			
	Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Property taxes			
Other taxes			
Intergovernmental		\$12,075	\$12,075
Interest and rentals		9,492	9,492
Charges for services	\$200,000	1,755,486	1,555,486
Other			
Total Revenues	200,000	1,777,053	1,577,053
EXPENDITURES			
Current:			
Economic and community development			
Public works	2,500	2,500	
Non-departmental			
Fire			
Other			
Police			
Debt service:			
Principal repayments			
Total Expenditures	2,500	2,500	
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	197,500	1,774,553	1,577,053
OTHER FINANCING SOURCES (USES)			
Transfers in			
Transfers out			
Total Other Financing Sources (Uses)			
NET CHANGE IN FUND BALANCES	\$197,500	1,774,553	\$1,577,053
Adjustment to budgetary basis:			
Encumbrance adjustments			
Fund balance - July 1		538,368	
Fund balance - June 30		\$2,312,921	

INTERNAL SERVICE FUNDS

Internal service funds account for department services and financing performed for other departments within the same governmental jurisdiction. Funding comes from charges assessed to the departments benefiting from the service. Internal service funds used at the City include:

City Service – Accounts for vehicle maintenance and information technology services provided to City departments.

Self Insurance – Accounts for workers' compensation, general liability and property damage claim activity and financing is represented in this fund.

Health and Retirement Benefits - Accounts for health and retirement benefits paid on the behalf of eligible City employees.

Equipment Replacement – Accounts for resources set-aside for the future replacement of City vehicles and equipment.

**CITY OF SOUTH SAN FRANCISCO
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF NET POSITION
JUNE 30, 2016**

	<u>City Service</u>	<u>Self Insurance</u>	<u>Health and Retirement Benefits</u>	<u>Equipment Replacement</u>	<u>Total</u>
ASSETS					
Current assets:					
Cash and investments	\$1,156,291	\$12,224,874	\$7,917,534	\$3,416,065	\$24,714,764
Receivables:					
Accounts	6,861				6,861
Accrued interest	2,664	30,612	6,774	8,447	48,497
Deposit		157,500	46,010		203,510
	<u>1,165,816</u>	<u>12,412,986</u>	<u>7,970,318</u>	<u>3,424,512</u>	<u>24,973,632</u>
Noncurrent assets:					
Capital assets:					
Nondepreciable				103,736	103,736
Depreciable, net of accumulated depreciation	1,451			4,818,570	4,820,021
	<u>1,167,267</u>	<u>12,412,986</u>	<u>7,970,318</u>	<u>8,346,818</u>	<u>29,897,389</u>
LIABILITIES					
Current liabilities:					
Accounts payable	121,027	1,100	13	10,256	132,396
Other payable		77,874			77,874
Current portion of accrued insurance loss		712,000			712,000
Current portion of compensated absences	76,463		712,679		789,142
Current portion of long-term debt				565,476	565,476
	<u>197,490</u>	<u>790,974</u>	<u>712,692</u>	<u>575,732</u>	<u>2,276,888</u>
Noncurrent liabilities:					
Accrued insurance loss		10,688,947			10,688,947
Compensated absences obligation	96,842		512,284		609,126
Net OPEB obligation			24,904,700		24,904,700
Noncurrent portion of long-term debt				1,673,522	1,673,522
	<u>96,842</u>	<u>10,688,947</u>	<u>25,416,984</u>	<u>1,673,522</u>	<u>37,876,295</u>
Total Liabilities	<u>294,332</u>	<u>11,479,921</u>	<u>26,129,676</u>	<u>2,249,254</u>	<u>40,153,183</u>
NET POSITION:					
Net investment in capital assets	1,451			2,683,308	2,684,759
Unrestricted	871,484	933,065	(18,159,358)	3,414,256	(12,940,553)
	<u>\$872,935</u>	<u>\$933,065</u>	<u>(\$18,159,358)</u>	<u>\$6,097,564</u>	<u>(\$10,255,794)</u>

CITY OF SOUTH SAN FRANCISCO
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
FOR THE YEAR ENDED JUNE 30, 2016

	City Service	Self Insurance	Health and Retirement Benefits	Equipment Replacement	Total
OPERATING REVENUES					
Charges for services	\$3,883,266	\$3,874,155	\$14,285,369	\$1,678,460	\$23,721,250
Total Operating Revenues	3,883,266	3,874,155	14,285,369	1,678,460	23,721,250
OPERATING EXPENSES					
Personnel expenses	1,833,054	804,124	11,593,496		14,230,674
OPEB expenses			1,895,762		1,895,762
Professional services	226,572	339,684			566,256
Program supplies	1,072,287	632,768	4,958	284,396	1,994,409
Insurance	8,906	1,047,349			1,056,255
Self-insurance and claims		1,924,421			1,924,421
Repair and maintenance	376,787			180,927	557,714
Utilities	35,210				35,210
Depreciation	580			721,605	722,185
Other	8,807		261,073	12,208	282,088
Total Operating Expenses	3,562,203	4,748,346	13,755,289	1,199,136	23,264,974
Operating Income (Loss)	321,063	(874,191)	530,080	479,324	456,276
NONOPERATING REVENUES (EXPENSES)					
Interest income	17,900	204,649	45,545	56,064	324,158
Interest expense				(83,845)	(83,845)
Gain from disposal of capital assets				28,272	28,272
Other		816,525			816,525
Total Nonoperating Revenues (Expenses)	17,900	1,021,174	45,545	491	1,085,110
Net income (loss) before transfers	338,963	146,983	575,625	479,815	1,541,386
TRANSFERS					
Transfers in			4,240,000		4,240,000
Transfers out				(108,923)	(108,923)
Change in Net Position	338,963	146,983	4,815,625	370,892	5,672,463
Net Position - (deficits) July 1	533,972	786,082	(22,974,983)	5,726,672	(15,928,257)
Net Position - (deficits) June 30	\$872,935	\$933,065	(\$18,159,358)	\$6,097,564	(\$10,255,794)

**CITY OF SOUTH SAN FRANCISCO
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2016**

	City Service	Self Insurance	Health and Retirement Benefits	Equipment Replacement	Total
CASH FLOWS FROM OPERATING ACTIVITIES					
Cash received from interfund service provided	\$3,884,641	\$4,690,680	\$14,285,369	\$1,750,676	\$24,611,366
Cash payment to suppliers for goods and services	(1,728,569)	(1,941,927)	(1,067,793)	(477,531)	(5,215,820)
Cash payment to employees for services	(1,854,942)	(983,522)	(11,569,924)		(14,408,388)
Cash payment for judgments and claims		(1,867,474)			(1,867,474)
Other payments				(4,794)	(4,794)
Net Cash Provided by Operating Activities	301,130	(102,243)	1,647,652	1,268,351	3,114,890
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES					
Repayments from other funds				100	100
Transfers in			4,240,000		4,240,000
Transfers out				(108,923)	(108,923)
Net Cash Provided by Noncapital Financing Activities			4,240,000	(108,823)	4,131,177
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Principal paid on capital lease				(547,574)	(547,574)
Interest payments				(83,845)	(83,845)
Acquisition of capital assets, net				(513,421)	(513,421)
Proceeds from the sale of capital assets				28,272	28,272
Net Cash Used in Capital and Related Financing Activities				(1,116,568)	(1,116,568)
CASH FLOWS FROM INVESTING ACTIVITIES					
Interest received	17,142	203,624	52,464	58,035	331,265
Net Cash Provided by Investing Activities	17,142	203,624	52,464	58,035	331,265
Net Increase (Decrease) in cash and cash equivalents	318,272	101,381	5,940,116	100,995	6,460,764
Cash and cash equivalents, beginning	838,019	12,123,493	1,977,418	3,315,070	18,254,000
Cash and cash equivalents, ending	\$1,156,291	\$12,224,874	\$7,917,534	\$3,416,065	\$24,714,764
Reconciliation of operating income (loss) to net cash provided by operating activities:					
Operating income (loss)	\$321,063	(\$874,191)	\$530,080	\$479,324	\$456,276
Adjustments to reconcile operating income (loss) to cash flows from operating activities:					
Depreciation	580			721,605	722,185
Other non-operating revenue (expenses)		816,525			816,525
Net change in assets and liabilities:					
Accounts and lease receivables	1,375			72,216	73,591
Accounts payable	32,774	(179,398)	(61,174)	5,479	(202,319)
Other payable		77,874	(8,496)	(10,273)	59,105
Accrued insurance losses		56,947			56,947
OPEB obligations			1,094,000		1,094,000
Compensated absence obligations	(54,662)		93,242		38,580
Net Cash Provided by (Used in) Operating Activities	\$301,130	(\$102,243)	\$1,647,652	\$1,268,351	\$3,114,890

AGENCY FUND

An agency fund is used to account for monies where the City is acting as an agent for another government entity. The agency fund used at the City of South San Francisco consisted of:

SSF Employee Deferred Comp Trust Oversight – This fund is used to pay for the administrative costs of monitoring the Deferred Compensation Funds on behalf of City employees.

CITY OF SOUTH SAN FRANCISCO
AGENCY FUND
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2016

	SSF Employee Deferred Comp Trust Oversight			
	Balance June 30, 2015	Additions	Deductions	Balance June 30, 2016
ASSETS				
Cash and investments	\$49,140	\$62,944	\$49,140	\$62,944
Interest receivable	134	158	134	158
Total Assets	<u>\$49,274</u>	<u>\$63,102</u>	<u>\$49,274</u>	<u>\$63,102</u>
LIABILITIES				
Accounts payable	\$231	\$12,500	\$231	\$12,500
Other accrued liabilities	<u>49,043</u>	<u>50,602</u>	<u>49,043</u>	<u>50,602</u>
Total Liabilities	<u>\$49,274</u>	<u>\$63,102</u>	<u>\$49,274</u>	<u>\$63,102</u>

STATISTICAL SECTION

This part of the City's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health. In contrast to the financial section, the statistical section information is not subject to independent audit.

Financial Trends

These schedules contain trend information to help the reader understand how the City's financial performance and well being have changed over time:

1. Net Position by Component
2. Changes in Net Position
3. Fund Balances of Governmental Funds
4. Changes in Fund Balance of Governmental Funds

Revenue Capacity

These schedules contain information to help the reader assess the City's most significant local revenue source, the property tax:

1. Assessed Value and Estimated Market Value of Taxable Property
2. All Overlapping Property Tax Rates
3. Principal Property Tax Payers
4. Twenty Largest Taxable Property Owners for Merged RDA Project Area
5. Property Tax Levies and Collections

Debt Capacity

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future:

1. Ratio of Outstanding Debt by Type
2. Computation of Direct and Overlapping Debt
3. Computation of Legal Bonded Debt Margin
4. Continuing Disclosure Requirements:
 - a. Revenue Bond Coverage
 - b. Sewer Debt Service Coverage
 - c. Bonded Debt Pledge Revenue Coverage

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place:

1. Demographic and Economic Statistics
2. Principal Employers

STATISTICAL SECTION - (Continued)
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Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs:

1. Full-Time City Government Employees by Function
2. Operating Indicators by Function/Program
3. Capital Asset Statistics by Function/Program

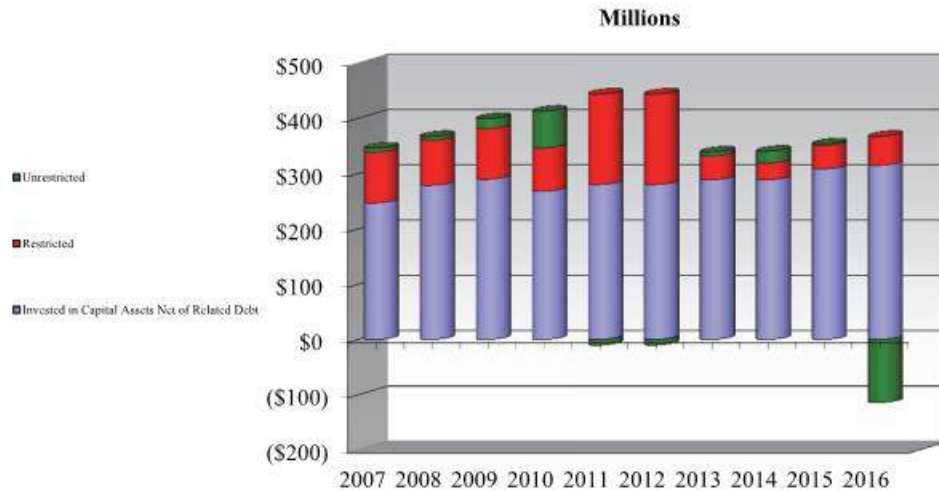
Miscellaneous Information

1. Collection and Use of 1% Special Transient Occupancy Tax

Sources

Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year.

CITY OF SOUTH SAN FRANCISCO
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)



	2007	2008	2009	2010	2011
Governmental activities					
Invested in capital assets, net of related debt	\$212,273,574	\$233,230,681	\$237,441,155	\$209,507,012	\$214,246,561
Restricted	89,194,344	80,346,634	86,962,890	78,625,094	163,669,353
Unrestricted	3,306,910	9,205,150	21,455,067	65,537,953	(19,267,010)
Total governmental activities net position	\$304,774,828	\$322,782,465	\$322,782,465	\$353,670,059	\$358,648,904
Business-type activities					
Invested in capital assets, net of related debt	\$34,640,593	\$45,635,119	\$52,347,955	\$58,522,676	\$66,113,596
Restricted	2,806,562	1,480,000	4,971,538		
Unrestricted	3,951,703	(2,674,600)	(3,496,600)	792,921	9,292,189
Total business-type activities net position	\$41,398,858	\$44,440,519	\$44,440,519	\$59,315,597	\$75,405,785
Primary government					
Invested in capital assets, net of related debt	\$246,914,167	\$278,865,800	\$289,789,110	\$268,029,688	\$280,360,157
Restricted	92,000,906	81,826,634	91,935,428	78,625,094	163,669,353
Unrestricted	7,258,613	6,530,550	17,958,467	66,330,874	(9,974,821)
Total primary government net position	\$346,173,686	\$367,222,984	\$399,683,005	\$412,985,656	\$434,054,689
Governmental activities					
Invested in capital assets, net of related debt	218,218,696	\$216,508,668	\$230,440,390	\$230,517,037	\$231,142,079
Restricted	43,321,286	30,514,986	42,367,623	49,311,828	52,406,602
Unrestricted	(3,837,201)	8,021,490	(12,317,511)	(134,389,522)	(120,119,617)
Total governmental activities net position	\$257,702,781	\$257,702,781	\$260,490,502	\$145,439,343	\$163,429,064
Business-type activities					
Invested in capital assets, net of related debt	\$70,653,841	\$72,217,660	\$78,045,318	\$78,598,277	\$83,930,073
Unrestricted	10,877,105	13,353,988	15,367,085	4,196,654	6,243,225
Total business-type activities net position	\$81,530,946	\$81,530,946	\$93,412,403	\$82,794,931	\$90,173,298
Primary government					
Invested in capital assets, net of related debt	\$288,872,537	\$288,726,328	\$308,485,708	\$309,115,314	\$315,072,152
Restricted	43,321,286	30,514,986	42,367,623	49,311,828	52,406,602
Unrestricted	7,039,904	21,375,478	3,049,574	(130,192,868)	(113,876,392)
Total primary government net position	\$339,233,727	\$340,616,792	\$353,902,905	\$228,234,274	\$253,602,362

Source: City of South San Francisco, Department of Finance

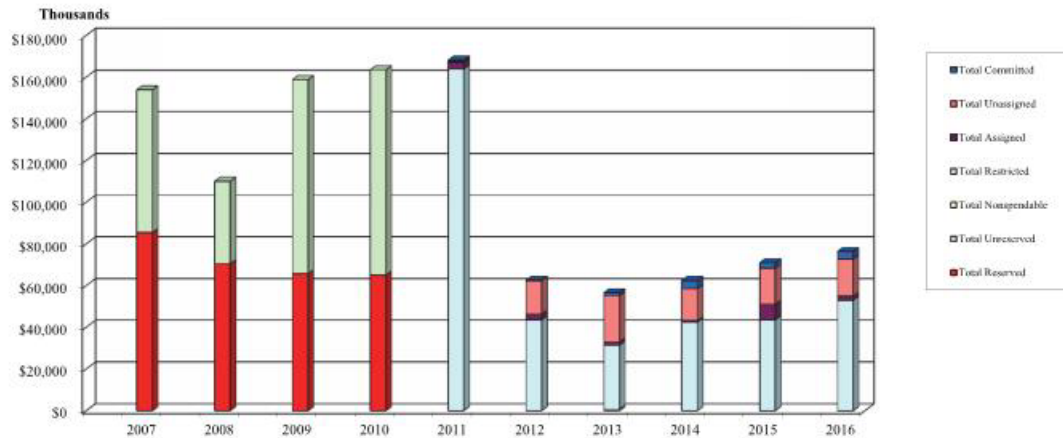
CITY OF SOUTH SAN FRANCISCO
Changes in Net Position
Last Ten Fiscal Years
(Accrual Basis of Accounting)

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Expenses										
Governmental Activities:										
General Government	\$6,278,669	\$7,435,350	\$7,140,676	\$6,538,052	\$7,711,156	\$7,801,328	\$8,360,945	\$7,155,035	\$8,421,857	\$9,044,518
Fire Department	14,960,270	17,147,670	19,047,877	17,868,050	20,032,141	20,749,323	22,746,291	21,200,903	22,005,883	22,488,964
Police Department	17,951,508	18,959,373	21,051,263	20,352,570	22,429,782	23,330,208	24,756,958	24,376,379	23,910,436	23,158,168
Public Works	13,472,084	16,286,592	20,924,132	15,873,783	17,127,086	21,269,281	15,773,710	14,980,417	14,493,039	11,916,572
Park, Recreation and Maintenance Services	4,989,601	11,233,170	11,574,808	10,411,821	10,866,568	11,641,892	12,570,236	12,658,309	12,383,880	12,901,657
Library	4,432,731	4,719,233	4,959,138	4,616,658	4,664,490	4,754,760	4,615,967	4,310,550	4,300,885	4,442,577
Economic and Community Development	16,158,998	4,712,239	15,886,834	23,147,877	15,018,495	8,702,949	16,126,427	5,525,541	5,928,316	7,603,275
Interest on Long -Term Debt	4,883,053	5,694,097	5,289,818	5,035,780	4,249,454	3,328,244	52,139			
Total Governmental Activities Expenses	83,126,914	86,187,723	105,874,546	103,844,591	102,099,172	101,577,985	105,002,673	90,207,134	91,444,296	91,555,731
Business-Type Activities:										
Sewer Rental	14,705,709	16,340,344	17,549,690	18,944,267	19,277,959	19,446,739	20,870,522	19,301,103	23,969,579	18,273,580
Parking District	352,629	363,878	341,100	338,995	571,261	769,117	792,609	943,859	503,014	894,769
Storm Water	683,458	705,099	746,316	722,232	710,903	1,010,093	1,655,950	1,078,868	1,234,616	1,289,465
Total Business-Type Activities Expenses	15,741,796	17,409,321	18,637,106	20,005,494	20,560,123	21,225,949	23,319,081	21,323,830	25,707,209	20,457,814
Total Primary Government Expenses	\$98,868,710	\$103,597,044	\$124,511,652	\$123,850,085	\$122,659,295	\$122,803,934	\$128,321,754	\$111,530,964	\$117,151,505	\$112,013,545
Program Revenues										
Governmental Activities:										
Charges for Services:										
General Government	\$2,403,697	\$2,578,384	\$2,689,370	\$2,539,316	\$2,688,990	\$2,032,292	\$1,951,016	\$5,785,598	\$3,946,302	\$4,194,563
Fire Department	2,699,426	2,425,673	2,415,617	2,851,984	3,221,837	3,697,665	2,987,956	3,304,952	3,520,275	3,450,524
Police Department	1,765,507	1,685,514	1,650,620	1,479,104	1,815,405	2,599,149	2,640,146	2,805,640	2,370,736	2,076,837
Public Works	164,846	2,973,297	2,462,538	4,412,581	3,805,824	3,607,224	2,926,227	4,734,813	5,071,729	10,361,525
Park, Recreation and Maintenance Services	2,757,513	3,755,368	4,872,718	3,032,399	3,004,435	3,178,276	3,433,567	3,571,947	3,708,272	3,744,137
Library	192,445	233,753	240,542	187,380	168,505	143,971	125,416	138,827	120,850	164,271
Economic and Community Development	10,041,002	4,483,292	4,868,445	4,652,031	4,944,328	4,968,383	3,457,020	5,800,849	5,337,177	6,131,463
Operating Grants and Contributions	5,719,440	6,840,628	13,388,016	5,786,227	5,549,711	5,650,685	5,455,010	5,601,916	5,753,845	5,581,492
Capital Grants and Contributions	8,433,785	3,113,674	182,462	217,877	2,728,543	1,471,416	4,036,786	1,538,225	632,735	1,147,337
Total Governmental Activities Program Revenues	34,177,661	28,089,583	32,770,328	25,158,899	27,927,578	27,349,061	27,013,144	33,282,767	30,461,921	36,852,149
Business-Type Activities:										
Charges for Services:										
Sewer Rental	12,568,533	14,112,051	15,770,470	17,486,418	18,087,695	19,310,286	19,338,107	19,155,467	19,798,033	19,569,341
Parking District	449,945	553,317	606,847	616,578	722,807	760,248	732,932	785,586	819,051	843,199
Storm Water	413,087	421,727	419,446	422,467	406,589	409,498	427,291	409,458	407,640	412,105
Operating Grants and Contributions	5,709,258	4,951,013	10,392,219	5,679,902	5,509,874	5,936,527	6,137,401	7,619,601	6,242,687	5,802,788
Capital Grants and Contributions	3,096,728	173,767	162,599	24,720	31,670					
Total Business-Type Activities Program Revenue	22,237,551	20,211,875	27,351,581	24,230,085	24,758,635	26,416,559	26,635,731	27,970,112	27,267,411	26,627,433
Total Primary Government Program Revenues	\$56,415,212	\$48,301,458	\$60,121,909	\$49,388,984	\$52,686,213	\$53,765,620	\$53,648,875	\$61,252,879	\$57,729,332	\$63,479,582
Net (Expense)/Revenue										
Governmental Activities	(\$48,949,253)	(\$58,098,140)	(\$73,104,218)	(\$78,685,692)	(\$74,171,594)	(\$74,228,924)	(\$77,989,529)	(\$56,924,367)	(\$60,982,375)	(\$54,703,582)
Business-Type Activities	6,495,755	2,802,554	8,714,475	4,224,591	4,198,512	5,190,610	3,316,650	6,646,282	1,560,202	6,169,619
Total Primary Government Net Expense	(\$42,453,498)	(\$55,295,586)	(\$64,389,743)	(\$74,461,101)	(\$69,973,082)	(\$69,038,314)	(\$74,672,879)	(\$50,278,085)	(\$59,422,173)	(\$48,533,963)

CITY OF SOUTH SAN FRANCISCO
Changes in Net Position
(continued)
Last Ten Fiscal Years
(Accrual Basis of Accounting)

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
General Revenues and Other Changes in Net Position										
Governmental Activities:										
Taxes:										
Property Taxes	\$41,469,349	\$44,165,490	\$59,369,550	\$55,014,367	\$54,323,420	\$37,379,175	\$26,420,861	\$22,890,828	\$24,650,648	\$26,438,620
Sales Taxes	12,446,921	12,180,885	11,752,776	9,146,620	11,199,175	11,691,564	12,931,805	12,725,141	13,932,125	15,188,686
Transient Occupancy Tax	5,959,034	7,098,284	6,178,391	5,820,675	7,191,938	8,619,170	9,659,281	11,174,017	12,947,473	13,393,437
Franchise fees										3,982,092
Other Taxes	5,369,868	6,083,162	6,870,791	6,768,753	7,071,446	7,089,687	7,588,471	8,141,010	8,650,056	5,124,574
Motor Vehicle In-Lieu	411,098	267,061	183,193	192,035	211,503	168,214	33,767	40,074	26,995	26,708
Property taxes in lieu of vehicle license fees	4,206,799	4,608,649	5,563,165	5,224,547	5,086,144	5,153,384	4,955,873	5,319,154	5,551,651	5,770,060
Interest Earnings	6,924,292	8,994,203	4,760,345	5,127,255	3,944,785	2,384,207	809,721	1,108,177	629,036	1,354,266
Other	4,551,050	1,417,773	1,925,666	1,496,744	1,891,421	9,300,137	1,965,744	2,012,444	4,577,239	2,334,407
Extraordinary Item						(107,717,428)				
Transfers	(176,680)	(169,330)	(423,012)	(1,459,296)	(11,769,393)	(785,309)	(906,857)	(1,041,120)	(1,429,308)	(919,547)
Special item		(8,540,400)					11,873,226			
Total Government Activities	81,161,731	76,105,777	96,180,865	87,331,700	79,150,439	-26,717,199	75,331,892	62,369,725	69,535,915	72,693,303
Business-Type Activities:										
Interest Earnings	359,041	69,777	244,887	175,188	122,283	149,242	95,177	153,353	126,874	289,201
Transfers	176,680	169,330	423,012	1,459,296	11,769,393	785,309	906,857	1,041,120	1,429,308	919,547
Total Business-Type Activities	535,721	239,107	667,899	1,634,484	11,891,676	934,551	1,002,034	1,194,473	1,556,182	1,208,748
Total Primary Government	\$81,697,452	\$76,344,884	\$96,848,764	\$88,966,184	\$91,042,115	(\$25,782,648)	\$76,333,926	\$63,564,198	\$71,092,097	\$73,902,051
Change in Net Position										
Governmental Activities	\$32,212,478	\$18,007,637	\$23,076,647	\$8,646,008	\$4,978,845	(\$100,946,123)	(\$2,657,637)	\$5,445,358	\$8,553,540	\$17,989,721
Business-Type Activities	7,031,476	3,041,661	9,382,374	5,859,075	16,090,188	6,125,161	4,318,684	7,840,755	3,116,384	7,378,367
Total Primary Government	\$39,243,954	\$21,049,298	\$32,459,021	\$14,505,083	\$21,069,033	(\$94,820,962)	\$1,661,047	\$13,286,113	\$11,669,924	\$25,368,088

CITY OF SOUTH SAN FRANCISCO
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)



	(b)									
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
General Fund										
Reserved	\$732,903	\$283,435	\$554,692	\$889,186						
Unreserved	20,359,471	14,503,263	17,509,823	14,841,958						
Nonspendable					67,129	\$90,167	\$805,677	\$14,163	\$1,134	\$33,580
Committed					401,797	208,054	1,406,430	3,879,451	2,536,790	3,654,283
Assigned					771,849	840,365	566,104	743,746	1,458,029	1,578,153
Unassigned					15,049,168	17,347,445	23,498,194	15,891,899	17,285,422	17,751,169
Total General Fund	\$21,092,374	\$14,786,698	\$18,064,515	\$15,731,144	\$16,289,943	\$18,486,031	\$26,276,405	\$20,529,259	\$21,281,375 (a)	\$23,017,185
All Other Governmental Funds										
Reserved	\$84,748,754	\$70,194,663	\$65,117,971	\$64,163,373						
Unreserved, reported in:										
Special revenue funds	17,973,390	21,286,431	23,826,184	11,079,390						
Debt service funds	124,003	119,525	121,764	3,198,600						
Capital project funds	29,928,573	3,578,595	51,589,538	69,286,211						
Restricted					\$163,727,096	\$43,364,540	\$30,539,396	\$42,392,238	\$43,437,361	\$52,938,897
Assigned					2,390,904	2,076,065	1,105,320	0	6,188,554	367,023
Unassigned					(14,353,252)	(1,388,956)	(1,379,895)	(521,604)	(40,459)	0
Total all other governmental funds	\$132,774,720	\$95,179,214	\$140,655,457	\$147,727,574	\$151,764,748	\$44,051,649	\$30,264,821	\$41,870,634	\$49,585,456	\$53,305,920

(a) The change in total fund balance for the General Fund and other governmental funds is explained in Management's Discussion and Analysis.

(b) In fiscal year 2011, the City implemented GASB 54, Fund Balance Reporting and Governmental Fund Type Definitions, which requires the City to classify its fund balances based on spending constraints imposed on the use of resources.

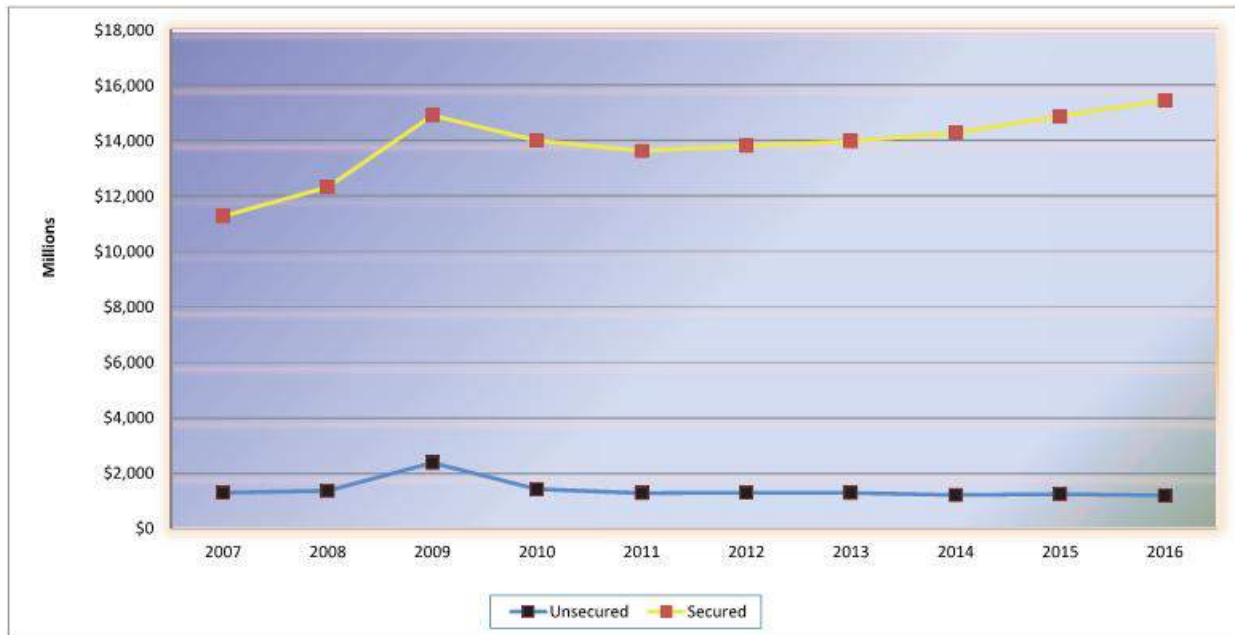
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CITY OF SOUTH SAN FRANCISCO
Changes in Fund Balance of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	For The Fiscal Year Ended June 30,				
	2007	2008	2009	2010	2011
Revenues					
Property Taxes	\$41,469,349	\$44,165,490	\$59,369,550	\$54,718,916	\$54,128,998
Other Taxes	23,505,138	24,313,543	22,755,561	19,771,310	23,412,992
Intergovernmental revenues	9,103,859	13,219,053	15,088,171	10,609,605	11,860,658
Interest and Rents	1,043,528	12,318,594	7,625,428	7,680,293	7,612,223
Licenses and permits	5,557,296	5,716,017	5,957,815	7,270,081	7,004,603
Charges for services	6,729,772	10,792,043	13,644,314	9,986,352	10,010,541
Fines and forfeitures	10,691,238	1,073,603	1,013,434	1,054,549	2,133,677
Other	17,083,402	1,091,514	3,722,979	2,542,492	2,261,247
Total Revenues	115,183,582	112,689,857	129,177,252	113,633,598	118,424,939
Expenditures					
Current:					
General government	4,451,564	5,897,066	5,752,948	5,916,364	6,407,094
Fire Department	14,972,467	16,875,311	17,724,990	16,790,834	18,140,954
Police Department	18,040,508	18,757,394	19,989,136	19,359,770	20,272,684
Public works	15,038,206	14,910,401	12,360,989	8,416,242	9,856,201
Recreation and Community Services	4,927,687	10,826,041	10,700,332	9,960,090	10,168,425
Library	4,399,017	4,766,821	4,679,270	4,342,662	4,231,762
Economic and Community Development	15,675,694	13,848,049	19,554,780	26,279,406	19,894,692
Other	633,060	1,023,435	474,805		
Capital outlay	844,744	36,544,741	4,247,021	6,724,022	6,969,052
Debt service:					
Principal repayment	8,610,556	1,692,296	1,755,426	1,887,434	1,842,000
Interest and fiscal charges	5,500,469	5,441,036	4,571,150	4,255,050	4,274,170
Total Expenditures	93,093,972	130,582,591	101,810,847	103,931,874	102,057,034
Excess (deficiency) of revenues over (under) expenditures	22,089,610	(17,892,734)	27,366,405	9,701,724	16,367,905
Other Financing Sources (Uses)					
Transfers in	14,505,346	20,182,014	18,754,214	18,047,351	88,175,882
Transfers (out)	(14,351,319)	(24,253,621)	(19,330,934)	(22,175,268)	(99,947,814)
Tax allocation bonds issued					
Premium on bonds					
Payments to refunded bond escrow					
Other debt proceeds					
Sale of capital assets	13,750	13,750	13,784		
Total other financing sources (uses)	167,777	(4,057,857)	(562,936)	(4,127,917)	11,771,932
Net Change in fund balances before extraordinary item	22,257,387	(21,950,591)	26,803,469	5,573,807	4,595,973
Extraordinary item					
Net change in fund balances	\$22,257,387	(\$21,950,591)	\$26,803,469	\$5,573,807	\$4,595,973
Debt service as a percentage of noncapital expenditures	13.9%	3.9%	6.8%	6.6%	6.7%

For The Fiscal Year Ended June 30,				
2012	2013	2014	2015	2016
\$38,174,655	\$27,077,697	\$23,010,136	\$24,650,648	\$26,438,620
28,866,546	31,894,811	33,931,446	38,275,478	41,811,097
11,580,530	13,054,594	10,757,440	10,453,071	12,360,354
4,955,223	3,238,089	3,632,693	3,531,966	4,207,453
3,056,507	3,054,451	4,366,271	4,795,158	6,896,897
10,088,070	9,275,724	16,864,409	13,387,712	15,386,358
2,184,234	1,753,682	1,528,319	1,221,413	791,756
3,000,563	1,837,675	2,249,728	4,660,668	2,439,579
101,906,328	91,186,723	96,340,442	100,976,114	110,332,114
6,485,219	6,658,532	5,970,429	7,167,969	8,469,924
18,812,861	20,877,917	20,163,759	21,247,989	24,175,340
21,217,818	22,542,135	23,309,568	23,611,743	25,458,986
14,253,609	9,186,493	16,791,894	15,923,071	14,846,346
10,101,408	10,927,433	11,552,502	11,826,407	13,234,028
4,272,701	4,112,570	3,987,928	4,247,650	4,681,188
8,184,334	20,512,545	5,972,966	5,917,508	7,907,655
			480,290	395,749
8,894,514				
1,752,000		453,381	352,674	656,000
1,817,764	52,139			
95,792,228	94,869,764	88,202,427	90,775,301	99,825,216
6,114,100	(3,683,041)	8,138,015	10,200,813	10,506,898
108,413,018	4,467,530	21,870,234	17,983,227	8,143,075
(109,646,766)	(6,780,943)	(24,149,582)	(19,717,102)	(13,193,699)
(1,233,748)	(2,313,413)	(2,279,348)	(1,733,875)	(5,050,624)
4,880,352	(5,966,454)	5,858,667	8,466,938	5,456,274
(110,397,363)				
(\$105,517,011)	(\$5,966,454)	\$5,858,667	\$8,466,938	\$5,456,274
4.2%	0.1%	0.6%	0.4%	0.7%

**CITY OF SOUTH SAN FRANCISCO
ASSESSED VALUE
OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS**



Fiscal Year	Real Property Net Taxable value				Total Real Secured Property	Unsecured Property	Total Assessed (a)	Estimated Full Market (a)	Total Direct Tax Rate (b)
	Residential Property	Commercial Property	Industrial Property	Other					
2007	\$5,088,269,711	\$1,166,696,622	\$3,456,741,386	\$280,811,705	\$9,992,519,424	\$1,294,249,195	\$11,286,768,619	\$11,286,768,619	0.30977%
2008	5,484,465,766	1,227,775,836	3,934,414,550	324,421,836	10,971,077,988	1,365,179,480	12,336,257,468	12,336,257,468	0.31878%
2009	5,790,070,116	1,368,274,141	4,871,255,093	523,110,471	12,552,709,821	2,373,808,053	14,926,517,874	14,926,517,874	0.34939%
2010	5,467,563,992	1,429,401,205	5,197,739,403	498,656,817	12,593,361,417	1,424,610,941	14,017,972,358	14,017,972,358	0.36462%
2011	5,547,292,029	1,509,554,164	4,922,422,763	387,673,530	12,366,942,486	1,279,681,193	13,646,623,679	13,646,623,679	0.36933%
2012	5,579,044,758	1,581,852,456	4,967,158,758	403,895,119	12,531,951,091	1,295,085,027	13,827,036,118	13,827,036,118	0.37860%
2013	5,606,400,603	1,628,754,902	5,050,279,321	418,927,733	12,704,362,559	1,288,434,392	13,992,796,951	13,992,796,951	0.42174%
2014	5,900,441,192	1,713,575,060	4,273,694,531	1,204,288,116	13,091,998,899	1,212,353,871	14,304,352,770	14,304,352,770	0.13474%
2015	6,313,393,048	2,402,335,027	4,588,967,014	345,957,716	13,650,652,805	1,244,971,467	14,895,624,272	14,895,624,272	0.13804%
2016	6,716,642,000	2,000,204,271	5,189,813,366	376,874,603	14,283,534,240	1,197,263,526	15,480,797,766	15,480,797,766	0.13634%

Source: HdL Coren & Cone, San Mateo County Assessor 2015-16 Combined Tax Rolls.

- (a) The State Constitution requires property to be assessed at one hundred percent of the most recent purchase price, plus an increment of no more than two percent annually, plus any local over-rides. These values are considered to be full market values.
- (b) California cities do not set their own direct tax rate. The state constitution establishes the rate at 1% and allocates a portion of that amount, by an annual calculation, to all the taxing entities within a tax rate area.

**CITY OF SOUTH SAN FRANCISCO
DIRECT AND OVERLAPPING
PROPERTY TAX RATES
LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Basic Levy</u>	<u>School Districts</u>	<u>Total Direct/Overlapping Tax Rates</u>	
2007	1.000	0.1287	1.1287	(1,13)
2008	1.000	0.1370	1.1370	(1,14)
2009	1.000	0.1426	1.1426	(1,15)
2010	1.000	0.1600	1.1600	(1,16)
2011	1.000	0.1707	1.1707	(1,17)
2012	1.000	0.1824	1.1824	(1,18)
2013	1.000	0.1959	1.1959	(1,19)
2014	1.000	0.2046	1.2046	(1,20)
2015	1.000	0.1822	1.1822	(1,21)
2016	1.000	0.1750	1.1750	(1,22)

Notes:

- (1) Like other cities, South San Francisco includes several property tax rate areas with different rates. A mean average is indicated.
- (13) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0379 percent, which includes South San Francisco Unified School District bonds and San Mateo Jr. College bond, 3 have a rate of 1.0612, which includes Jefferson Union School bonds, one has a rate of 1.0664, which includes San Bruno Park Elementary and San Mateo High bonds, and one at a tax rate of 1.0575, for Brisbane ESD bonds and Jefferson Union High School bonds.
- (14) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0360 percent which includes South San Francisco Unified School District bonds and San Mateo Jr. College bond, 3 have the rate of 1.0756, which includes Jefferson Union School bonds, one has a rate of 1.0716, which includes San Bruno Park Elementary and San Mateo High bonds, and one at a tax rate of 1.0596 percent, for Brisbane ESD bonds and Jefferson Union High School bonds.
- (15) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0327 percent, which includes South San Francisco Unified School District bonds and San Mateo Jr. College bond, 2 have the rate of 1.0719 and one has a rate of 1.0689, which includes Jefferson Union School bonds and Brisbane ESD bonds, and one has a rate of 1.0710 which includes San Bruno Park Elementary.
- (16) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0377 percent, which includes South San Francisco Unified School District bonds and San Mateo Jr. College bond, 3 have the rate of 1.0783 and one has a rate of 1.0748, which includes Jefferson Union School bonds, and Brisbane ESD bonds, and one has a rate of 1.0804 which includes San Bruno Park Elementary.
- (17) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0389 percent, which includes SSFUSD bonds and San Mateo Jr College bond, 3 has a rate of 1.0870 percent and one at 1.0832 percent which includes Jefferson Union School bonds and Brisbane ESD bonds. One has a rate of 1.0834 percent which includes San Bruno Park Elementary.
- (18) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0420 percent, which includes SSFUSD bonds and San Mateo Jr College bond, 3 has a rate of 1.0893 percent and one at 1.0854 percent which includes Jefferson Union School bond, Brisbane ESD bonds & San Mateo Jr College bonds and one has a rate of 1.0909 percent which includes San Bruno Park Elementary.
- (19) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0521 percent, which includes SSFUSD bonds, San Mateo Jr College bond, and San Mateo Comm College. 4 has a rate of 1.0921 percent which includes Brisbane ESD Bond, Jefferson High bonds, SM Jr College bond and San Mateo Comm College. 1 has a rate of 1.0905 percent, which includes San Bruno Pk Elem bond, SM Union High, SM Jr College bond and San Mateo Comm Coll bond.
- (20) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0522 percent, which includes SSFUSD bonds, San Mateo Jr College bond, and San Mateo Comm College. 4 has a rate of 1.1048 percent which includes Brisbane ESD Bond, Jefferson High bonds, SM Jr College bond and San Mateo Comm College. 1 has a rate of 1.0864 percent, which includes San Bruno Pk Elem bond, SM Union High, SM High, SM Jr College bond and San Mateo Comm Coll bond.
- (21) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0703 percent, which includes SSFUSD bonds, San Mateo Jr College bond, and San Mateo Comm College. 4 has a rate of 1.0991 percent which includes Brisbane ESD Bond, Jefferson High bonds, SM Jr College bond and San Mateo Comm College. 1 has a rate of 1.0983 percent, which includes San Bruno Pk Elem bond, SM Union High, SM High, SM Jr College bond and San Mateo Comm Coll bond.
- (22) Of the 68 tax rate areas in the City, 63 have a tax rate of 1.0707 percent, which includes SSFUSD bonds, San Mateo Jr College bond, and San Mateo Comm College. 3 has a rate of 1.1080 percent and 1 with 1.1068 percent rate which includes College bond Brisbane ESD Bond, Jefferson High bonds, SM Jr and San Mateo Comm College. 1 has a rate of 1.0929 percent, which includes San Bruno Pk Elem bond, SM Union High, SM High, SM Jr College bond and San Mateo Comm Coll bond.

Source: HDL, Coren & Conc (San Mateo County Assessor 2006/07- 2015/16 Tax Rate Table).

CITY OF SOUTH SAN FRANCISCO
Principal Property Tax Payers
Current Year and Nine Years Ago

Taxpayer	2015-16			2006-07		
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Genentech Inc.	\$1,789,391,673	1	11.56%	\$1,594,845,246	1	14.13%
Slough SSF LLC	1,083,914,651	2	7.00%	271,624,939	3	2.41%
ARE San Francisco LLC	434,382,623	3	2.81%			
Brittania Pointe Grand LP	293,120,070	4	1.89%	150,263,303	4	1.33%
United Airlines Inc	209,576,648	5	1.35%	304,050,480	2	2.69%
Gateway Center LLC	141,377,473	6	0.91%	124,334,894	5	1.10%
AP3-SF2 CT South LLC	139,343,336	7	0.90%			
BMR 180 Oyster Point LLC	120,500,000	8	0.78%			
SSF Logistics Inc	120,357,640	9	0.78%			
ASN Solaire LLC	109,279,633	10	0.71%			
Fairfield South San Francisco LLC	--	--	--	72,634,893	6	0.64%
SFO Fuel Company LLC	--	--	--	66,320,744	7	0.59%
AMB Fund III Spruce LLC	--	--	--	63,340,000	8	0.56%
Costco Wholesale Corporation	--	--	--	60,590,226	9	0.54%
Britannia Biotech Gateway LP	--	--	--	60,219,288	10	0.53%
Subtotal	<u>\$4,441,243,747</u>		<u>28.69%</u>	<u>\$2,768,224,013</u>		<u>24.53%</u>

Total Net Assessed Valuation:

Fiscal Year 2015-16	\$15,480,797,766
Fiscal Year 2006-07	\$11,286,768,619

Source:

HdL Coren & Cone, 2006-07 & 2015-16 Top Ten Property Taxpayers (Net Values).
San Mateo County Assessor 2015/16 combined Tax Rolls and the SBE Non Unitary Tax Roll

CITY OF SOUTH SAN FRANCISCO
Twenty Largest Taxable Property Owners for Merged RDA Project Area
JUNE 30, 2016

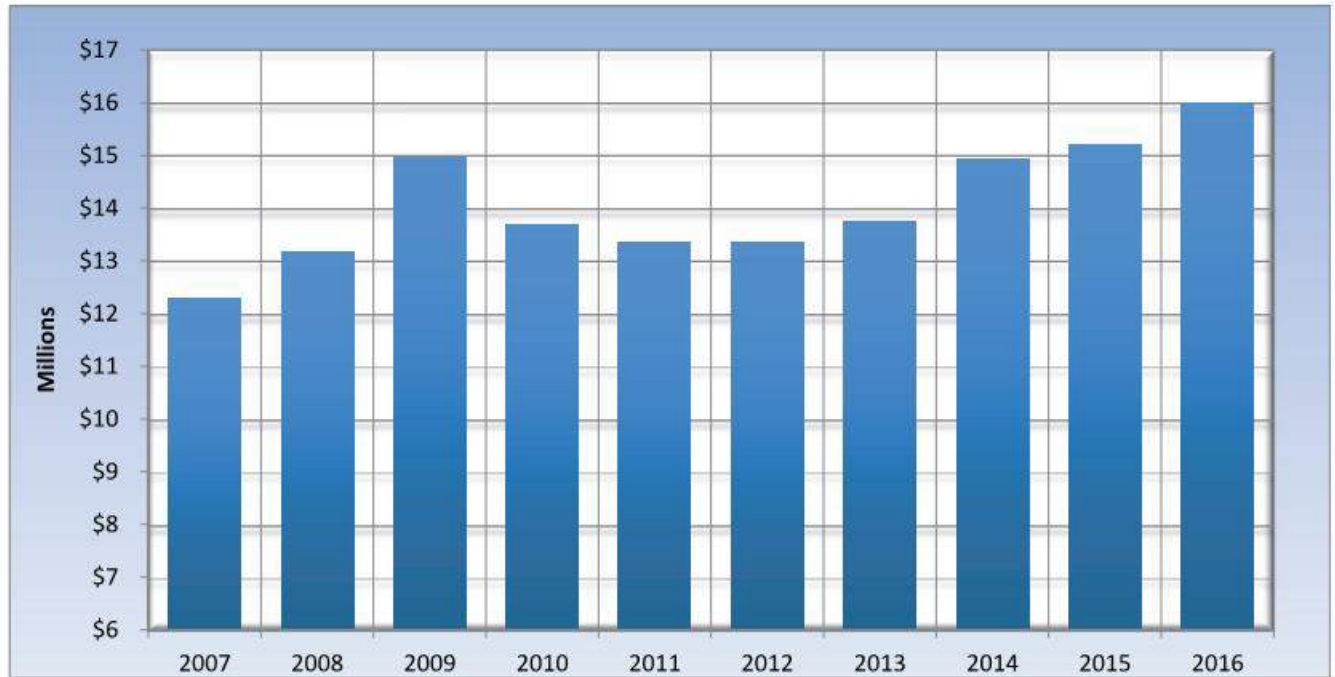
Property Tax Payer	Secured	Unsecured	Total Assessed Value	% of Total AV in Project Area	Land Use
Slough	\$951,082,474		\$951,082,474	22.37%	Industrial
Britannia Pointe Grand LP	431,592,545		\$431,592,545	10.15%	Industrial
Genentech	241,615,172	148,019,736	\$389,634,908	9.16%	Industrial, Office, R&D
ARE San Francisco Exch LLC	\$225,661,481		\$225,661,481	5.31%	Industrial, Commercial
BMR Gateway LLC	218,063,299		\$218,063,299	5.13%	Commercial
Gateway Center LLC	142,364,847	0	\$142,364,847	3.35%	Commercial
ASN Solaire LLC	109,279,633		\$109,279,633	2.57%	Residential
Costco Wholesale Corp	40,874,057	38,659,230	\$79,533,287	1.87%	Commercial
HCP Oyster Point III LLC	69,183,717		\$69,183,717	1.63%	Unknown
Gateway Boulevard LLC	60,230,598		\$60,230,598	1.42%	Industrial
BP Gateway Center LLC	58,371,181		\$58,371,181	1.37%	Commercial, Office, 2+ stories
PR 701 Gateway LLC	57,700,000		\$57,700,000	1.36%	Commercial
HPTMI II Properties Trust	49,750,000		\$49,750,000	1.17%	Residential, Hotels, Motels
Blue Line Transfer Inc.	49,721,835		\$49,721,835	1.17%	Industrial
Amgen SF LLC		45,219,511	\$45,219,511	1.06%	Industrial
OIK Sierra Point LLC	43,197,509		\$43,197,509	1.02%	Commercial, Office, 2+ stories
Felcor CMB SSF Holdings LP	37,016,695		\$37,016,695	0.87%	Residential, Hotels, Motels
San Mateo Health commission	35,564,235		\$35,564,235	0.84%	Commercial, Office, 2+ stories
Arcus Inc	34,712,708		\$34,712,708	0.82%	Commercial, Office, 2+ stories
Theravance Inc.		30,546,805	\$30,546,805	0.72%	Industrial, Office, R&D
Total Top Twenty	2,855,981,986	262,445,282	3,118,427,268	73.36%	
Percent of AV	91.6%	8.4%			

(1) Given the nature of the research performed at Genentech, a significant portion of the total assessed value of the Genentech Property is likely equipment. It would appear on the secured roll as that contains the value of personal property/improvements

Source: San Mateo County Assessor , RDA Secured & Unsecured SSF 2015 Tax Rolls

Source: Muni Services

**CITY OF SOUTH SAN FRANCISCO
PROPERTY TAX LEVIES AND COLLECTIONS (1)
LAST TEN FISCAL YEARS**



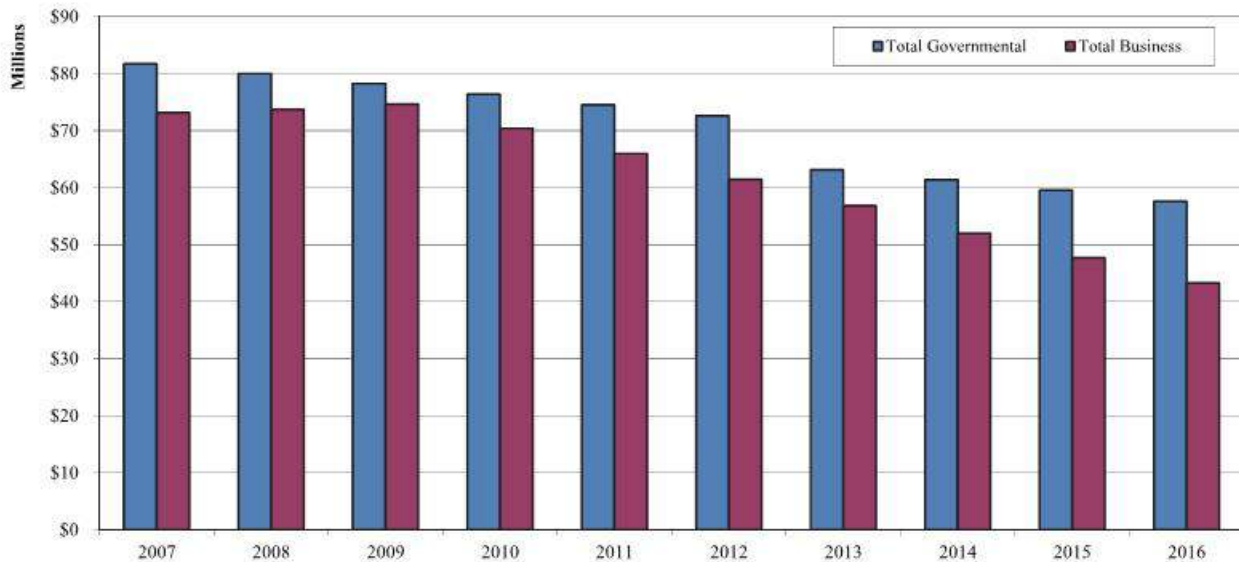
Fiscal Year	Rate (2)	Levies (3)	Allocations (5)	Collections	Delinquencies	Percent of Delinquent taxes
2007	1.00	(4)	\$12,281,105	(4)	(4)	0.0%
2008	1.00	(4)	13,177,156	(4)	(4)	0.0%
2009	1.00	(4)	14,979,798	(4)	(4)	0.0%
2010	1.00	(4)	13,697,389	(4)	(4)	0.0%
2011	1.00	(4)	13,351,506	(4)	(4)	0.0%
2012	1.00	(4)	13,360,854	(4)	(4)	0.0%
2013	1.00	(4)	13,740,246	(4)	(4)	0.0%
2014	1.00	(4)	14,928,197	(4)	(4)	0.0%
2015	1.00	(4)	15,184,788	(4)	(4)	0.0%
2016	1.00	(4)	15,994,773	(4)	(4)	0.0%

Notes:

- (1) Excludes State Reimbursed Exemptions and deductions for County property tax administration.
- (2) County adopted full cash value method of valuation rather than assessed valuation.
- (3) Levies include real and personal property.
- (4) Information not applicable. All general purpose property taxes are levied by the County and allocated to other governmental entities.
- (5) San Mateo County controller's Office. Adjusted estimated revenue for City of South San Francisco.

Source: San Mateo County Auditor -- Controller's Office; Finance Department Revenue Reports

CITY OF SOUTH SAN FRANCISCO
Ratio of Outstanding Debt by Type
Last Ten Fiscal Years



Governmental Activities						
Fiscal Year	RDA Tax Allocation Bonds	Lease Revenue Bonds	Certificates of Participation	Special Assessment Debt	Loans	Total
2007	\$72,400,000	\$194,156	\$5,200,000		\$3,884,000	\$81,678,156
2008	71,000,000	153,860	5,060,000		3,772,000	79,985,860
2009	69,545,000	110,434	4,915,000		3,660,000	78,230,434
2010	68,030,000	0	4,765,000		3,548,000	76,343,000
2011	66,455,000	0	4,610,000		3,436,000	74,501,000
2012	64,815,000	0	4,445,000		3,324,000	72,584,000
2013	63,115,000	0	0		0	63,115,000
2014	61,350,000	0	0		0	61,350,000
2015	59,515,000	0	0		0	59,515,000
2016	57,590,000	0	0		0	57,590,000

Business-Type Activities							
Fiscal Year	Sewer Revenue Bonds	Certificates of Participation	State Water Resources Loans	Total	Total Primary Government	Percentage of Personal Income (a)	Per Capita (a)
2007	\$6,000,000		\$67,133,165	\$73,133,165	\$154,811,321	8.14%	\$2,491.21
2008	5,790,000		67,878,194	73,668,194	153,654,054	7.82%	2,419.29
2009	5,575,000		69,025,322	74,600,322	152,830,756	7.84%	2,351.24
2010	5,350,000		65,028,410	70,378,410	146,721,410	7.65%	2,227.37
2011	5,120,000		60,831,038	65,951,038	140,452,038	7.27%	2,184.09
2012	4,885,000		56,530,946	61,415,946	133,999,946	6.76%	2,057.52
2013	4,640,000		52,118,587	56,758,587	119,873,587	5.98%	1,824.28
2014	4,385,000		47,591,019	51,976,019	113,326,019	5.57%	1,723.62
2015	4,120,000		43,543,614	47,663,614	107,178,614	5.07%	1,659.50
2016	3,850,000		39,392,832	43,242,832	100,832,832	n/a	n/a

Note : Debt amounts exclude any premiums, discounts, or other amortization amounts.

Sources: City of South San Francisco

State of California, Department of Finance (population)

U.S. Department of commerce, Bureau of the Census (income)

(a) See Schedule of Demographic and Economic Statistics for personal income and population data.

CITY OF SOUTH SAN FRANCISCO
COMPUTATION OF DIRECT AND OVERLAPPING DEBT
JUNE 30, 2016

2015-16 Assessed Valuation:	\$15,481,636,953
Redevelopment Incremental Valuation:	-
Adjusted Assessed Valuation:	<u>\$15,481,636,953</u>

OVERLAPPING TAX AND ASSESSMENT DEBT:	Total Debt 6/30/2016	% Applicable (1)	City's Share of Debt 6/30/16
San Mateo Community College District	\$644,384,027	8.680%	\$55,932,534
Jefferson Union High School District	183,678,786	1.627	2,988,454
South San Francisco Unified School District	181,153,045	89.127	161,456,274
Brisbane School District	6,255,437	11.743	734,576
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT			\$221,111,838

Ratio to 2015-16 Assessed Valuation:
Total Overlapping Tax and Assessment Debt.....1.43%

<u>OVERLAPPING FUND DEBT:</u>			
San Mateo County General Fund Obligations	\$432,359,816	8.680%	37,528,832
San Mateo County Board of Education Certificates of Participation	9,890,000	8.68%	858,452
San Mateo County Flood Control District Certificates of Participation	18,725,000	6057.500%	11,342,669
South San Francisco Unified School District Certificates of Participation	493,946	89.127	440,239
Jefferson Union High School District Certificates of Participation	1,580,000	162.7%	25,707
City of South San Francisco Loans Payable	10,714,152	100.000%	10,714,152
City of South San Francisco Capital Leases	\$2,238,998	100%	2,238,998
TOTAL DIRECT AND OVERLAPPING GENERAL FUND DEBT:			\$63,149,049

<u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency):</u>	\$57,590,000	100.000%	\$57,590,000
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TOTAL DIRECT DEBT	\$12,953,150
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Total Overlapping Debt	\$328,897,737
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COMBINED TOTAL DEBT	\$341,850,887 (2)
----------------------------	--------------------------

- (1) Percentage of overlapping agency's assessed valuation located within boundaries of the city.
(2) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue, tax allocation bonds, and Successor Agency Debt.

<u>Ratios to Adjusted Assessed Valuation:</u>	
Total Overlapping Tax and Assessment Debt	1.43%
Total Direct Debt	0.08%
Combined Total Debt	2.21%

<u>Ratios to Redevelopment Successor Agency Incremental Valuation (\$3,918,692,457):</u>	
Total Overlapping Tax Increment Debt	1.47%

Source: California Municipal Statistics, Inc. and City of South San Francisco
510-658-2640 Austin Busch

**CITY OF SOUTH SAN FRANCISCO
COMPUTATION OF LEGAL BONDED DEBT MARGIN
JUNE 30, 2016**

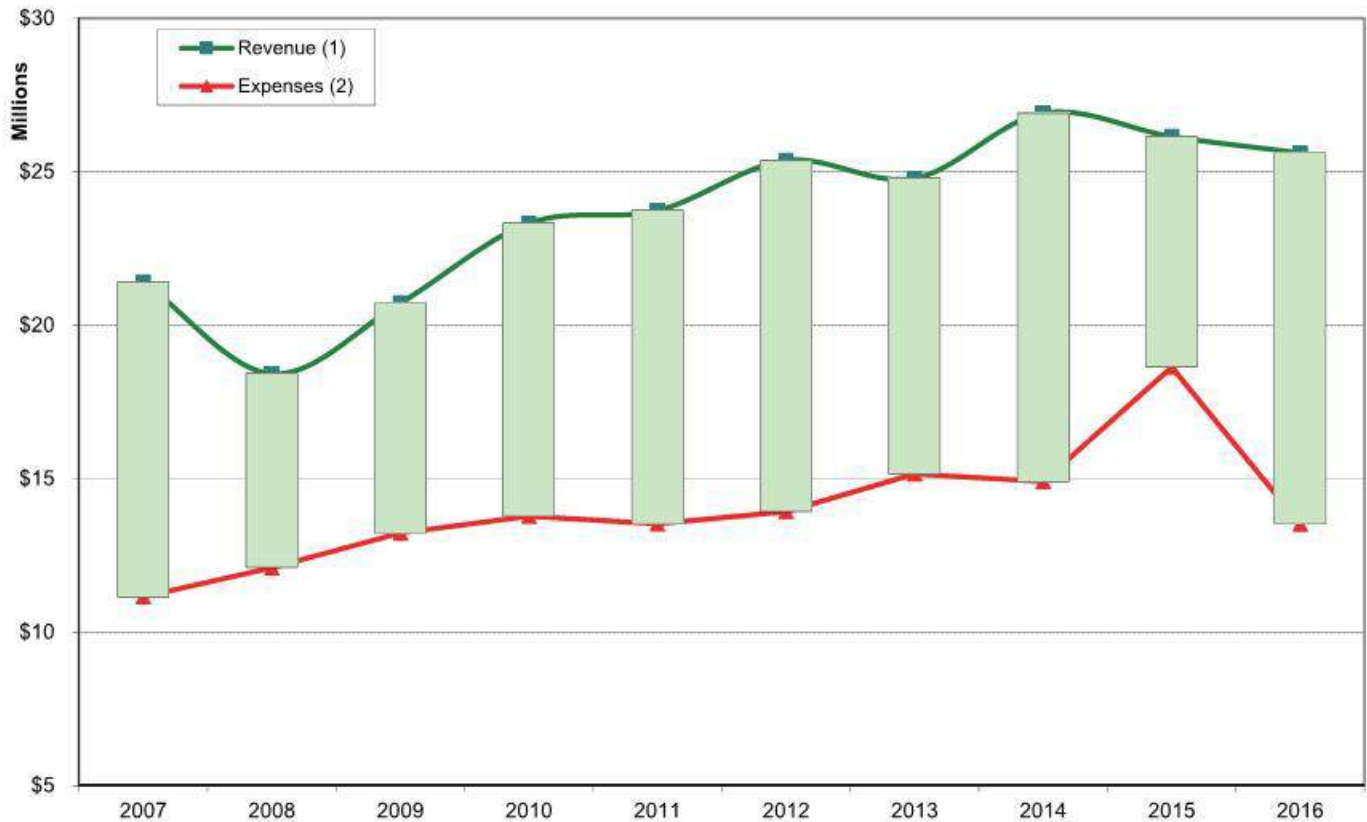
ASSESSED VALUATION:	<u>\$15,481,636,953</u>
BONDED DEBT LIMIT (3.75% OF ASSESSED VALUE) (a)	<u>580,561,386</u>
LESS AMOUNT OF DEBT SUBJECT TO LIMIT:	<u>0</u>
LEGAL BONDED DEBT MARGIN	<u>\$580,561,386</u>

Fiscal Year	Debt Limit	Total Net Debt Applicable to Limit	Legal Debt Margin	Total net debt applicable to the limit as a percentage of debt limit
2007	\$423,253,823	0	\$423,253,823	0.00%
2008	469,575,123	0	469,575,123	0.00%
2009	559,744,420	0	559,744,420	0.00%
2010	525,673,963	0	525,673,963	0.00%
2011	511,748,388	0	511,748,388	0.00%
2012	518,513,854	0	518,513,854	0.00%
2013	524,729,886	0	524,729,886	0.00%
2014	536,413,229	0	536,413,229	0.00%
2015	558,585,910	0	558,585,910	0.00%
2016	580,561,386	0	580,561,386	0.00%

NOTE: (a) California Government Code, Section 43605 sets the debt limit at 15%. The Code section was enacted prior to the change in basing assessed value to full market value when it was previously 25% of market value. Thus, the limit shown as 3.75% is one-fourth the limit to account for the adjustment of showing assessed valuation at full cash value.

Source: HDL Coren & Cone, San Mateo County Assessor - Combined Tax Rolls

**CITY OF SOUTH SAN FRANCISCO
REVENUE BOND COVERAGE
SEWER RENTAL ENTERPRISE FUND
LAST TEN FISCAL YEARS**



Fiscal Year	Gross Revenue (1)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements (4)			
				Principal	Interest	Total	Coverage
2007	\$21,409,055	\$11,146,870	\$10,262,185	(3)	\$248,914	\$248,914	41.23
2008	18,418,866	12,096,256	6,322,610	(3)	241,846	241,846	26.14
2009	20,722,778	13,228,883	7,493,895	215,000	235,897	450,897	16.62
2010	23,321,582	13,774,757	9,546,825	225,000	230,941	455,941	20.94
2011	23,735,469	13,527,544	10,207,925	230,000	223,973	453,973	22.49
2012	25,365,824	13,924,334	11,441,490	235,000	216,501	451,501	25.34
2013	24,782,587	15,151,968	9,630,619	245,000	208,459	453,459	21.24
2014	26,908,316	14,904,225	12,004,091	255,000	199,831	454,831	26.39
2015	26,147,550	18,630,672	7,516,878	265,000	190,533	455,533	16.50
2016	25,610,518	13,514,706	12,095,812	270,000	180,566	450,566	26.85

Notes: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

(1) Gross revenue includes operating revenue and non-operating revenue.

(2) Direct operating expenses include operating expenses (except depreciation) and non-operating expenses (except interest expense).

(3) Retirement of principal for 2005 Sewer Revenue Bonds begins in fiscal year 2008.

(4) The requirement does not include loan payments on State Water Resources Board loans. See schedule of Sewer Debt service coverage for details.

Source: City of South San Francisco, Department of Finance

**CITY OF SOUTH SAN FRANCISCO
SEWER DEBT SERVICE COVERAGE
SEWER RENTAL ENTERPRISE FUND
LAST FIVE FISCAL YEARS**

	Fiscal Year				
	2012	2013	2014	2015	2016
Revenues					
Service Charges	\$19,193,259	\$19,310,559	\$19,129,475	\$19,758,128	\$19,515,093
Connection and Other Fees	117,027	27,548	25,992	122,640	104,283
Interest Income	119,011	80,692	133,248	106,830	238,389
Developer Fees					
Other Cities' Participation (1)	5,936,526	6,137,401	7,619,601	6,159,937	5,752,753
Total Revenues	<u>\$25,365,824</u>	<u>\$25,556,200</u>	<u>\$26,908,316</u>	<u>\$26,147,535</u>	<u>\$25,610,518</u>
Operating Expenses (2)	<u>\$13,924,334</u>	<u>\$15,151,968</u>	<u>\$14,904,225</u>	<u>\$18,759,650</u>	<u>\$13,514,706</u>
Wastewater System Net Revenues	<u>\$11,441,490</u>	<u>\$10,404,232</u>	<u>\$12,004,091</u>	<u>\$7,387,885</u>	<u>\$12,095,812</u>
Parity Debt Service (3)					
State Water Resources Control Board Loans	\$5,997,459	\$6,012,716	\$6,022,799	\$5,445,162	\$5,449,692
CSCDA Series 2005D Revenue Bonds	214,589	206,405	197,630	188,148	178,036
Total Parity Debt	<u>\$6,212,048</u>	<u>\$6,219,121</u>	<u>\$6,220,429</u>	<u>\$5,633,310</u>	<u>\$5,627,728</u>
Total Parity Debt Service Coverage	<u>1.84</u>	<u>1.67</u>	<u>1.93</u>	<u>1.31</u>	<u>2.15</u>

(1) Primarily consists of payments from the City of San Bruno. The City of San Bruno is a co-owner of the Plant and pays the City in advance on a quarterly basis for the City of San Bruno's share of operating costs. See "Wastewater System" herein.

(2) Excludes depreciation, capital expenditures and debt service.

(3) Includes Sewer Revenue Bonds and State Water Loan payments

(4) Reflects an adopted increase in rates for Fiscal Year 2004-05 of 25% per Resolution No. 68-2004, adopted by the City Council on July 14, 2004 and effective on and after July 1, 2004 and an adopted increase in rates for Fiscal Year 2005-06 of 9% per Resolution No. 68-2005, adopted by the City Council on June 22, 2005 and effective on and after June 22, 2005.

**CITY OF SOUTH SAN FRANCISCO
REDEVELOPMENT PLEDGED REVENUE COVERAGE
LAST SEVEN FISCAL YEARS**

2006 RDA Revenue Bonds						1999 RDA Revenue Bonds (Housing)					
Funding Source: RDA tax increment revenues						Funding Source: RDA Gateway and Low Moderate Income Housing tax increment revenues. Gateway bonds defeased in FY 05-06.					
Fiscal Year	Available Revenue	Debt Service Requirements			Coverage	Fiscal Year	Available Revenue	Debt Service Requirements			Coverage
		Principal	Interest	Total				Principal	Interest	Total	
2010	\$35,871,577	\$1,330,000	\$3,193,869	\$4,523,869	7.93	2010	\$5,798,618	\$185,000	\$107,205	\$292,205	19.84
2011	44,300,878	1,380,000	3,141,394	4,521,394	9.80	2011	5,732,171	195,000	98,748	293,748	19.51
2012	25,114,631	1,435,000	3,086,819	4,521,819	5.55	2012	25,114,631	205,000	89,645	294,645	85.24
2013		1,490,000	3,030,181	4,520,181		2013		210,000	79,995	289,995	
2014		1,545,000	2,971,344	4,516,344		2014		220,000	69,780	289,780	
2015		1,605,000	2,904,331	4,509,331		2015		230,000	58,750	288,750	
2016		1,680,000	2,834,619	4,514,619		2016		245,000	46,875	291,875	

(1) New issuance. Retirement of principal and interest begins in fiscal year 2007.

1999 Certificates of Participation						1989 Cal Health Facilities Financing Authority Revenue Bonds					
Funding Source: RDA tax increment revenues						Funding Source: RDA tax increment revenues					
Fiscal Year	Available Revenue	Debt Service Requirements			Coverage	Fiscal Year	Available Revenue	Debt Service Requirements			Coverage
		Principal	Interest	Total				Principal	Interest	Total	
2010	\$35,871,577	\$150,000	\$244,775	\$394,775	90.87	2010	\$35,871,577	\$110,434	\$6,428	\$116,862	306.96
2011	44,300,878	155,000	238,250	393,250	112.65						
2012	25,114,631	165,000	230,500	395,500	63.50						
2013											
2014											
2015											
2016											

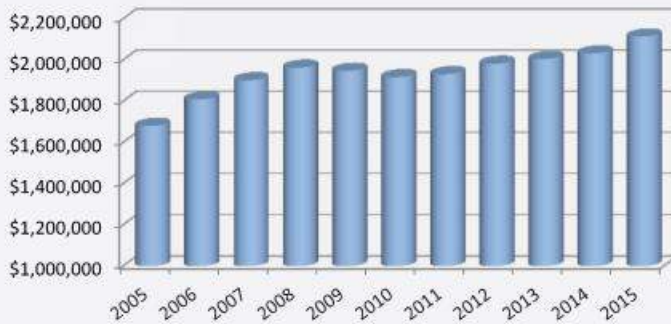
RDA All Non-housing (A)					
Funding Source: RDA tax increment revenues					
Fiscal Year	Available Revenue	Debt Service Requirements			Coverage
		Principal	Interest	Total	
2010	\$35,871,577	\$1,590,434	\$3,445,072	\$5,035,506	7.12
2011	44,300,878	1,535,000	3,379,644	4,914,644	9.01
2012	25,114,631	1,600,000	3,317,319	4,917,319	5.11
2013		1,490,000	3,030,181	4,520,181	
2014		1,545,000	2,971,344	4,516,344	
2015		1,605,000	2,904,331	4,509,331	
2016		1,680,000	2,834,619	4,514,619	

Note: Redevelopment Agencies abolished as of 1/31/2012.
Numbers for 2012 include the first and second RPTTF distributions received.

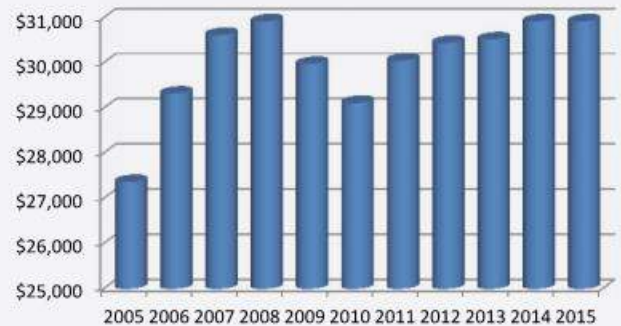
(A) Shows coverage of all non-housing bonds pledged to tax increment.
Source: City of South San Francisco, Department of Finance

**CITY OF SOUTH SAN FRANCISCO
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN YEARS**

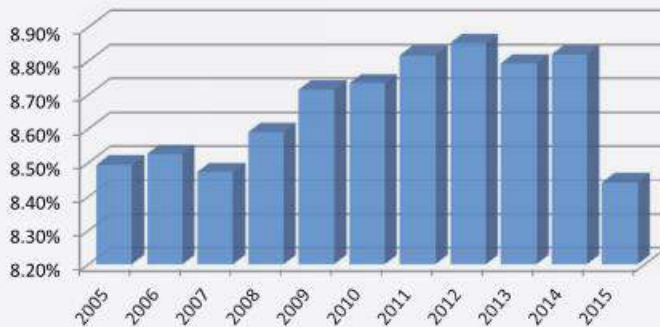
City Personal Income (in Thousands)



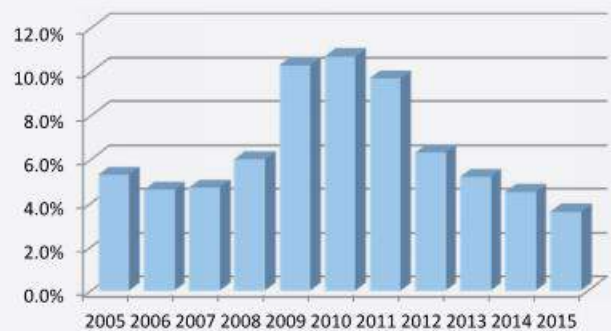
City Per Capita Personal Income



City Population % of County



City Unemployment Rate



Year	Estimated City Population (1)	City Personal Income (2) (in thousands)	City Per Capita Personal Income (2)	City Unemployment Rate (3)	San Mateo County Population (1)	City Population % of County
2005	\$61,444	\$1,681,507	\$27,366	5.3%	\$723,453	8.49%
2006	61,729	1,810,075	29,323	4.6%	724,104	8.52%
2007	62,143	1,903,016	30,623	4.7%	733,496	8.47%
2008	63,512	1,964,028	30,924	6.0%	739,469	8.59%
2009	65,000	1,948,798	29,982	10.3%	745,858	8.71%
2010	65,872	1,918,061	29,118	10.7%	754,285	8.73%
2011	64,307	1,932,618	30,053	9.7%	729,443	8.82%
2012	65,127	1,982,857	30,446	6.3%	735,678	8.85%
2013	65,710	2,005,666	30,523	5.2%	747,373	8.79%
2014	65,749	2,033,156	30,923	4.5%	745,635	8.82%
2015	64,585	2,114,826	30,923	3.6%	765,135	8.44%

Notes:

** All data were updated to reflect the City of South San Francisco's current information available through HDL, Coren & Cone

Data Sources:

- (1) Population: HDL/California State Dept of Finance. Estimated City's population as of January 2014
- (2) Personal and per capita income: HDL, Coren & Cone
- (3) Unemployment Data: HDL/California Employment Development Department

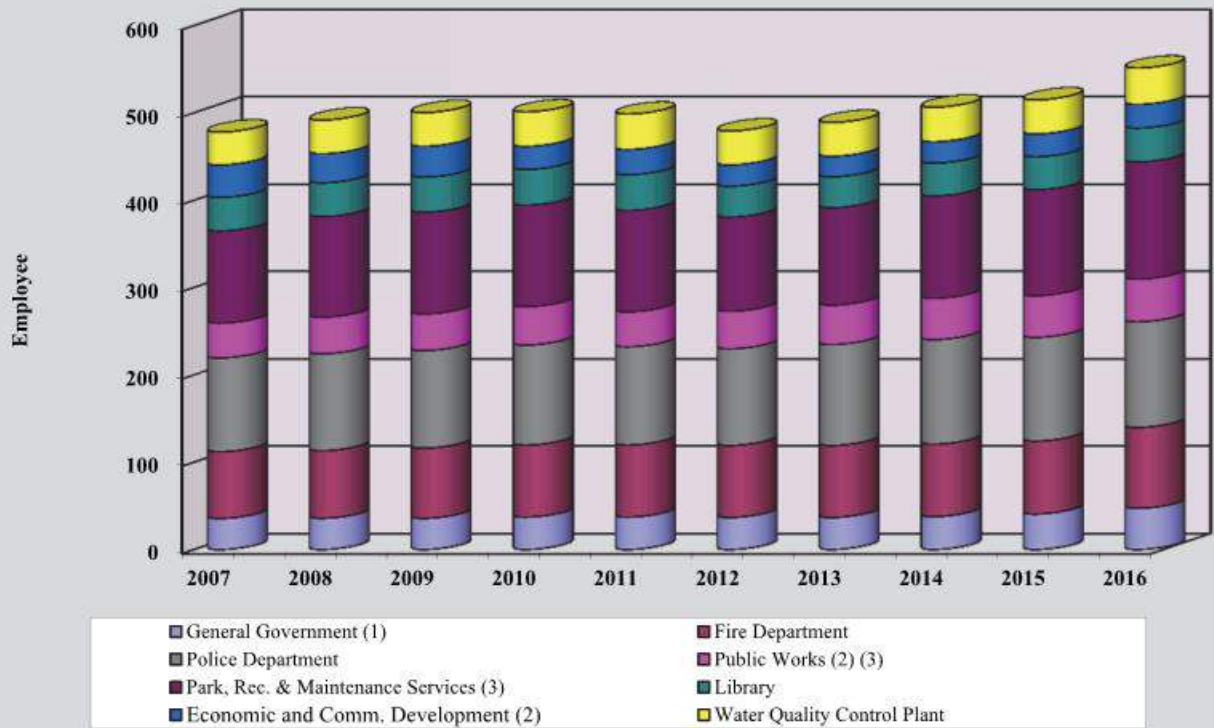
CITY OF SOUTH SAN FRANCISCO
Principal Employers
Current Year and Nine Years Ago

Employer	2015-16			2006-07		
	Number of Employees	Rank	Percentage of Total City Employment	Number of Employees	Rank	Percentage of Total City Employment
Genentech	8,446	1	13.1%	8,170	2	13.0%
Layton Construction Co Inc	779	2	1.2%			
Onyx Pharmaceuticals Inc	650	3	1.0%			
Life Technologies Corporation	622	4	1.0%			
Costo Wholesalers (2 stores)	616	5	1.0%	798	4	1.3%
Amgen San Francisco LLC	406	6	0.6%			
Successfactors, Inc.	400	7	0.6%	675	6	1.1%
SBM Site Services LLC	388	8	0.6%			
Wave Division Holdings LLC	344	9	0.5%			
Tobi.com, LLC	328	10	0.5%			
United Airlines				9,000	1	14.4%
Kaiser Medical Center				1,100	3	1.8%
United Parcel Service				790	5	1.3%
Elan Pharmaceuticals				650	7	1.0%
Exelixis				550	8	0.9%
Cell Genesis				375	9	0.6%
Monogram Biosciences				350	10	0.6%
Subtotal	12,979		20.1%	22,458		35.9%
Total City Population	64,585			62,614		

Source:

SSF Business License Database- Business licenses expiring 12/31/16.
CAFR 2006-07

CITY OF SOUTH SAN FRANCISCO
Full-Time Equivalent City Government Employees by Function
Last Ten Fiscal Years (Adopted Operating Budget)



Functions	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
General Government (1)	35.48	35.67	35.60	37.00	37.00	36.60	36.60	37.60	40.60	47.10
Fire Department	76.48	77.48	80.48	82.48	82.48	82.48	82.48	82.98	83.48	92.68
Police Department	107.45	110.85	111.65	114.65	112.65	110.65	115.65	119.75	118.87	120.87
Park, Rec. & Maintenance Services (3)	105.49	115.15	116.37	116.34	116.05	107.86	111.66	117.21	121.31	134.16
Library	38.54	38.68	40.21	40.81	40.81	35.34	35.35	37.66	37.71	38.71
Economic and Comm. Development (2)	37.21	33.35	35.35	26.45	28.95	24.45	23.45	24.40	26.15	27.15
Public Works (2) (3)	39.76	42.00	42.10	43.85	40.05	43.03	45.02	47.21	47.68	49.00
Water Quality Control Plant	37.59	38.59	38.59	39.54	40.64	38.82	38.82	39.63	39.06	41.74
Total	478.00	491.77	500.35	501.12	498.63	479.23	489.03	506.44	514.86	551.41

Notes:

1. City Manager, Council members, City Clerk, HR, IT and Finance are under General Government.
2. Oversight of the Engineering has been moved from Economic and Community Development to Public Works.
3. Oversight of Parks and Common Greens was moved from PW to Parks, Rec and Maintenance Services

Source: City of South San Francisco Adopted Operating Budget FY 2015-16

CITY OF SOUTH SAN FRANCISCO
Operating Indicators by Function/Program
Last Five Fiscal Years

	2012	2013	2014	2015	2016
Function/Program					
Public safety:					
Fire:					
Inspections	1,997	2,369	2,574	1,817	2,563
Police:					
Police calls for service	29,195	33,657	29,359	31,532	32,477
Law violations:					
Part I crimes	2,012	1,874	1,780	1,874	2,126
Physical arrests (adult and juvenile)	1,790	2,081	2,158	1,933	2,071
Traffic violations	3,954	3,632	4,175	3,828	4,211
Parking violations	19,108	14,648	16,597	13,378	12,006
Public works					
Street resurfacing (miles) (Eng Div)	4.75	3	22 (2)	0	2
Potholes repaired (square miles)	0.37	0.13	0.20	0.11	2
Asphalt used for street repairs (tons)	420	287	435	250	151
Culture and recreation:					
Recreation class participants	26,737	27,184	26,694	26,879 (3)	23,399
Library:					
Total items borrowed	731,911	701,721	686,491	(1) 643,630	565,806
Items in collection	181,905	188,394	185,482	(1) 130,106	(4) 208,400
Wastewater					
Residential connections	16,466	16,466	16,482	16,470	16,491
Commercial connections	1,576	1,566	1,562	1,560	1,561
Other connections	140	127	128	128	131
Average daily sewage treatment (millions of gallons)	9.18	9.27	8.28	8.89	7.92

Note: N/A denotes information not available.

(1) Year 2015 decrease is due to clearing out of outdated and damaged items in the collection. Prior to Grand library's remodel, most of the outdated items are already cleaned out.

(2) Street resurfacing project estimated early next year (2016).

(3) Registration counts have excluded all withdrawals from the classes for the year while the numbers in 2011-2015 did not.

(4) New items added for Grand Library and electronic books are also included.

CITY OF SOUTH SAN FRANCISCO
Capital Asset Statistics by Function/Program
Last Ten Fiscal Years

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Function/Program										
Public safety:										
Fire stations	5	5	5	5	5	5	5	5	5	5
Police stations	1	1	1	1	1	(6) 1	(6) 1	1	1	1
Police Fleet	41	(1) 45	(2) 48	(2) 48	52	51	51	(8) 50	53	53
Public works										
Miles of streets	127	127	127	127	127	127	127	127	127	127
Street lights	3,738	3,779	3,779	4,156	4,160	4,160	(7) 4,505	4,505	4,505	4,505
Parking District lights	20	20	20	20	20	20	20	20	20	20
Traffic Signals	70	70	70	73	74	74	74	74	74	76
Culture and recreation:										
Community services:										
City parks	25	28	28	28	28	28	28	28	28	28
City parks acreage	189	190	190	190	190	190	190	190	190	190
Playgrounds	24	24	24	24	24	24	24	24	24	24
City trails	6	6	6	6	6	6	6	6	6	6
Community gardens	1	1	1	1	1	1	1	1	1	1
Community centers	4	4	4	4	4	4	4	4	4	4
Senior centers	2	2	2	2	(4) 1	1	1	1	1	1
Skate Park				(3) 1	1	1	1	1	1	1
Dog park				(3) 1	1	1	1	1	1	1
Swimming pools	1	1	1	1	1	1	1	1	1	1
Tennis courts	7	7	7	7	7	7	7	7	7	7
Basketball Courts	12	12	12	12	12	12	12	12	12	12
Baseball/softball diamonds	11	11	11	11	11	11	11	11	11	11
Soccer/football fields	5	5	5	5	5	5	5	5	5	5
Library:										
City Libraries (6)	2	2	2	2	2	2	2	2	2	2
Wastewater										
Miles of sanitary sewers	164	164	164	164	164	164	164	164	164	164
Miles of storm sewers	125	125	125	125	125	125	125	125	125	125
Number of treatment plants	1	1	1	1	1	1	1	1	1	1

Source: ssf.net/depts/rcs; Director of Rec & Comm Services; Superintendent of parks & Maintenance

(1) Police patrol units consists of 35 marked/unmarked cars, 6 motorcycles, 1 SWAT and 3 cushman.

(2) Year 2009, the 3 units added are not new. These are units that was not included on the previous Fleet count.

(3) Year 2010, Skate park and dog park was added on the list.

(4) The only senior center is Magnolia Center but programming still continues at El Camino.

(5) Community Learning Center not included on count as it is only a homework center not a library.

(6) Police substation located behind Miller parking garage not included.

(7) Includes all lights in SSF billed as LS-2 from PG&E.

(8) One less motorcycle from last year.

CITY OF SOUTH SAN FRANCISCO

**Miscellaneous Information
Last Three Fiscal Years**

Collection and Use of 1% Special Transient Occupancy Tax (TOT) Approved by Voters as Measure I *

	2014	2015	2016
Transient Occupancy Tax Detail			
9% TOT collected	\$10,056,615	\$11,652,726	\$12,054,094
1% Measure I Special Tax	1,117,402	1,294,747	1,339,344
Total TOT Collection	\$11,174,017	\$12,947,474	\$13,393,437
1% Measure I Special Tax Use			
Police	\$223,480	\$258,949	\$267,869
Fire	223,480	258,949	267,869
Library	223,480	258,949	267,869
Parks	223,480	258,949	267,869
Recreation	223,480	258,949	267,869
Total 1% Measure I Special Tax	\$1,117,402	\$1,294,747	\$1,339,344

* Note: Measure I, a one percent supplemental special tax to the already existing 9% general transient occupancy tax (TOT) was approved on Nov. 2, 2004 and took effect January 1, 2005. Special tax was earmarked for use to supplement Police, Fire, Library, and Parks and Recreation expenditures.

MEASURE W – COMMUNITY CIVIC CAMPUS PROJECT DELIVERY APPROACH



LIBRARY



PARKS & REC

FIRE

STREETS



POLICE



Importance of Project Delivery Method

- Establishes when parties become engaged
- Establishes contractual relationship amongst parties
- Influences ownership, impact of changes, modification of project costs

Project Delivery Methods

- Design-bid-build (DBB)
- Construction Management at Risk (CMAR)
- Design-build (DB)

City Considerations

- Owner Control
 - Design Options
 - Project Outcome
 - Architectural Distinction
- Owner Relationships
 - Direct Relationship with Designer
 - Direct Relationship with Contractor

City Considerations, cont.

- Project/Program Schedule(s)
 - Timing to Establish Definitive Project Scope
 - Timing for Community Input
- Owner Risk
 - Liability for the Success or Failure of the Design
 - Potential Adversarial Relationships
 - Potential for Claims and Litigation

Design-Bid-Build (DBB)

- Owner control over the entire process
- Designer works directly for owner
- Contractor works directly for owner
- Maximum competitiveness

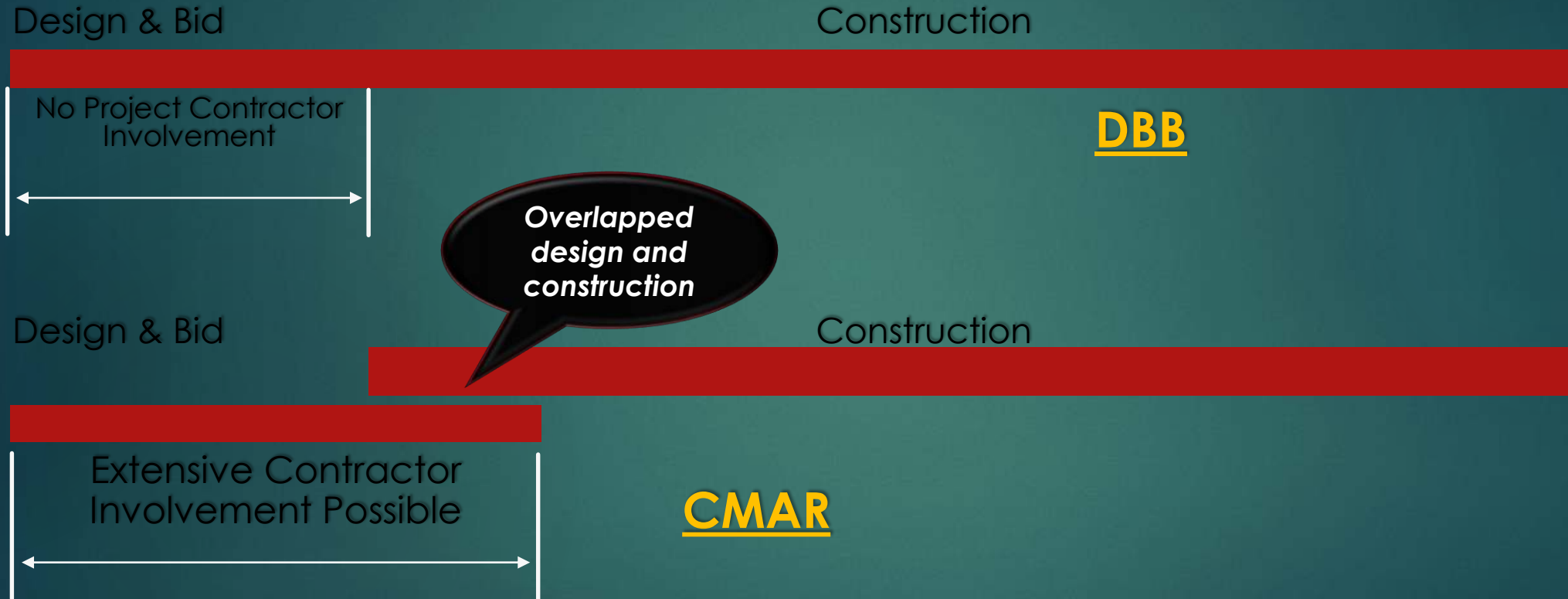
Construction Manager at Risk (CMAR)

- Designer works directly for owner
- More professional/direct relationship with contractor
- Earlier knowledge of costs
- Possible earlier involvement of builder
- Two-contract system vs. three or more
- Project delivery faster than traditional DBB

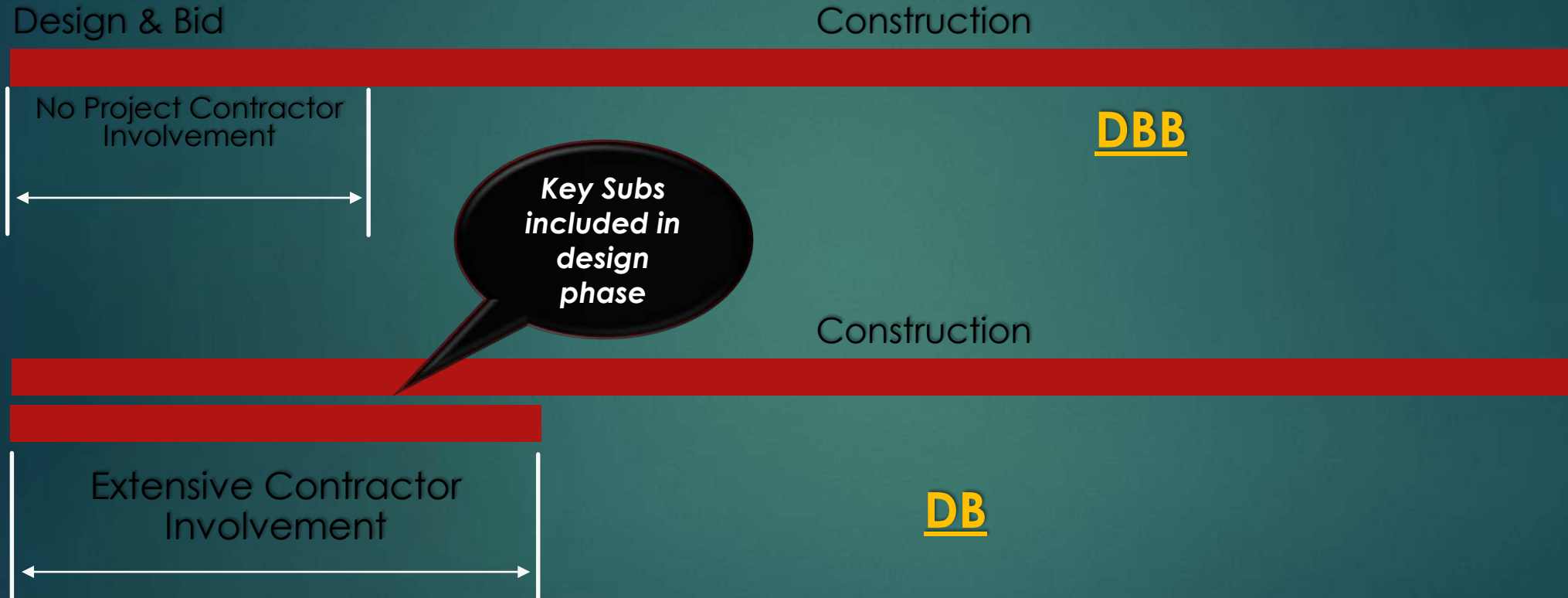
Design-Build (DB)

- Single point of responsibility for owner
- Errors addressed by DB team
- Early contractor involvement enhances constructability
- Project could benefit from value engineering and innovation
- Project requires a construction cost guarantee during design
- Allocate risks to those who can best manage
- Design submission and pricing project at proposal stage possible
- Owner is able to specify performance requirements and specifications
- Speed to market

Contractor Involvement...When?



Contractor Involvement...When?



Approach

- Different delivery methods for 3 facilities
- Library and Recreation facility
 - DBB
 - Maximizes City control of design up to 100%
- Police and Fire stations
 - Design to 15% Schematic Engineering then DB*
 - Maximizes City control of design up to 15%
 - DB team to finalizing design and construction with performance oversight from City

**At 15%, City has option to continue DBB if uncomfortable with DB.*

RFQ/P Next Steps

- Prepare RFQ/P for Master Campus Architect (April/May)
- Issue RFQ/P (June/July)
- Select Master Architect (September/October)
- Process
 - Set up evaluation committees
 - Pre-proposal meeting and pre-qualify
 - Score final selection
 - Negotiate final contract